



CITY OF CALISTOGA

3

STAFF REPORT

TO: Honorable Mayor and City Council
FROM: Melissa Velasquez
DATE: February 5, 2019
SUBJECT: Consideration of approving minutes of the January 15, 2019, Regular City Council Meeting

SIGNATURE:

DYLAN FEIK, City Manager

DESCRIPTION: Consideration of approving minutes of the January 15, 2019, Regular City Council Meeting

RECOMMENDATION: Approve Minutes.

SUMMARY: Approval of aforementioned minutes.

ATTACHMENTS:

1. Draft Minutes

MINUTES

**CITY COUNCIL – REGULAR MEETING
TUESDAY, JANUARY 15, 2019 - 6:00 P.M.
CALISTOGA COMMUNITY CENTER**

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the Regular Session to order at 6:00 p.m.

In attendance were the following: Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Councilmember Donald Williams and Vice Mayor Michael Dunsford and Mayor Canning.

Absent: None

Also in attendance: Public Works Director Mike Kirn, Administrative Services Director Gloria Leon, City Manager Dylan Feik and Deputy City Clerk Melissa Velasquez.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened oral communication.

Doug Allen, 224 High Street – as a representative of working families in Calistoga he is advocating for moderate growth to sustain the community.

Mayor Canning closed oral communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Kraus** and by **SECONDED Councilmember Lopez-Ortega** by to approve the Council Meeting.

The Motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega and Williams,
Vice Mayor Dunsford and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: None

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Lopez-Ortega** wished the Community a Happy New Year.
- **Councilmember Williams** requested an oral report on water quality be scheduled for the next Council Meeting. Visit the possibility of changing the agenda format.

- 41 • **Councilmember Kraus** noted that serious storms are anticipated. He
42 reminded everyone to be careful.
- 43 • **Mayor Canning** acknowledged the upcoming weather conditions. Asked that
44 if you can do so safely please remove debris that may be blocking run-off.
45 Call the non-emergency number for the Police Department and speak with
46 Dispatch if help is needed. Noted the passing of two important Calistoga
47 resident's Mike Mogensen and Patti McBride.

48 **F) MANAGER'S REPORT**

- 49 • **City Manager Feik** noted that City Staff is conversing with local agencies
50 regarding severe weather warnings. City staff is preparing for up to 8" of rain.
51 Be mindful of localized flooding. Sandbags are available at Teldeschi Field
52 and the Police Station. Informed the Council that the hiring of a new City
53 Clerk to be announced shortly.

54 **G) PROCLAMATIONS/PRESENTATIONS/AWARDS**

- 55 1) **Mayor Canning** presented a Proclamation in Honor of Dr. Martin Luther King
56 Jr. Day.
- 57
- 58 2) **Mayor Canning** presented a Proclamation of Honor for Brian McBride for his
59 work on the Measure A Committee and contributions to the Community.
- 60

61 **H) CONSENT CALENDAR**

- 62 3) **Approval of minutes from the December 18, 2018, regular Calistoga City**
63 **Council Meeting.**
- 64
- 65 4) **Adoption of Resolution No 2019-008 finding that the developer of the**
66 **Calistoga Hills Project is in good faith compliance with the terms and**
67 **conditions of the project's development agreement.**
- 68

69 **Councilmember Williams** indicated that residents near the Pine Street Lift
70 Station smell an occasional odor during the summer months.

71
72 Council and staff discussion ensued.

73
74 **Mayor Canning** opened oral communication.

75
76 **Dennis McNay** – Will lift station accommodate the Calistoga Hills Project?

77
78 Council and staff discussion ensued.

79
80 **Mayor Canning** closed public comments.

81
82 **It was MOVED by Vice Mayor Dunsford and SECONDED by**
83 **Councilmember Kraus to approve Item No. 4 of the Consent Calendar.**
84

The motion was carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega and Williams,
Vice Mayor Dunsford and Mayor Canning.
NOES: None
ABSTAIN: None
ABSENT: None

- 5) Adoption of Resolution 2019-001 accepting the Development Impact Fees Annual Report in Compliance with Assembly Bill 1600 (AB1600).
- 6) Adoption of Resolution No. 2019-002 approving the 2019 Parade/Event List and Authorizing the Public Works Department to Apply for Encroachment Permits from Caltrans.
- 7) Adoption of Resolution No. 2019-003 authorizing the City Manager to Execute Project Specific Maintenance Agreements with Caltrans for Pathways on the State Highway System.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Vice Mayor Dunsford to approve Item Nos. 3, 5, 6 and 7 of the Consent Calendar.

The motion was carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega and
Williams, Vice Mayor Dunsford and Mayor Canning.
NOES: None
ABSTAIN: None
ABSENT: None

I) PUBLIC HEARING

None

J) GENERAL GOVERNMENT

- 8) Adoption of Resolution No. 2019-004 approving a Three Year Memorandum of Understanding (MOU) between the City of Calistoga and the Calistoga Police Officers Association (CPOA), authorizing the City Manager to Execute the MOU, approving an amount not to exceed \$41,166 from the Fiscal Year 2018-19 Police Department Budget.

