



## CITY OF CALISTOGA

### STAFF REPORT

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**TO:** Honorable Mayor and City Council  
**FROM:** Michael (Mike) Kirn  
**DATE:** December 18, 2018  
Consideration of a Resolution Authorizing a Consultant Services Agreement with BKF Engineers for an Amount Not to Exceed \$30,000 for Professional Services Related to Preparation of Plans and Specifications for a High Intensity Activated CrossWalk Beacon Pathway Improvement on the Silverado Trail near Solage and Silver Rose and  
**SUBJECT:** Authorizing the City Manager to Execute the Agreement

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**SIGNATURE:**

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**DYLAN FEIK, City Manager**

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**DESCRIPTION:** Consideration of a Resolution Authorizing a Consultant Services Agreement with BKF Engineers for an Amount Not to Exceed \$30,000 for Professional Services Related to Preparation of Plans and Specifications for a High Intensity Activated CrossWalk Beacon Pathway Improvement on the Silverado Trail near Solage and Silver Rose and Authorizing the City Manager to Execute the Agreement

**RECOMMENDATION:** Adopt the Resolution

**SUMMARY:** Recently the City was approached by the Silver Rose developers to install a mid-block pathway crosswalk on Silverado Trail to provide pedestrian connection to Solage and the downtown area as shown on the attached location map. The City commissioned a study to determine the most appropriate safety enhancement. The result of the analysis determined that if a marked cross is installed at the pathway it be accompanied with a High Intensity Activated CrossWalk Beacon (HAWK Beacon) and accompanying lighting and signage.

**ANALYSIS:** A HAWK Beacon is basically a pedestrian activated traffic signal where a pedestrian pushes a button and a traffic signal turns from off to yellow, to red to effectively stop on-coming traffic and allow the pedestrian to safely cross the road. The analysis has been reviewed by our risk management and they concur that a HAWK beacon is appropriate. Rapid flashing beacons were also evaluated, but due to approach speeds and minimal pedestrian activity were found to be not appropriate for this location.

Staff solicited proposals for design services for the desired safety improvements. Proposals were received from BKF and GHD. After a review of the proposals it was determined that the proposal from BKF best addressed the design issues at a reasonable price. Staff is therefore recommending that the Council adopt a Resolution authorizing the City Manager to enter into a consultant services agreement with BKF in an amount not to exceed \$30,000.

The estimated cost for the HAWK beacon is between \$150,000 and \$250,000. After the design is completed, which is anticipated to be 4 months, staff will return to the Council for approval of the construction plans and authorization to advertise for bids. An updated construction cost estimate will also be provided.

**FINANCIAL IMPACT:** The recommended Resolution authorizes expenditures not to exceed \$30,000 for consulting services for design of the pathway crosswalk safety improvements. The FY 2018/19 Budget includes CIP–Pavement Maintenance, Account No. 01-5402-4905 with a fund balance sufficient to cover the anticipated expenses associated with this agreement.

**CEQA REVIEW:** The project has been determined to be Categorical Exempt from CEQA pursuant to Section 15301 – Existing Facilities (c) and (f).

**CONSISTENCY WITH CITY COUNCIL GOALS AND OBJECTIVES:** The recommended action conforms to Council Goals 3 and 6. Goal 3: Establish, Improve and Maintain City Infrastructure; Objective 4: Support efforts to fund bridge and street maintenance and repair, and Goal 6: Create an environmentally-sustainable community; Objective 3: Promote Calistoga as a walking-and-cycling–friendly city.

**ATTACHMENTS:**

1. Resolution
2. Location Map
3. Agreement

RESOLUTION NO. 2018- XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING A CONSULTANT SERVICES AGREEMENT WITH BKF ENGINEERS FOR AN AMOUNT NOT TO EXCEED \$30,000 FOR PROFESSIONAL SERVICES RELATED TO PREPARATION OF PLANS AND SPECIFICATIONS FOR A HIGH INTENSITY ACTIVATED CROSSWALK BEACON PATHWAY IMPROVEMENT ON THE SILVERADO TRAIL NEAR SOLAGE AND SILVER ROSE AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

**WHEREAS**, the City has received a request make certain pedestrian safety improvements to facilitate the placement of a mid-block pathway crosswalk on Silverado Trail to provide pedestrian connection to Solage and the downtown area and requires professional services for the preparation of plans and specifications for bidding purposes; and

**WHEREAS**, City staff requested proposals for professional services for the design activities and received proposals from BKF Engineers and GHD; and

**WHEREAS**, staff has reviewed the proposals and determined that the proposal from BKF provided the best approach for the design services and that BKF is qualified to provide the consultant services needed; and

**WHEREAS**, Staff has negotiated a Scope of Work with BKF and recommends that a Consultant Services Agreement (CSA) for an amount not to exceed \$30,000 be authorized; and

**WHEREAS**, the project has been determined to be Categorically Exempt from CEQA pursuant to Section 15301 – Existing Facilities (c) and (f);

**WHEREAS**, there are sufficient appropriations contained in the FY 2018/19 CIP Budget under CIP-Pavement Maintenance, Account No. 01-5402-4905 to cover the anticipated expenses that will be incurred for the professional services requested.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Calistoga as follows:

