

City of Calistoga  
COMMUNITY RESOURCES COMMISSION



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Chairperson: Karen Chang  
Vice – Chair: Chris Henderson  
Members: Sandra "Sue" Harper  
Bev More  
Indira Lopez

MINUTES  
COMMUNITY RESOURCES COMMISSION  
REGULAR MEETING  
Wednesday, November 19, 2008 – 5:30 P.M.

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2 **A) CALL TO ORDER**  
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4 The meeting was called to order by Commissioner More on November 19, 2008, at 6:01  
5 p.m., at the Calistoga Village Inn & Spa. Commissioners present included Vice-Chair  
6 Henderson, Commissioners More and Lopez, and Jonathan Mills, Interim Secretary to the  
7 Community Resources Commission. Absent were Chairperson Chang and  
8 Commissioner Harper.  
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11 **B) PUBLIC COMMENT**  
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13 **Arthur Lisch (no longer resides in Calistoga)**, invited Francesca and Joe Wignall to  
14 talk to the Commission about Calistoga's need for a Senior Center. They are the owners  
15 of 1231 Stevenson Street, Calistoga.  
16

17 **Francesca Wignall, P.O. Box 167, St. Helena, CA 94574.** Mrs. Wignall feels that this  
18 property would be a great location for a new, improved Senior Center. The home has  
19 been completely renovated and is ready for occupancy. It also has wheelchair access  
20 and a handicap ramp. She, herself, is lacking funds to run a Senior Center, but is working  
21 to get local seniors involved and make them aware of the location. She attended the  
22 Creative Living luncheon and made an announcement to the attendees there. She  
23 pointed out that some years ago, the City was considering 1231 Stevenson Street as a  
24 location for new a Senior Center. She would like to make the Community and the CRC  
25 aware of the location and seek direction about donations and funding possibilities, which  
26 she would like to work on over the next couple of months.  
27

28 Arthur Lisch pointed out that there should be City Council minutes from 25 years ago that  
29 discussed this location for a Senior Center. Mayor Jack Gingles was a Councilmember at  
30 that time and participated in the discussion.  
31

32 There was discussion about contacting the Senior Center and Creative Living to get them  
33 involved in the project. Mrs. Wignall noted that she is making as many contacts as  
34 possible and is also holding an open house on November 20<sup>th</sup> from 3:00 - 5:00 pm.  
35

36 It was noted that Commissioner Sue Harper is very involved with Senior issues, but  
37 unfortunately, is ill today.

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39 Mrs. Wignall indicated that her number can be given out to anyone interested; (707) 953-  
40 0233 and (707) 963-4747.

41  
42 Mr. Lisch asked the CRC about any current work regarding senior issues. He notes that  
43 senior issues are not on the agenda. Commissioner More informed him that senior  
44 projects are on agenda, but that the Senior Center has not come before the Committee.

45  
46 Vice Chair Henderson thanked Mr. Lisch and Mr. & Mrs. Wignall for their efforts and  
47 stated that the CRC would be more than happy to assist in fund raising efforts and asked  
48 that they keep the Commission updated.

49  
50 **Shelby Valentine, 2771 Foothill Blvd., Calistoga.** She comes before the Commission  
51 mainly in the interest of Green practices, but today questioned whether it is within the  
52 framework of the CRC to interface with the City on grants and development issues. The  
53 issue around low market rate housing is an important and disruptive topic these days. In  
54 her past experience, the Community Resources Commission was involved in the  
55 development of grants and land acquisitions for locations designated feasible. She asked  
56 that someone look in to a role for the Commission to play a part in the grant process. She  
57 feels that redevelopment and housing are real estate issues, but also human resources  
58 issues and that it is as important as what the Planning Department reviews and plays a  
59 big role in what the Community wants, how to enhance the lives of everyone, and work  
60 together to achieve a common goal.

61  
62 Commissioner More indicated that the CRC has not been involved previously. The scope  
63 of the Commission does include development/rehabilitation, recreation, youth services,  
64 cultural arts, neighborhood development, and grants as may be referred to the  
65 Commission by City Council. Vice Chair Henderson noted that it is certainly a concern  
66 and believes that this is within the scope and capacity of the Commission.

