



CITY OF CALISTOGA

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STAFF REPORT

TO: Honorable Mayor and City Council
FROM: Louise Harrison, Adm. Services Technician
DATE: December 4, 2018
SUBJECT: Consideration of a Resolution Declaring Certain Property Surplus, and Authorizing Disposal of Said Property

SIGNATURE:

DYLAN FEIK, City Manager

DESCRIPTION: Consideration of a Resolution declaring certain property surplus and authorizing the disposal of said property.

RECOMMENDATION: Adopt Resolution.

SUMMARY: Staff is requesting that City Council declare as surplus the item(s) on the attached Auction list and to authorize staff to dispose of such surplus items. Pursuant to the Government Code, such action is consistent with the authority granted to the City by the State of California. (*Government Code § 37350 "A City may purchase, lease, receive, hold, and enjoy real and personal property, and control and dispose of it for the common benefit."*)

FINANCIAL IMPACT: Any sale of the items will generate nominal revenue to the City which will be placed in the Equipment Replacement Fund.

ATTACHMENTS:

1. Resolution
2. Auction Items List

RESOLUTION NO. 2018-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING THE DISPOSAL OF SAID PROPERTY BY THE CITY MANAGER FOR THE BENEFIT OF THE CITY OF CALISTOGA

1 **WHEREAS**, the City of Calistoga possesses certain property, as set forth in the
2 following attachment hereto, which is no longer needed for the operation of the City of
3 Calistoga; and

4 **WHEREAS**, the City Council desires to declare certain property surplus, and to
5 arrange for the sale or disposal of said items; and

6 **WHEREAS**, pursuant to Government Code § 37350, such action is consistent with
7 the property-owning authority granted to municipalities by the State of California.

8 **NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Calistoga
9 resolves that the property listed in Attachment "2" is declared surplus and City staff is
10 hereby authorized to sell/dispose of said items in a manner most likely to produce the best
11 financial return for the City, the proceeds of which shall be placed into the Equipment
12 Replacement Fund.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Calistoga
at a regular meeting held this **4TH day of December 2018**, by the following vote:

13 **AYES:**
NOES:
ABSTAIN:
ABSENT:

CHRIS CANNING, Mayor

14 **ATTEST:**

KATHY FLAMSON, City Clerk

CITY OF CALISTOGA
 AUCTION ITEMS
 December 4, 2018

ATTACHMENT 2

DESCRIPTION	MAKE	MODEL	VIN/SN
Printer	HP Laser Jet	M1522nf	
Misc. Office Equipment (Keyboards, calculator, computer mouse, cables)	Miscellaneous		
Desktop Ethernet Switch	Micro-Switch		
Radio/Cassette/CD Player Combo	Sony		
Portable Sound System	ION Block Rocker		
Treadmill	Landice	L7	
Elliptical Exerciser	PRE-COR	EFX546	
Stationary Bicycle	Nordic Track	Nordic Cycle	
Office Chair	Office Chair		
Metal Chair	Metal Chair		
Magic Chef Microwave Oven	Magic Chef Microwave Oven		