City Manager Feik presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comments.

Having no one come forward, Mayor Canning closed public comments.

128 It was **MOVED** by Councilmember Kraus and **SECONDED** by Vice Mayor
129 Dunsford to adopt Resolution No. 201-004 approving a Three Year
130 Memorandum of Understanding (MOU) between the City of Calistoga and
131 the Calistoga Police Officers Association (CPOA), authorizing the City
132 Manager to Execute the MOU, approving an amount not to exceed \$41,166
133 from the Fiscal Year 2018-19 Police Department Budget.

134 The Motion was carried by the following vote:

135
136 **AYES:** Councilmembers Kraus, Lopez-Ortega and
137 Williams, Vice Mayor Dunsford and Mayor
138 Canning
139 **NOES:** None
140 **ABSTAIN:** None
141 **ABSENT:** None
142

143 9) Adoption of Resolution No. 2018-005 approving a Three Year
144 Memorandum of Understanding (MOU) between the City of Calistoga
145 and the Calistoga Professional Firefighters' Association (CPFA),
146 authorizing the City Manager to Execute the MOU, approving a Budget
147 Adjustment not to exceed \$56,641 from the Unappropriated General
148 Fund Reserves for Fiscal Year 2018-19 and Adoption of Resolution No.
149 2019-006 approving of Fire Captain Position and Job Description within
150 the Calistoga Professional Firefighters' Association.

151 City Manager Feik presented the item.

152
153 Mayor Canning opened public comments.

154
155 Having no one come forward, Mayor Canning closed public comments.

156
157 It was **MOVED** by Councilmember Kraus and **SECONDED** by Vice Mayor
158 Dunsford to adopt Resolution No. 2018-005 approving a Three Year
159 Memorandum of Understanding (MOU) between the City of Calistoga and
160 the Calistoga Professional Firefighters' Association (CPFA), authorizing the
161 City Manager to Execute the MOU, approving a Budget Adjustment not to
162 exceed \$56,641 from the Unappropriated General Fund Reserves for Fiscal
163 Year 2018-19 and Adoption of Resolution No. 2019-006 approving of Fire
164 Captain Position and Job Description within the Calistoga Professional
165 Firefighters' Association.

166 The Motion was carried by the following vote:

167
168 **AYES:** Councilmembers Kraus, Lopez-Ortega and
169 Williams, Vice Mayor Dunsford and Mayor
170 Canning.
171 **NOES:** None

172
173
174
175
176
177
178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193

194
195

ABSTAIN: None
ABSENT: None

10) Adoption of Resolution No. 2019-007 confirming the Mayor's Appointments to the Association of Bay Area Governments (ABAG), Community Enrichment Subcommittee, Local Area Formation Commission, Napa Co. Flood Control/Water Conservation District, Napa County Gang & Youth Violence Commission, Napa Co. Transportation Planning Agency/Napa Valley Transportation Authority, Upper Valley Waste Management Agency and Watershed Information Center & Conservancy.

Mayor Canning presented the item.

Mayor Canning opened public comments.

Having no one come forward, **Mayor Canning** closed public comments.

It was MOVED by Mayor Canning and SECONDED by Vice Mayor Dunsford to adopt Resolution No. 2019-007 appointing the following:

Regional Board	Representative	Alternate(s)
Association of Bay Area Governments	Canning	Dunsford
Community Enrichment Grant Subcommittee	Kraus	Lopez-Ortega
Local Area Formation Commission	Canning	Kraus
Napa County Flood Control/Water Conservation District	Dunsford	Canning
Napa County Gang and Youth Violence Commission	Williams	Celaya
Napa Valley Transportation Authority	Canning	(1) Kraus / (2) Dunsford
Upper Valley Waste Management Agency	Canning	Kraus
Watershed Information Center & Conservancy	Williams	Lopez-Ortega

196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232

11) Presentation of the Audited Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2017-2018.

Administrative Services Director Gloria Leon introduced CPA Michael O'Connor from R.J. Ricciardi, Inc. to present item.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Charlotte Williams, 59 View Road – requested clarification on how Measure A funds are spent.

Council and staff discussion ensued.

Mayor Canning closed public comment.

12) Presentation by the Clean Coalition Regarding a Community Microgrid.

City Manager Feik introduced Managing Director and Program Engineer Bob O'Hagan.

Council and staff discussion ensued.

K) ADJOURNMENT

Mayor Canning adjourned the meeting at 8:29 P.M to the next regular meeting of the Calistoga City Council held at 1307 Washington Street, on February 5, 2019 at 6 P.M.

Respectfully submitted:

Prepared by: Melissa Velasquez, Deputy City Clerk

Approved by: Chris Canning, Mayor

Approved:
