



CITY OF CALISTOGA

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STAFF REPORT

TO: Honorable Mayor and City Council
FROM: Kathy Flamson
DATE: July 17, 2018
SUBJECT: Draft Minutes of the June 19, 2018 Regular City Council Meeting

SIGNATURE:

DYLAN FEIK, City Manager

DESCRIPTION: Draft Minutes of the June 19, 2018 Regular City Council Meeting

RECOMMENDATION: Approve Minutes.

SUMMARY: City Council Minutes from the June 19, 2018 Regular City Council Meeting.

ATTACHMENTS:

1. Draft Minutes of the June 19, 2018 City Council Meeting

MINUTES

**CITY COUNCIL – REGULAR MEETING
TUESDAY, JUNE 19, 2018 - 6:00 P.M.**

CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the Regular Session to order at 6:09 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Absent: None

Also in attendance: Finance Director Gloria Leon, Public Works Director Michael Kirn, Planning and Building Director Lynn Goldberg, Police Chief Mitch Celaya, Firefighter Blake McCormick, Code Enforcement Officer Yudiana Galvan, Recreation Department Manager Rachel Melick, City Manager Dylan Feik and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened oral communication.

Having no one come forward, **Mayor Canning** closed oral communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by Councilmember Kraus and **SECONDED** Councilmember Lopez-Ortega by to approve the Council Meeting. The Motion carried by the following vote:

AYES: Councilmembers Kraus, Lope-Ortega and Barnes, Vice Mayor Dunsford and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: None

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Lopez-Ortega** stated it is time to pay attention to the news and what is happening with the government. Think about what you can do to help those less fortunate.
- **Councilmember Barnes** echoed the thoughts of Councilmember Lopez-Ortega. He suggested that everyone vote to make the changes needed.
- **Councilmember Kraus** echoed the same sentiments.

- 41 • **Vice Mayor Dunsford** echoed the same sentiments.
42 • **Mayor Canning** echoed same sentiments. He noted Concerts in the Park
43 start this Thursday, June 21, 2018. He also noted this is the last City Council
44 meeting for Anne Ernst, from the Weekly Calistogan, who will be working
45 elsewhere.

46 **F) Mayor Canning CITY MANAGER’S REPORT**

- 47 • Nothing

48 **G) PROCLAMATIONS/PRESENTATIONS/AWARDS**

- 49 1) **Mayor Canning** presented Firefighters Blake McCormick with a 5-year
50 Service Award.
51
52 2) **Public Works Director Mike Kirn** gave a presentation for the Public
53 Works Department.
54

55 **Mayor Canning and Councilmember Lopez-Ortega** asked that Item H6 be
56 pulled from the Consent Calendar for further discussion. **Mayor Canning**
57 asked Item H13 be pulled, as well.
58

59 **H) CONSENT CALENDAR**

- 60 3) **Approval of minutes from the May 29, 2018 Closed Session Meeting and**
61 **the June 5, 2018 regular Calistoga City Council Meetings.**
62
63 4) **Adoption of Resolution No. 2018-060 authorizing a Professional**
64 **Services Agreement with the Boys & Girls Clubs of St. Helena and**
65 **Calistoga for the operation of the Calistoga Teen Center in the amount**
66 **of \$40,000.**
67
68 5) **Adoption of Resolution No. 2018-061 awarding a one-year contract to**
69 **The Calistoga Tribune for publication of legal advertisements in an**
70 **amount not to exceed \$15,000 for the period ending June 30, 2019 and**
71 **authorizing the City Manager to execute the contract.**
72
73 6) **Accepting a report from the City Manager about the results of recent**
74 **refinancing of water and wastewater debt.**
75
76 **City Manager Feik** presented the item. **The report was accepted by the**
77 **City Council.**
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79 7) **Adoption of Resolution No. 2018-062 adopting the Statement of**
80 **Investment Policy for Fiscal Year 2018-2019.**
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82 8) **Adoption of Resolution No. 2018-063 adopting the Fiscal Year 2018-2019**
83 **Appropriation Limit.**

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- 9) Adoption of Resolution No. 2018-064 authorizing a Consultant Services Agreement with BKF Engineers for an amount not to exceed \$34,700 for professional services related to preparation of plans and specifications for crosswalk improvements at the intersection of Brannan Street and Lincoln Avenue.
- 10) Adoption of Resolution No. 2018-065 authorizing a two-year agreement with the Housing Authority of the City of Napa to provide affordable housing services to the city of Calistoga.
- 11) Adoption of Resolution No. 2018-066 authorizing a Professional Services Agreement with UpValley Family Center to provide immigration-related programs and support services to immigrants, residents and members of the Calistoga community.
- 12) Adoption of Resolution No. 2018-067 authorizing a Professional Services Agreement with UpValley Family Center to provide community health, education and outreach services to Calistoga residents.
- 13) Adoption of Resolution No. 2018-068 approving the first amendment to the Employment Agreement between the City of Calistoga and Dylan Feik.

