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## City of Calistoga Staff Report

TO:

Honorable Mayor and City Council

FROM:

Louise Harrison, Administrative Analyst, Public Works Dept.

DATE:

January 22, 2009

SUBJECT:

Consideration of a Resolution Approving the 2009 Parade List

and Authorizing the Public Works Department to Apply for

**Encroachment Permits from Caltrans** 

APPROVAL FOR FORWARDING:

James C. McCann, City Manager

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**ISSUE**: Consideration of a Resolution approving the 2009 Parade list and authorizing the Public Works Department to apply for encroachment permits from Caltrans.

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**RECOMMENDATION:** Adopt Resolution.

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BACKGROUND/DISCUSSION: Every year a variety of local organizations apply to the City of Calistoga to hold parades/processions along Lincoln Avenue. Lincoln Avenue is State right-of-way (Hwy. 29) and encroachment permits are therefore required from the California Department of Transportation (Caltrans) for special events thereon. The City's Public Works Department applies to the State for encroachment permits on behalf of the applicants. Attached is a list of the applicants planning parades/processions in 2009.

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**GENERAL PLAN CONFORMANCE**: Not applicable.

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FISCAL IMPACT: None.

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### 19 **ATTACHMENTS**

- 20 1. Resolution
- 21 2. Parade List

## 2009 PARADE LIST

ORGANIZATION/ INDIVIDUAL	EVENT	RIGHT-OF-WAY	DATE
Cinco de Mayo	Parade	Lincoln Avenue	May 3, 2009
Napa County Fair	4 <sup>th</sup> of July Parade	Lincoln Avenue	July 4, 2009
Calistoga High School	Homecoming Parade	Lincoln Avenue	October 16, 2009*
Lion's Club	Halloween Parade	Lincoln Avenue	October 31, 2009
Chamber of Commerce	Christmas Tractor Parade	Lincoln Avenue	December 5, 2009
OLPH Church	Procession	Lincoln Avenue	December 12, 2009

<sup>\*</sup>Subject to Change

#### RESOLUTION 2009-

# RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING THE ANNUAL PARADE LIST AND AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO APPLY FOR ENCROACHMENT PERMITS FROM CALTRANS

1 2	WHEREAS, the City Council of the City of Calistoga has received requests for the following annual parades to be held during the year 2008:		
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4	Cinco de MayoMay 3		
5	Napa County Fair 4 <sup>m</sup> of July ParadeJuly 4		
6	Calistoga High School Annual Homecoming ParadeOctober 16*		
7	Calistoga Lions Club Annual Halloween ParadeOctober 31		
8	Chamber of Commerce Christmas Tractor ParadeDecember 5		
9	Our Lady of Perpetual Help Church ProcessionDecember 12		
10	*Date may change.		
11	MILEDEAC the Dublic Works Department is required to apply for		
12	WHEREAS, the Public Works Department is required to apply for encroachment permits from Caltrans; and		
13 14	encroachment pennits nom Califans, and		
14 15	WHEREAS, Caltrans requires a Resolution from the City Council		
15 16	approving the parades and the applications for the encroachment permits.		
17	approving the parades and the approachers for the energetiment permits.		
18	NOW, THEREFORE BE IT RESOLVED that the City Council of the City of		
19	Calistoga hereby approves the above-mentioned parade list; and		
20	,		
21	BE IT FURTHER RESOLVED that the Public Works Department is		
22	authorized to apply to Caltrans for the required encroachment permits.		
23			
24	PASSED, APPROVED, AND ADOPTED by the City Council of the City of		
25	Calistoga at a regular meeting held this 22 <sup>nd</sup> day of January, 2009, by the following		
26	vote:		
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28	AYES:		
29	NOES:		
30	ABSTAIN/ABSENT:		
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33	JACK GINGLES, Mayor		
34	ATTEST:		
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36	CHOAN CHERRON CHARLES		
27	SUSAN SNEDDON City Clerk		

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