



CITY OF CALISTOGA

STAFF REPORT

TO: Honorable Mayor and City Council
FROM: Michael (Mike) Kirn
DATE: November 20, 2018
SUBJECT: Consideration of a Resolution Authorizing Participation in the Napa Valley Drought Contingency Plan Task Force.

SIGNATURE:

DYLAN FEIK, City Manager

DESCRIPTION: Consideration of a Resolution Authorizing Participation in the Napa Valley Drought Contingency Plan Task Force.

RECOMMENDATION:

Adopt the Resolution that:

1. Authorizes the City of Calistoga to participate in the Napa Valley Drought Contingency Plan Task Force.
2. Authorizes the Public Works Director of Designee to execute funding agreements and other documents with the City of Napa and the U.S. Bureau of Reclamation necessary to secure grant funding and participation commitments.
3. Authorizes the expenditure of Water Operating Funds for Calistoga's participation in the Napa Valley Drought Contingency Plan Task Force in an amount not to exceed \$10,000.

SUMMARY:

Recently, Napa Valley agencies have been participating in regional discussions on water supply and availability. Sonoma and Marin counties secured a \$200,000 grant from the U.S. Bureau of Reclamation (Bureau) to prepare a Drought Contingency Plan (DCP). However, due to other priorities they have decided not to utilize the grant. Napa County agencies asked if the grant could be transferred to Napa County and the Bureau

said yes provided there was a single point of contact for grant funding and administration. The City of Napa has agreed to act as the project sponsor and administer the grant for the other Napa County agencies.

PURPOSE:

As envisioned the DCP Task Force will identify constraints and opportunities towards building resiliency into the regions' water supply and provides a frame work for other potential grants to implement regional and individual water supply projects. The City of Napa intends to enter into a professional services agreement with Brown and Caldwell and to execute agreements with the Bureau for the benefit of Napa County agencies.

ANALYSIS:

The preparation of the DCP is expected to be completed in September, 2020 at a cost of \$430,200. The \$200,000 grant from the Bureau leaves \$230,200 to be funded locally, with Calistoga's share being \$8,500. The recommended Resolution authorizes expenditures up to \$10,000 for contingencies.

FINANCIAL IMPACT:

The recommended Resolution approves expenditures up to \$10,000 from the Water Operating Fund for the City's share of the preparation of the NVDCP from Account Nos. 02-4131/4132-4402.

CEQA REVIEW:

The recommended action is not a Project under CEQA pursuant to Section 15378(b) (2) of CEQA which provides that a "...Project does not include: Continuing administrative or maintenance activities such as ...general policy and procedure making" and it can clearly be demonstrated that the recommended action will not result in a direct physical change in the environment.

CONSISTENCY WITH CITY COUNCIL GOALS AND OBJECTIVES:

The recommended action conforms to Council Goal 3, Priority Project 6, 'Prepare a water supply contingency plan to address potential water needs during periods of drought and alternatives on how to address them.'

ATTACHMENTS:

1. Draft Resolution.
2. Support Letter to Napa

RESOLUTION NO. 2018- XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,
COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE
PARTICIPATION IN THE NAPA VALLEY DROUGHT CONTINGENCY PLAN
TASK FORCE.

WHEREAS, the City’s water supply is derived from the Kimball Reservoir and the Delta via the North Bay Aqueduct, both of which are subject to regulatory oversight by federal and state agencies; and

WHEREAS, California experiences recurring droughts with the most recent one lasting for five years; and

WHEREAS, it is important for Calistoga to develop regional and local drought contingency plans in partnership with other Napa County agencies; and

WHEREAS, a grant from the U.S. Bureau of Reclamation has been made available to the Napa County agencies for the preparation of a Napa Valley Drought Contingency Plan (NVDCP); and

WHEREAS, The City of Napa has agreed to be the project sponsor and enter into agreements with the Bureau and various consultants for the purposes of securing the grant and preparing the NVDCP; and

WHEREAS, Calistoga desires to participate in the preparation of the NVDCP and related task force activities to improve water supply reliability locally and regionally; and

WHEREAS, the recommended action is not a Project under CEQA pursuant to Section 15378(b) (2) of CEQA which provides that a “...Project does not include: Continuing administrative or maintenance activities such as ...general policy and procedure making” and it can clearly be demonstrated that the recommended action will not result in a direct physical change in the environment; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Calistoga as follows:

1. Authorizes the participation in the Napa Valley Drought Contingency Plan Task Force.
2. Authorizes the Public Works Director or Designee to execute funding agreements and other documents with the City of Napa and the U.S. Bureau of Reclamation necessary to secure grant funding and participation commitments.
3. Authorizes the expenditure of Water Operating Funds for Calistoga’s participation in the Napa Valley Drought Contingency Plan Task Force in an amount not to exceed \$10,000 from Account Nos. 02-4131/4132-4402.

47 **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of
48 Calistoga at a regular meeting held this **20th day of November 2018**, by the following
49 vote:

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AYES:
NOES:
ABSENT:
ABSTAIN:

CHRIS CANNING, Mayor

ATTEST:

KATHY FLAMSON, City Clerk

CITY OF CALISTOGA

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October 24, 2018

Phil Brun
Utilities Director
City of Napa
1340 Clay Street
Napa, CA 94559

Subject: Napa Valley Drought Contingency Plan

Dear Mr. Brun,

The City of Calistoga is interested in participating in the county-wide regional effort to prepare the Napa Valley Drought Contingency Plan (DCP). We are supportive of Napa's efforts to secure \$200,000 in grant funding from the U.S. Bureau of Reclamation and too act as the fiscal agent on behalf of other Napa County agencies for the purposes of securing funding. We understand that Napa staff intends to take an item to their City Council to authorize a contract with Brown and Caldwell and to execute agreements with the U.S. Bureau of Reclamation.

Preparation of a DCP fits within Calistoga's City Council Goals and Objectives, specifically Goal 3, Priority Project 6, 'Prepare a water supply contingency plan to address potential water needs during periods of drought and alternatives on how to address them.'

At the staff level, we agree with the scope of work and proportional allocation of costs to prepare the DCP and will schedule a future action item for our City Council to consider formal participation a regional effort to prepare the Napa Valley Drought Contingency Plan.

Sincerely,

Michael Kirm
Public Works Director