

## City of Calistoga Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Susan Sneddon, City Clerk  
**DATE:** January 22, 2009  
**SUBJECT:** Establishing objectives and the appointment of a Council Subcommittee for the Fiscal Year 2009-2010 Community Enrichment Grant Program.

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**APPROVAL FOR FORWARDING:**

  
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 James G. McCann, City Manager

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**ISSUE:**

Consideration of a Resolution establishing objectives and the appointment of a Council Subcommittee for the Fiscal Year 2009-2010 Community Enrichment Grant Program.

**RECOMMENDATION:**

Receive presentation and adopt the Resolution.

**BACKGROUND/DISCUSSION:**

Seven years ago the City Council created the Community Enrichment Grant Program (Enrichment Grants) as a means of more directly providing funding to non-profit activities, which provide benefit to the community.

Due to the current economic conditions staff is expecting more than usual grant applications from local non-profits so the selection process for this funding cycle may be more challenging. The adopted Fiscal Year 2009-2010 budget includes funding for the Enrichment Grants at a \$25,000 level; however the City Council will be revisiting the budget through the mid-term review in light of the economy.

Staff proposed that we follow the same practice as in previous years and commence the process for the Fiscal Year 2009-2010 budget cycle. Upon adoption, staff will broadly advertise this opportunity, in addition to inviting each entity, which has received funds in the past budget cycles to participate in this process.

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**Funding Objectives:**

Staff recommends that the following objectives be used in the evaluation of grant requests. Each funding request will be measured against these objectives. We should ask, "Will the activity or program...":

1. Provide services to the elder community.
2. Provide services to youth in the community.
3. Expand services to members of the Hispanic community.
4. Provide community specific environmental enhancements.
5. Enhance the appearance of the community.

**Committee**

The Council established a sub-committee consisting of two Councilmember's and the City Manager in previous years to evaluate the proposals received and to make a recommendation to the full Council for funding. This process has worked well and is recommended to be followed again this year.

**FISCAL IMPACT:** The adopted Fiscal Year 2009-2010 budget includes \$25,000 for this activity.

**ATTACHMENTS:**

1. Draft Resolution

RESOLUTION NO. 2009-\_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, ESTABLISHING OBJECTIVES FOR THE 2009/2010 CALISTOGA COMMUNITY ENRICHMENT GRANT PROGRAM AND CONFIRMING THE MAYOR'S APPOINTMENTS TO AN EVALUATION COMMITTEE

1           **WHEREAS**, community service and community serving programs have long been a  
2 tradition in Calistoga; and  
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4           **WHEREAS**, the Calistoga City Council has supported such activity in the past; and  
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6           **WHEREAS**, the Calistoga City Council intends to provide financial support to activities  
7 which enrich the Calistoga community; and  
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9           **WHEREAS**, the City Council has identified enrichment objectives for the award of grant  
10 funds; and  
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12           **WHEREAS**, the City Council has adopted a Community Enrichment Grant Program for  
13 the evaluation of requests.  
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15           **NOW, THEREFORE, BE IT RESOLVED**, that the following objectives are established  
16 for grant funding.  
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18           Will the program, activity or group:

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- 20           1. Provide services to the elder community.
  - 21           2. Provide services to youth in the community.
  - 22           3. Enhance the appearance of the community.
  - 23           4. Expand services to members of the Hispanic community.
  - 24           5. Provide community specific environmental enhancements.  
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26           **BE IT FURTHER RESOLVED** by the City Council of the City of Calistoga that it hereby  
27 confirms the Mayor's appointment of \_\_\_\_\_ and \_\_\_\_\_ to an evaluation committee  
28 with the City Manager. The committee shall evaluate grant requests and recommend funding  
29 levels to the full City Council.  
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31           **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga at  
32 a regular meeting held this 22<sup>nd</sup> day of January 2009, by the following vote:  
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34           **AYES:**

35           **NOES:**

36           **ABSTAIN/ABSENT: None**  
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40           **JACK GINGLES, Mayor**

41           **ATTEST:**

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\_\_\_\_\_  
43           **SUSAN SNEDDON, City Clerk**