

MINUTES
CALISTOGA PLANNING COMMISSION

March 14, 2018

A. ROLL CALL

Commissioners present: Chair Paul Coates, Vice Chair Tim Wilkes, Alissa McNair, Scott Cooper. Absent: Walter Abernathy (excused). Staff present: Planning and Building Director Lynn Goldberg, Senior Planner Kevin Thompson.

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

None

D. ADOPTION OF MEETING AGENDA

The meeting agenda of March 14, 2018 was accepted as presented.

E. COMMUNICATIONS/CORRESPONDENCE

None

F. CONSENT CALENDAR

1. Minutes for the December 13, 2017 Planning Commission meeting

The minutes were adopted as presented.

G. PUBLIC HEARING

- 1. Setback and Fence Height Variance VA 2018-1:** Consideration of a variance to allow 1) a reduction in the required street side-yard setback to allow the construction of a carport 5 feet from the property line and 2) the placement of 6-foot high fencing and gates in the minimum required setbacks along both property frontages, at 1403 Myrtle Street (APN 011-242-015)

Senior Planner Kevin Thompson presented the staff report and explained the basis for the requested variances.

In response to a question from **Vice Chair Wilkes**, Mr. Thompson explained that the "remove" note on the site plan was left over from another plan.

In response to a question from **Commissioner Cooper**, Mr. Thompson confirmed that a hedge will grow along both property frontages, eventually obscuring the proposed wire fence.

In response to a question from **Commissioner McNair**, Mr. Thompson confirmed that there were no City plans to use the excess right-of-way.

Chair Coates opened and closed the public hearing after no public comments were received.

A motion by **Commissioner Cooper** and seconded by **Vice Chair Wilkes** to adopt Resolution 2018-1 approving a variance to allow the construction of a carport 5 feet from the street side property line and construction of a 6-foot high fence and gates within the front and street side setback areas was approved unanimously.

H. GENERAL GOVERNMENT

- 1. General Plan Annual Report:** Status of the Calistoga General Plan and progress made toward its implementation in 2017

Director Goldberg presented the staff report and highlighted actions and projects that the City had taken during 2017, including progress made towards meeting the City's regional share of housing. She also provided examples of actions and projects anticipated during 2018, including an update to the Infrastructure Element.

A motion by **Chair Coates** and seconded by **Commissioner Cooper** to recommend to the City Council acceptance of the annual report on the General Plan was approved unanimously.

I. MATTERS INITIATED BY COMMISSIONERS


Chair Coates welcomed Senior Planner Kevin Thompson.

J. DIRECTOR REPORT

Ms. Goldberg recommended cancellation of the Commission's March 28 meeting, due to a lack of agenda items, and the Commission concurred.

K. ADJOURNMENT

The meeting adjourned at 5:47 p.m.



Lynn Goldberg, Secretary