

MINUTES

CITY COUNCIL – REGULAR MEETING TUESDAY, DECEMBER 18, 2018 - 6:00 P.M. CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the Regular Session to order at 6:01 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega and Vice Mayor Michael Dunsford and Mayor Canning.

Absent: None

Also in attendance: Public Works Director Mike Kirn, City Manager Dylan Feik and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened oral communication.

Having no one come forward, **Mayor Canning** closed oral communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Kraus** and **SECONDED Councilmember Lopez-Ortega** by to approve the Council Meeting. The Motion carried by the following vote:

| | |
|-----------------|--|
| AYES: | Councilmembers Kraus, Lope-Ortega and Barnes, Vice Mayor Dunsford and Mayor Canning |
| NOES: | None |
| ABSTAIN: | None |
| ABSENT: | None |

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Lopez-Ortega** reminded everyone to be aware of neighbors and others in the community during this time of the year, making sure no neighbors, family or friends need assistance.
- **Vice Mayor Dunsford** wished everyone a happy Holiday.
- **Mayor Canning** wished everyone a happy Holiday.

F) MANAGER'S REPORT

- **City Manager Feik** reported that **Parks and Recreation Director Rachel Melick** is back at work from her bicycle accident.

G) PROCLAMATIONS/PRESENTATIONS/AWARDS

- 1) **Mayor Canning** presented a Proclamation to retiring **City Clerk Kathy Flamson**. She addressed the Council.
- 2) **Mayor Canning** presented a Proclamation to **Councilmember Jim Barnes** for his years of service to the City of Calistoga. **Councilmember Barnes** addressed the audience.

H) ELECTION RESULTS

3. Adoption of **Resolution No. 2018-108** declaring the results of the General Municipal Election held in the City of Calistoga, November 6, 2018.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Vice Mayor Dunsford to adopt **Resolution No. 2018-108** declaring the results of the General Municipal Election held in the City of Calistoga, November 6, 2018. The motion was carried by the following vote:

| | |
|-----------------|--|
| AYES: | Councilmembers Kraus, Vice Mayor Dunsford, Councilmembers Lopez-Ortega and Barnes and Mayor Canning |
| NOES: | None |
| ABSTAIN: | None |
| ABSENT: | None |

I) OATHS OF OFFICE

City Clerk Flamson administered the Oaths of Office to Chris Canning (Mayor), Gary Kraus (Councilmember) and Donald Williams (Councilmember), who then assumed their seats. Mayor Canning, Councilmembers Kraus and Williams addressed the audience.

Councilmember Lopez-Ortega asked **Items J5 and J6** be pulled from the Consent Calendar for further discussion.

J) CONSENT CALENDAR

- 4) Approval of minutes from the December 4, 2018 regular Calistoga City Council Meetings.
- 5) Adoption of **Resolution No. 2018-109** authorizing a Consultant Services Agreement with BKF Engineers for an amount not to exceed \$30,000 for professional services related to preparation of plans and specifications for a High Intensity Activated CrossWalk Beacon Pathway Improvement project on the Silverado Trail near Solage and Silver Rose authorizing the City Manager to execute the agreement.

- 6) Adoption of **Resolution No. 110** approving the construction plans for the Washington Street Parklet, approving a budget adjustment in the amount of \$7,000 and authorization to construct it.
- 7) Adoption of **Resolution No. 2018-111** approving a new Capital Improvement Project for an electrical vehicle charging station and approving a budget adjustment in the amount of \$16,000.
- 8) Adoption of **Resolution No. 2018-112** awarding a contract to Allard General Engineers and to Telstar Instruments, Inc. to repair the Recycled Water Irrigation Pump Station on Lower Washington Street.
- 9) Adoption of **Resolution No. 2018-113** authorizing an Enterprise Fleet Management Program for Fiscal Year 2018-2019 for vehicle replacement including purchase, acquisition and disposal of vehicle.
- 10) Adoption of **Resolution No. 2018-114** to renew Citywide dental plan benefits and to authorize the City Manager to execute contracts and agreements related to dental plan benefits.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Lopez-Ortega to approve **Item Nos. 4, 7, 8, 9 and 10** of the Consent Calendar. The Motion carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus, Lopez-Ortega and Williams and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 5) Councilmember Lopez-Ortega wanted clarification of this item to explain item. City Manager Feik explained the project and the process as it moves forward. Council and staff discussion ensued.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Kraus to approve **Item No. 5** of the Consent Calendar. The Motion carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus and Lopez-Ortega and Mayor Canning
NOES: Councilmember Williams
ABSTAIN: None
ABSENT: None

- 6) **Councilmember Lopez-Ortega** wanted clarification of this item to explain item. **City Manager Feik** explained the project and the process as it moves forward. Council and staff discussion ensued.

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Kraus** to approve **Item No. 6** of the Consent Calendar. The Motion carried by the following vote:

AYES: Councilmember Kraus, Vice Mayor Dunsford,
Councilmember Lopez-Ortega and Mayor Canning
NOES: Councilmember Williams
ABSTAIN: None
ABSENT: None

K) PUBLIC HEARING

None

L) GENERAL GOVERNMENT

- 12) Adoption of **Resolution No. 2018-115** selecting a Council member to serve as Vice Mayor.

The item was presented by **Mayor Canning**. He nominated **Councilmember Michael Dunsford** to continue to act as **Vice Mayor**.

Council and staff discussion ensued.

Mayor Canning opened public comments.

Having no one come forward, **Mayor Canning** closed public comments.

It was **MOVED** by **Mayor Canning** and **SECONDED** by **Councilmember Kraus** to adopt **Resolution No. 2018-115** selecting a Council Member (**Michael Dunsford**) to serve as the **Vice Mayor**. The Motion was carried by the following vote:

AYES: Mayor Canning, Councilmembers Kraus, Lopez-Ortega and Williams and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: None

- 13) Adoption of **Resolution No. 2018-116** confirming the Mayor's appointments to the Planning Commission, Active Transportation Advisory Committee and the Building Standards Advisory and Appeals Board.

Mayor Canning presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comments.

Having no one come forward, **Mayor Canning** closed public comments.

It was **MOVED** by **Mayor Canning** and **SECONDED** by Councilmember **Kraus** to adopt **Resolution No. 2018-116** confirming the Mayor's appointments to the Planning Commission, Active Transportation Advisory Committee and the Building Standards Advisory and Appeals Board. The Motion was carried by the following vote:

AYES: Mayor Canning, Councilmembers Kraus and Lopez-Ortega and Vice Mayor Dunsford
NOES: Councilmember Williams
ABSTAIN: None
ABSENT: None

M) ADJOURNMENT

Mayor Canning adjourned the meeting at 7:14 P.M to the next regular meeting of the Calistoga City Council held at 1307 Washington Street, on January 15, 2019 at 6 P.M.

Respectfully submitted:



Prepared by: Kathy Flamson, City Clerk


Approved by: Chris Canning, Mayor

Approved: January 15, 2019