1. Finds that the pathway crosswalk improvements are Categorically Exempt from CEQA pursuant to Title 14, the California Code of Regulations, Section 15301(c) and (f).
2. A CSA is authorized with BKF to provide professional services to prepare plans and specifications for pathway pedestrian safety improvements on Silverado Trail near Solage and Silver Rose for an amount not to exceed \$30,000.
3. Authorizes expenditures in the amount of \$30,000 from the Pavement

50 Maintenance CIP, Account No. 01-5402-4905 to fund anticipated expenses  
51 associated with the CSA.

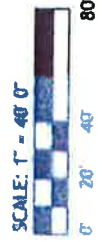
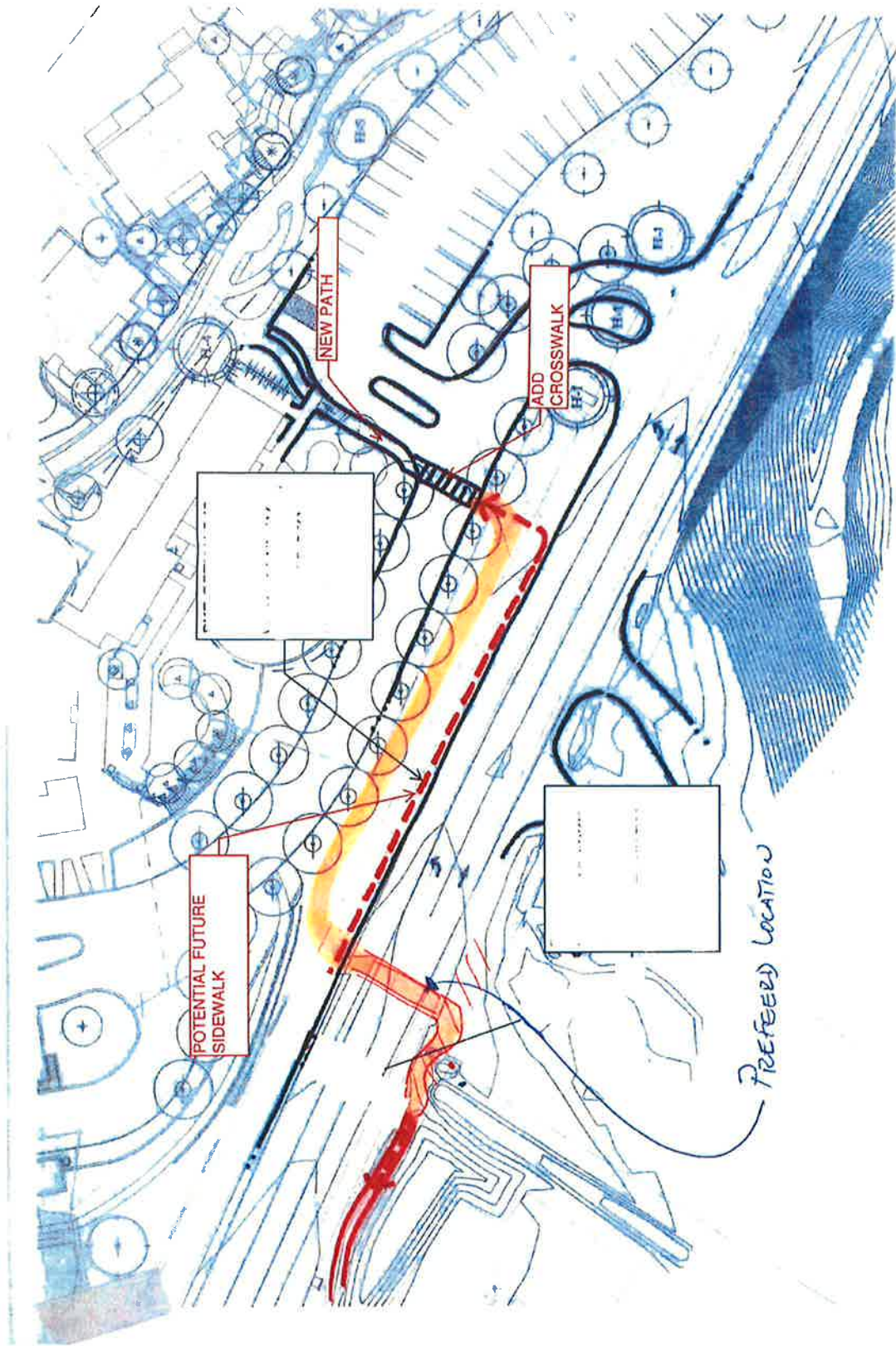
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53 4. The City Manager is hereby authorized to execute the CSA on behalf of the  
54 City of Calistoga, subject to receipt of required documents from BKF.

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56 **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of  
57 Calistoga at a regular meeting held this **18<sup>TH</sup> day of December 2018**, by the following  
58 vote:

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60 **AYES:**  
61 **NOES:**  
62 **ABSTAIN:**  
63 **ABSENT:**

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66 **CHRIS CANNING, Mayor**

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68 **ATTEST:**  
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72 **KATHY FLAMSON, City Clerk**



**FOUR SEASONS RESORT & RESIDENCES - CROSSWALK STUDY: C**

BRIGHTVIEW DESIGN GROUP

May 15, 2018