67  
68 Commissioner More thanked Ms. Valentine for her comments and noted that the CRC will  
69 look into this matter further.

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71 **C) ADOPTION OF MEETING AGENDA**

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73 Vice Chair Henderson asked for a motion to adopt the Agenda for the November 19,  
74 2008, Community Resources Commission meeting. Commissioner More moved to adopt,  
75 Commissioner Lopez seconded and the motion passed unanimously.

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77 **D) CONSENT CALENDAR**

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79 The following items listed on the Consent Calendar are considered routine and are  
80 approved by a single motion. The Chairperson or any member of the Commission or of the  
81 public may request that any item listed under the Consent Calendar be removed and

82 action taken separately. In the event that an item is removed from the Consent Calendar, it  
83 shall be considered in its numerical order.

- 84  
85 1) Minutes of the regular Community Resources Commission Meeting on October 29,  
86 2008. RECOMMENDED ACTION: Approve Minutes.

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88 **Commissioner More noted a typo in line 51 of the Minutes. The word minutes is**  
89 **repeated in the sentence. Noted to change to “meeting.”**

90  
91 Vice Chair Henderson asked for a motion to approve the minutes with the change noted  
92 above. Commissioner More moved to approve, Commissioner Lopez seconded and the  
93 motion carried.

- 94  
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96 2) Location of the December 17, 2008, meeting changed to the Calistoga Village  
97 Inn & Spa meeting room at 1880 Lincoln Avenue, Calistoga.

98 Vice Chair Henderson and Commissioner More both stated a conflict with the  
99 December 17<sup>th</sup> date. He asked for other meeting date options. Lorie Goldbeck to check  
100 schedules and find a mutually appropriate date. The meeting time was then discussed  
101 and is now on record to begin future meetings to 5:30 p.m.

102 Vice Chair Henderson asked for a motion to adopt the consent calendar with discussion  
103 and changes as noted. Commissioner More so moved, Commissioner Lopez  
104 seconded. The motion carried unanimously.

105  
106 **E) GENERAL GOVERNMENT**

- 107 3) Discussion and direction regarding the draft FY 08/09 work plan.

108 Jonathan Mills addressed the Commission and indicated that a work plan for the CRC  
109 has not yet been adopted by City Council for the 2008/09 work plan. At the October  
110 meeting there was discussion about setting achievable goals for the CRC. Some of  
111 the goals that were discussed were Green Sustainable Practices, Rest Stabilization  
112 Ordinance, and Aquatics Programming.

113 Vice Chair Henderson stated that certainly Green Practices would remain as they are  
114 mandated by City Council for the CRC to work with the City and move forward. He  
115 has had discussions with Steve Kokotas who has agreed to speak to the Commission,  
116 possibly at the next meeting.

117 Jonathan noted that the City has completed municipal inventory data collection and  
118 that has been given to Steve Kokotas for compilation. Associate Planner, Erik  
119 Lundquist, has been assigned to work on the Climate Action Plan and attended a  
120 workshop by ICLEI and NCTPA Bay Area Quality Management. They are working on  
121 a Community scale inventory to develop baselines and usages for the Community. He  
122 will update the CRC on his work and findings at the next meeting.

123 Frustration was expressed about the inability to complete the task as mandated by the  
124 City Council because information was not being relayed timely and they were not kept

125 up to date on the study that was being conducted other studies being conducted by the  
126 City. They are happy to be moving forward now and want the CRC to play a larger  
127 role and keep this issue moving forward per the City Council mandate.

128 Vice Chair Henderson suggested that either he or Chairperson Chang go before City  
129 Council to get a clear understanding of the CRC's exact role in this project.  
130 Commissioner More agreed that more direction is needed and coordination with  
131 current efforts at the City level.

132 There was discussion about Earth Day in April. Vice Chair Henderson would like to  
133 get the City involved and use the CRC to promote ideas and provide information to the  
134 public as their input and cooperation is a big part of the effort. A community wide  
135 process will give a much clearer idea of the needs of the community. He is trying to  
136 work with Upper Valley to inquire about recycle bins and other possible programs.

