



# CITY OF CALISTOGA

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## STAFF REPORT

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**TO:** Honorable Mayor and City Council  
**FROM:** Steve Campbell  
**DATE:** November 20, 2018  
Resolution Approving an Agreement between Knights Valley Volunteer Fire Company and the City of Calistoga to Provide Emergency Medical and Fire Protection Services to Certain Unincorporated Areas near  
**SUBJECT:** Calistoga

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**SIGNATURE:**

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**DYLAN FEIK, City Manager**

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**DESCRIPTION:** Resolution Approving an Agreement between Knights Valley Volunteer Fire Company and the City of Calistoga to Provide Emergency Medical and Fire Protection Services to Certain Unincorporated Areas near Calistoga

**RECOMMENDATION:** Adopt Resolution.

**SUMMARY:**

For many years Calistoga has provided first response emergency services to the unincorporated areas outside the city limits. The services provided by the City of Calistoga Fire Department are consistent with an Agreement for Emergency Medical, Fire Protection and Related Services (Agreement No. 624, Council RES 2015-070) with Napa County.

The City and Napa County (County) have enjoyed a positive working relationship and have provided very reliable and much needed service over years.

The Knights Valley Volunteer Fire Company ("KVVFC") is responsible for prevention and suppression of fires and emergency medical response within those areas

(hereinafter referred to as the "KV/FV Zone") of Sonoma County not located within the boundaries of municipalities or fire protection districts described and shown on the map entitled "Knights Valley and Franz Valley Contract Zone." This area is adjacent to unincorporated Napa County and the City of Calistoga Fire Department is the closest agency able to provide an emergency response

Similar to the City and Napa County contract for services, KVVFC has requested the City of Calistoga to provide identical services to KVVFC within the KV/FD Zone at the same cost reimbursement rate.

Under the proposed agreement, the City provides emergency response to the contract area, which includes:

A. Furnish within the defined KV/FV ZONE the same level of emergency medical, rescue and fire protection services as are provided within the city limits of CALISTOGA, responding to all such calls within the defined KV/FV ZONE in the same manner and under the same circumstances as those from within the city limits of CALISTOGA, except that equipment and personnel engaged in major responses within the city limits of CALISTOGA shall not be required to respond to calls in the KV/FV ZONE while so engaged. In the event of a conflict between the need for emergency medical service, rescue, or fire protection service within the city limits of CALISTOGA and within the KV/FV ZONE the needs within the city limits of CALISTOGA shall be given first priority.

B. Retain legal jurisdiction for all incidents that occur within city limits of CALISTOGA.

C. Handle the KV/FV ZONE call in its entirety if only one engine is needed to mitigate the emergency.

D. CALISTOGA shall not be responsible for the cost of dispatch to the incidents in the KV/FV Zone CALISTOGA responds to.

The KVVFC responsibility shall be as follows:

A. Retain legal jurisdiction for all incidents that occur within the KV/FV ZONE.

B. Provide compensation to CALISTOGA according to the following -

- KVVFC shall pay CALISTOGA \$1,223 for response to each incident response provided by CALISTOGA into the KV/FV ZONE. This amount shall be increased annually by 3%.

- CALISTOGA shall be compensated for a minimum of 16 incidents per fiscal year and a maximum of 25 incidents per year. Calls above the maximum of 25 per fiscal year will be included at no additional cost to KVVFC.

- No more than 25% of the annual maximum payment shall be payable for any fiscal quarter. If, in any of the first three fiscal quarters, more than 8 incident responses are made, the extra incident responses will be carried forward to the next quarter.

The agreement will provide more efficient fire and emergency services to the unincorporated Calistoga area at an overall reduced cost to the public. In addition, the City will begin measuring response times for calls for service. It is estimated that in addition to overall cost reductions and improvements to service delivery, the KV/FD Zone will receive expedited emergency responses from the City of Calistoga.

Staff recommends the City Council direct the City Manager to execute the proposed agreement with the County.

**FINANCIAL IMPACT:**

The County shall compensate Calistoga for a minimum of 16 incidents per year and a maximum of 25. These estimates are based on historic call volumes for emergency responses. Each call shall be compensated at the rate of \$1,223.00, for a minimum total of \$19,568 and a maximum total of \$30,575.

**ATTACHMENTS:**

1. Draft Resolution
2. Proposed Agreement
3. Zone Map (Exhibit A)

RESOLUTION NO. 2018-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING AN AGREEMENT BETWEEN KNIGHTS VALLEY VOLUNTEER FIRE COMPANY AND THE CITY OF CALISTOGA TO PROVIDE EMERGENCY MEDICAL, FIRE PROTECTION AND RELATED SERVICES TO CERTAIN UNINCORPORATED AREAS NEAR CALISTOGA

WHEREAS, the City of Calistoga has provided first response emergency services to the unincorporated areas outside the City limits, and

WHEREAS, Knights Valley Volunteer Fire Company has requested an agreement with the City of Calistoga to provide first response emergency services within a defined unincorporated area, and

WHEREAS, both parties anticipate approval of this agreement will result in improved emergency response times, and increase in government efficiency and reduced costs for services related to emergency response, and

WHEREAS, the City Council reviewed the proposed agreement at its November 20, 2018 regular meeting and finds that it is the public interest of the City of Calistoga to enter into an agreement to provide fire emergency services coverage to certain unincorporated areas of the County of Sonoma.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Calistoga hereby authorizes the City Manager to execute an agreement with Knights Valley Volunteer Fire Company for emergency medical, fire protection, and related services in substantially the same form as shown in Exhibit A to this resolution, subject to City Attorney review and approval.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this 20th day of November 2018, by the following vote:

- AYES:
NOES:
ABSTAIN:
ABSENT:

CHRIS CANNING, Mayor

ATTEST:
Kathy Flamson, City Clerk