



CITY OF CALISTOGA

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STAFF REPORT

TO: Honorable Mayor and City Council
FROM: Michael (Mike) Kirn
DATE: December 18, 2018
Consideration of a Resolution Approving a New Capital Improvement Project for an Electrical Vehicle Charging Station and Approving a
SUBJECT: Budget Adjustment in the Amount of \$16,000

SIGNATURE:

DYLAN FEIK, City Manager

DESCRIPTION: Consideration of a Resolution Approving a New Capital Improvement Project for an Electrical Vehicle Charging Station and Approving a Budget Adjustment in the Amount of \$16,000

RECOMMENDATION: Adopt the resolution.

SUMMARY: The Public Works Working Department has been successful in obtaining two grants totaling \$13,000 for the installation of a public electrical vehicle charging station (EVCS). The grants are \$8,000 from the Transportation Fund for Clean Air through MTC and \$5,000 from Marin Clean Energy.

The proposed to location of the EVCS is at the Fire Station adjacent to the Post Office off of Gerrard St. This will allow utilizing the Fire Station power service and avoid the significant expense of establishing a new service drop from PG&E. The EVCS would be capable of charging two vehicles and equipped with a pay station to recover the cost of the electricity used.

FINANCIAL IMPACT: The recommended resolution would create a new CIP Project - Electric Vehicle Charging Station Account 25-5583-4915 and approves a Budget Adjustment appropriating \$16,000 derived from \$13,000 in grant funds Account 25-3230 and a transfer of \$3,000 from the General Fund reserves Account 01-4700-4799 to Account 25-3299 to the project.

CEQA REVIEW: Installation of the EVCS would involve a minor alteration to an existing parking area and is not an expansion of existing services. As such, the project is exempt from the provisions of the California Environmental Quality Act pursuant to California Code of Regulations Title 14, Chapter 3, Section 15301(c).

CONSISTENCY WITH CITY COUNCIL GOALS AND OBJECTIVES: Installation of the new EVCS would further the FY 18-19 City Council's goal of maintaining and enhancing the economic vitality of the community (Goal 1) and its objective of reducing greenhouse gas emissions (Goal 6, Objective 2).

CONCLUSION: The recommended resolution creates a new Capital Improvement Project, approves a budget adjustment to provide sufficient appropriations for the installation of the EVCS derived from \$13,000 in grant proceeds and a \$3,000 contribution from the General Fund, and directs staff to install, operate and maintain the EVCS.

ATTACHMENTS:

1. Resolution

RESOLUTION NO. 2018-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, CREATING A NEW CAPITAL IMPROVEMENT PROJECT, APPROVING A BUDGET ADJUSTMENT IN THE AMOUNT OF \$16,000 AND AUTHORIZING THE INSTALLATION OF A PUBLIC ELECTRIC VEHICLE CHARGING STATION ADJACENT TO THE FIRE DEPARTMENT

WHEREAS, The City is committed to reducing greenhouse gas emissions and supports clean energy alternatives including energy efficient lighting, water conservation, bicycling and pedestrian activities and electric vehicles; and

WHEREAS, the City’s Public Works Department has been successful in obtaining \$13,000 in grant funding for the installation of a public electric vehicle charging station (EVCS); and

WHEREAS, the City Council desires to construct the EVCS to reduce greenhouse gas emissions adjacent to the Fire Station to leverage the existing electric service and thereby reduce installation costs.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Calistoga as follows:

1. Creates a New Fiscal Year 18/19 Capital Improvement Project – Electrical Vehicle Charging Station Improvement.
2. Approves a Budget Adjustment creating a new Capital Improvement Project – Electrical Vehicle Charging Station Improvements under account number 01-5583-4915 and appropriates \$16,000 derived from anticipated grants funds of \$13,000 under account 25-3230 and a \$3,000 transfer from General Fund reserves account 01-4700-4799 to account 25-3299.
3. Authorizes staff to execute the necessary grant funding agreements, purchase orders, and maintenance agreements to install and operate the EVCS adjacent to the Fire Station.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this **18th day of December 2018**, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

CHRIS CANNING, Mayor

ATTEST:

KATHY FLAMSON, City Clerk