137 Commissioner More discussed the new aquatics programming and is looking forward  
138 to being involved. Vice Chair Henderson asked for an update on the Aquatics  
139 Manager position. Jonathan noted that the item was on the agenda for City Council,  
140 however, the job description was pulled to be more closely defined. However, we are  
141 actively recruiting and are hoping for a possible January hire date. We are also  
142 recruiting for local youth lifeguards.

143 Commissioner More questioned the construction timeline for the new recreation  
144 facilities at Logvy Park. Jonathan will look into dates for the construction of the facility.  
145 Commissioner More noted that she was on the Logvy Planning Commission and  
146 thought the drawings were being done by Pam Kinsey.

147 The next issued discussed was the new Activity Guide for Spring/Summer 2009. Vice  
148 Chair Henderson asked if there is any new programming for classes. Jonathan noted  
149 that there currently is a tentative schedule for the aquatics programming, but still need  
150 it still needs to be refined. We are also sending a letter to local businesses to offer  
151 them the option of purchasing an ad in the new guide in order to increase local  
152 advertising and also to keep costs to a minimum. We will also be including county  
153 wide resources and not just classes offered in Calistoga. We will present a draft as it  
154 develops. Jonathan also asked the Commissioners for ideas for any possible new  
155 programs to include. The Commissioners offered ideas for local businesses that also  
156 offer fee for classes, i.e., Calistoga Hot Springs, Solage, and Fitness First.

157 Jonathan then talked about one of the goals brought up by Sue Harper. She would  
158 like staff to provide outreach or educational lectures regarding the Rent Stabilization  
159 Ordinance to local senior citizens. Jonathan will discuss this with Erik Lundquist,  
160 Associate Planner, and attempt to get a presentation on the issue at the next CRC  
161 meeting.

162 There was a question about whether or not the Senior Association is a non-profit  
163 organization as it would be easier to initiate fund raising for a Senior Center. Jonathan  
164 will check with them and asked whether or not the CRC would be interested in looking  
165 more closely into Mrs. Wignall's proposal for a new Senior Center. Vice Chair  
166 Henderson said that it would be great to offer support for fundraising efforts, but  
167 certainly not in a position to offer any funding. It was also noted that it is hopeful that  
168 the new Logvy Recreation facility will also accommodate senior activities.

169 There was discussion about the Gazebo project at Pioneer Park. Commissioner More  
170 indicated that she received some information from Public Works and will follow up and  
171 bring to CRC for further discussion.

172 Jonathan updated the CRC on past projects; the CRC identified a suitable location for  
173 the Dog Park and that is now in the hands of CalDogs who is in the process of drafting  
174 plans for submission to the Planning Department. Also, the Sidewalk Dining  
175 Ordinance was passed by City Council at their November 18<sup>th</sup> meeting.

176 Vice Chair Henderson asked for a motion to approve the draft work plan.  
177 Commissioner More moved to accept the six items in the proposed work plan for fiscal  
178 year 2008/09. Commissioner Lopez seconded. The motion carried unanimously.

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180 **F) COMMISSIONERS OPEN DISCUSSION**

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182 Vice Chair Henderson asked if Stephanie Perry from the Family Center has ever  
183 presented to CRC. It would be valuable to know what programs they are currently  
184 involved in. Commissioner Lopez will speak with Stephanie and find out if either she or  
185 Stephanie can do a presentation for the CRC.

186

187 **G) ADJOURNMENT**

188 The meeting of the Community Resources Commission was adjourned at 7:18 p.m. to the  
189 next scheduled meeting of the Commission on Monday, December 15, 2008, at the  
190 Calistoga Community Center, 1307 Washington Street, at 5:30 p.m.

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192 **RESPECTFULLY SUBMITTED:**

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**Jonathan Mills, Police Chief**  
**Interim Secretary, Community Resources Commission**

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**Approved by: Karen Chang, Chairperson**

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