# City of Calistoga Staff Report

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**TO:** Honorable Mayor and City Council Members

FROM: Dylan Feik, City Manager

**DATE:** June 19, 2018

SUBJECT: Consideration of a Professional Services Agreement with UpValley Family Centers

to provide Community Health, Education and Outreach Services.

APPROVAL FOR FORWARDING:

Dylan Feik, City Manager

**ISSUE:** Consideration of a Resolution authorizing the City Manager to execute a Professional Services Agreement in the amount not to exceed \$30,000 with the UpValley Family Centers to provide Community Health, Education and Outreach Services to residents of Calistoga for Fiscal Year 2018-19.

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#### **RECOMMENDATION:** Adopt Resolution

<u>DISCUSSION</u>: The City Council has long recognized and supported the UpValley Family Centers and its value and service to the community. In Calistoga, the UpValley Family Centers provides health and social services that are not easily accessible to our residents through county or state agencies. Services provided by the Calistoga Family Centers range from Clinic Olé, child and family counseling, to housing assistance services.

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Historically, the City Council has allocated \$30,000 to the UpValley Family Centers to provide these important programs for residents. The partnership benefits both the City and the Upvalley Family Centers and establishes specific terms and milestones through the Scope of Services.

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- Staff recommends execution of the attached Professional Services Agreement enabling the UpValley Family Centers to maintain its formalized relationship with the City of Calistoga.
- FISCAL IMPACT: Funds not to exceed \$30,000 (01-4107-4479) have been budgeted for this professional services contract for Fiscal Year 2018-19.

# <u>ATTACHMENTS:</u>

- 1. Draft Resolution
- 2. Draft Professional Services Agreement
- 3. UpValley Family Centers Quarterly Reports July 1, 2016 thru June 30, 2017

## **RESOLUTION NO. 2018-XXX**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT FOR THE UPVALLEY FAMILY CENTERS TO PROVIDE COMMUNITY HEALTH, EDUCATION and OUTREACH SERVICES

## **Authorizing Agreement No. XXXX**

ATTEST:

KATHY FLAMSON, City Clerk

WHEREAS, the Calistoga City Council has placed great emphasis on the need to support and enhance services to foster family support and outreach services; and
WHEREAS, the Calistoga City Council has, for a number of years, fiscally supported the activities of UpValley Family Centers for essential family services that are necessary to sustain a healthy community; and
WHEREAS, the Calistoga City Council wishes to enter into a professional services agreement with UpValley Family Centers to formalize its relationship and to establish a set of specific outreach tasks and services which will be provided to the City by the Upvalley Family Centers; and
WHEREAS, funding will be established through the 2018-19 Fiscal Year.
<b>NOW, THEREFORE BE IT RESOLVED,</b> that the Calistoga City Council hereby authorizes the City Manager to execute a professional services agreement with UpValley Family Centers and further authorizes the payment of invoices for services rendered by Calistoga Family Center in the amount of \$30,000 annually (account 01-4107-4479).
PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this 19 <sup>th</sup> day of June 2018 by the following vote:
AYES: NOES: ABSTAIN: ABSENT:
CHRIS CANNING, Mayor