Mayor Canning presented the item.

Council and staff discussion ensued.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Kraus to approve Item No. 13 of the Consent Calendar. The Motion carried by the following vote:

AYES:	Councilmembers Barnes, Kraus and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning
NOES:	None
ABSTAIN:	None
ABSENT:	None

- 14) Adoption of Resolution No. 2018-069 approving Operating and Capital Improvement Budget Adjustments for Fiscal Year 2017-2018.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Barnes to approve Item Nos. 3, 4, 5, 7, 8, 9, 10, 11, 12, and 14 of the Consent Calendar. The Motion carried by the following vote:

176 **Mayor Canning** opened the Public Hearing at 6:38 p.m.
177
178 Having no one come forward, **Mayor Canning** closed the Public Hearing at
179 6:38 p.m.

180
181 Council and staff discussion ensued.

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183 **It was MOVED by Vice Mayor Dunsford and SECONDED Councilmember**
184 **Barnes by to adopt Resolution No. 2018-071 authorizing the levying and**
185 **collection of assessments for the Silverado Place Subdivision**
186 **Landscape Maintenance District for Fiscal Year 2018-2019. The Motion**
187 **was carried by the following vote:**

188
189 **AYES: Vice Mayor Dunsford, Councilmember Barnes and**
190 **Mayor Canning**
191 **NOES: None**
192 **ABSTAIN: None**
193 **ABSENT: Councilmembers Kraus and Lopez-Ortega**

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195 **Councilmembers Lopez-Ortega and Kraus returned to the dais.**

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197 **J) GENERAL GOVERNMENT**

198 **17) Presentation from conceptual plans for Silverado Trail Gateway**
199 **Improvements.**

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201 **Planning and Building Director Goldberg** introduced the item.

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203 Council and staff discussion ensued.

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205 **Mayor Canning** opened Public Comment.

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207 Having no one come forward, **Mayor Canning** closed Public Comment.

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209 **It was the consensus of the City Council to direct the staff to proceed**
210 **with the Silverado Trail Gateway Improvements Project.**

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212 **18) Report and discussion of an ordinance amending Chapter 1.12**
213 **Nuisance Abatement of the Calistoga Municipal Code relating to the**
214 **time allowed to correct violations.**

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216 **City Manager Feik** presented the item.

217
218 Council and staff discussion ensued.

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220 **Chief Celaya and Officer Galvan** answered Council's questions.

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222 **Mayor Canning** opened public comment.

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224 Having no one come forward, **Mayor Canning** closed public comment.

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226 **It was the consensus of the City Council to accept the report and direct**
227 **staff to proceed to initiate a code amendment to Chapter 1.12 Nuisance**
228 **Abatement of the Calistoga Municipal Code.**

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230 **19) Adoption of Resolution No. 2018-072 placing a special TOT Tax measure**
231 **on the November 6, 2018 ballot.**

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233 **City Manager Feik** presented the item.

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235 Council and staff discussion ensued.

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237 **Mayor Canning** opened public comment.

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239 Having no one come forward, **Mayor Canning** closed public comment.

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241 **It was MOVED by Councilmember Kraus and SECONDED by**
242 **Councilmember Barnes to adopt Resolution No. 2018-072 placing a**
243 **special TOT Tax measure on the November 6, 2018 ballot. The Motion**
244 **was carried by the following vote:**

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246 **AYES: Councilmembers Kraus, Barnes and Lopez-Ortega, Vice**
247 **Mayor Dunsford and Mayor Canning**

248 **NOES: None**

249 **ABSTAIN: None**

250 **ABSENT: None**

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252 **20) Adoption of Resolution No. 2018-073 adopting the Operating and Capital**
253 **Budgets for all funds for Fiscal Year 2018-2019**

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255 **Finance Director Leon** presented the item.

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257 Council and staff discussion ensued.

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259 **City Manager Feik** presented an item regarding the **Recreation**
260 **Department.**

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262 Council and staff discussion ensued.

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264 **Mayor Canning** opened public comment.

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266 **Luis Bernal, Lake Street**, representing Adelante, discussed the possibility of
267 a recreation park in Calistoga.

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Mayor Canning closed public comment.

Finance Director Leon continued the budget presentation.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Luis Bernal noted the Adelante group is willing to help get projects started.

Mayor Canning closed public comment.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Lopez-Ortega to adopt **Resolution No. 2018-073** adopting the Operating and Capital Budgets for all funds for Fiscal Year 2018-2019. The Motion was carried by the following vote:

- AYES:** Councilmembers Kraus, Lopez-Ortega and Barnes, Vice Mayor Dunsford and Mayor Canning
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

K) ADJOURNMENT

Mayor Canning adjourned the meeting at 8:25 P.M. to the next regular meeting of the Calistoga City Council held at 1307 Washington Street, on July 17, 2018.

Respectfully submitted:

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor

Approved:
