



## CITY OF CALISTOGA

### STAFF REPORT

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**TO:** Honorable Mayor and City Council  
**FROM:** Michael (Mike) Kirn  
**DATE:** December 18, 2018  
Consideration of a Resolution Approving the Construction Plans for the Washington Street Parklet, Approving a Budget Adjustment in the  
**SUBJECT:** Amount of \$7,000 and Authorization to Construct

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**SIGNATURE:**

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**DYLAN FEIK, City Manager**

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**DESCRIPTION:** Consideration of a Resolution Approving the Construction Plans for the Washington Street Parklet, Approving a Budget Adjustment in the Amount of \$7,000 and Authorization to Construct

**RECOMMENDATION:** Adopt the resolution.

**SUMMARY:**

The City has partnered with Calistoga Hills Resort to develop a pilot parklet on Washington Street adjacent to the Huge Bear Wine Tasting. The proposed parklet is 8'X20' as shown on the attached plans. The location is on the west side of Washington just before Lincoln Ave. and was selected to minimize loss of parking and proximity to existing shade trees.

If successful the City may expand the concept to other parts of downtown pending approval from Cal Trans. The construction cost is estimated to be \$25,000 and staff proposes to issue a purchase order for construction.

**FINANCIAL IMPACT:** The FY 2018-19 Budget contains CIP-Parklets, Account No. 01-5570-4915 which has appropriations of \$18,000 for the project. The recommended Resolution would approve a Budget Adjustment increasing appropriations in Account No. 01-5570-4915 by \$7,000 derived from General Fund Reserves.

**CEQA REVIEW:** Construction of the parklet would involve a minor alteration to an existing parking area and is not an expansion of existing services. As such, the project is exempt from the provisions of the California Environmental Quality Act pursuant to California Code of Regulations Title 14, Chapter 3, Section 15301(e).

**CONSISTENCY WITH CITY COUNCIL GOALS AND OBJECTIVES:** Construction of the parklet would further the FY 18-19 City Council's goal of maintaining and enhancing the economic vitality of the community (Goal 1) and its objective of promoting the qualities of Calistoga that are attractive to residents and visitors (Goal 1, Objective 2).

**CONCLUSION:** The recommended Resolution approves the construction plans, approves a budget adjustment in the amount of \$7,000 derived from General Fund Reserves and directs staff to construct the parklet.

**ATTACHMENTS:**

1. Resolution
2. Construction Plans

**RESOLUTION NO. 2018-XXX**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,  
COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING  
THE CONSTRUCTION PLANS FOR THE WASHINGTON ST.  
PARKLET, APPROVING A BUDGET ADJUSTMENT IN THE AMOUNT  
OF \$7,000 AND AUTHORIZING CONSTRUCTION**

**WHEREAS**, The City desires to undertake a downtown beatification project consisting of a pilot parklet on Washington Street with an estimated construction cost of \$25,000; and

**WHEREAS**, the City has partnered with Calistoga Hills Resort to prepare construction plans and the City is now ready to construct the parklet.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Calistoga the following:

1. Approves the Construction Plans prepared by ZFA Structural Engineers.
2. Finds that the project is exempt from CEQA pursuant to Section 15301(e).
3. Approves a Budget Adjustment in the amount of \$7,000 derived from the General Fund Reserve increasing appropriations in Account No. 01-5570-4915 from \$18,000 to \$25,000.
4. Authorizes staff to issue a purchase order to construct the parklet on Washington Street.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga at a regular meeting held this **18<sup>th</sup> day of December 2018**, by the following vote:

**AYES:  
NOES:  
ABSTAIN:  
ABSENT:**

\_\_\_\_\_  
**CHRIS CANNING, Mayor**

**ATTEST:**  
\_\_\_\_\_  
**KATHY FLAMSON, City Clerk**



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Revision Schedule	
#	Date

**ZFA STRUCTURAL ENGINEERS**  
 1212 fourth street | suite z zfa.com  
 santa rosa ca 95404 707.526.0892  
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PROJECT  
**CITY OF CALISTOGA  
 PARKLETS**

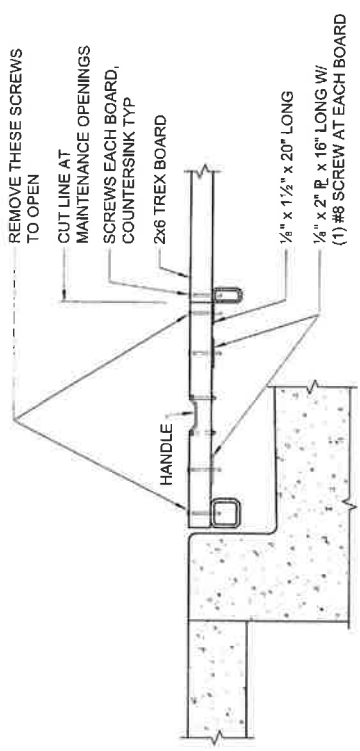
Calistoga Hills Resort

SHEET DESCRIPTION  
**HATCH DETAILS**

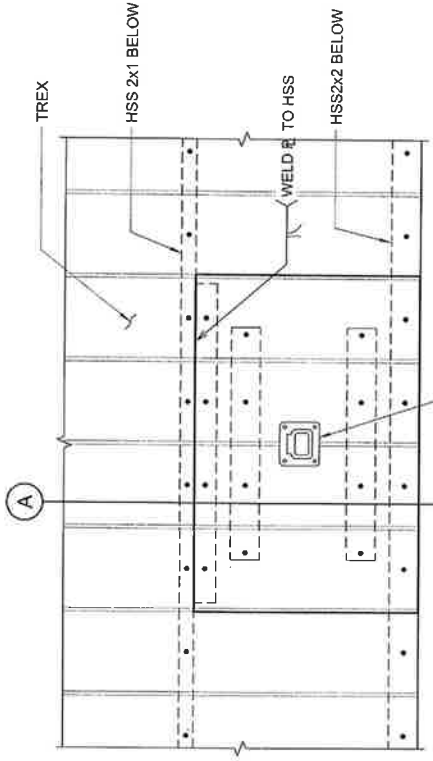
ENGR: DRC DATE: NOV 14, 2018  
 PM: DRC

SHEET  
**S2**

**PERMIT SET**



**A** SECTION AT HATCH



**1** PLAN VIEW AT HATCH  
 1/2" = 1'-0"