



# CITY OF CALISTOGA

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## STAFF REPORT

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**TO:** Honorable Mayor and City Council  
**FROM:** Michael (Mike) Kirn  
**DATE:** February 5, 2019  
**SUBJECT:** Authorization for the City Manager to Execute a Purchase Order with RDO Equipment Co. for a Trailer Mounted Power Vacuum for an Amount Not to Exceed \$79,995

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**SIGNATURE:**

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**DYLAN FEIK, City Manager**

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**DESCRIPTION:** Authorization for the City Manager to Execute a Purchase Order with RDO Equipment Co. for a Trailer Mounted Power Vacuum for an Amount Not to Exceed \$79,995.

**RECOMMENDATION:** Adopt Resolution

**SUMMARY:** Consideration of a Resolution authorizing the City Manager to execute a Purchase Order with RDO Equipment Co. for a Trailer Mounted Power Vacuum for an Amount Not to Exceed \$79,995.

**PURPOSE:** The City has over 70 miles of underground utility lines in the streets and sidewalks. Many times a month staff responds to water leaks and failed utility lines. Current operations require significant excavation to assess the situation and locate the actual problem. In addition, we regularly need to physically locate the utilities to insure their integrity is maintained during adjacent construction. As part of our storm water discharge permit we are required to install trash collection devices and periodically "clean and remove" the trash and debris from them. Many of these devices are in excess of five feet below the street and pose a challenge to clean them with conventional tools and equipment.

Industry standard has migrated from open-cut excavation to use of vacuum assisted excavation for utility excavation. This method allows for 'surgical' excavation minimizing pavement or sidewalk disruption and provides a safer work zone. There are two types of vacuum assisted excavation units. The top of the line is a Vac-Truck which is basically a semi-truck equipped with a vacuum motor, vacuum wand, water tank and spoils tank. These units typically cost in excess of \$500,000. The next tier of equipment is a vacuum trailer which is a smaller version of a vac-truck and a self-contained unit on a tow behind trailer. Staff believes that the vac-trailer configuration will meet our current needs and have researched various models available and determined that the recommended model manufactured by Vermeer provides the best value for the City.

The City recently joined the National Joint Powers Alliance which is basically a nationwide public agency purchasing agent that solicits bids from various vendors for materials, equipment and supplies. We contacted them regarding the purchase of a vacuum trailer and they provided the contact information for the low bidder – RDO Equipment Co. and staff requested a quote for the equipment from them.

**ANALYSIS:** The quote we received from RDO Equipment Co. is \$79,993.32. Staff has reviewed the quote and has determined that it is very competitive compared with other vendors for similar equipment and implements. The recommended Resolution authorizes the City Manager to execute a Purchase Order with RDO Equipment Co. in the amount not to exceed \$79,995 and authorizes staff to procure the equipment.

**FINANCIAL IMPACT:** The FY 2018/19 Equipment and Information Technology Budget contains \$79,995 in appropriations under Account Numbers: 15-4970-4821 - \$26,665; 02-4131-4821 and 03-4141-4821 each with \$26,665 to purchase the recommend vac-trailer.

**CEQA REVIEW:** The recommended action is not a "project" pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15378) since it does not result in a physical change in the environment.

**CONSISTENCY WITH CITY COUNCIL GOALS AND OBJECTIVES:** The project conforms to Council Goal 3: Establish, improve and maintain City infrastructure; Objective 1 – Maintain the high level of service and reliability of the City's infrastructure systems and facilities.

**ATTACHMENTS:**

1. Resolution
2. Quote from RDO Equipment Company

**ATTACHMENT 1**

**RESOLUTION 2019- XXX**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,  
COUNTY OF NAPA, STATE OF CALIFORNIA,  
AUTHORIZING THE CITY MANAGER TO EXECUTE  
A PURCHASE AGREEMENT WITH RDO EQUIPMENT COMPANY  
FOR A VACUUM TRAILER FOR AN AMOUNT NOT TO EXCEED \$79,995**

**WHEREAS**, the City Council has adopted a goal of improving street maintenance efforts, including repair of potholes; and

**WHEREAS**, the City has over 70 miles of underground utility lines and over 400 valves in the streets and sidewalks; and

**WHEREAS**, current operations require significant excavation to expose the underground infrastructure to access the situation and locate the actual problem; and

**WHEREAS**, industry standard has migrated from open-cut excavation to use of vacuum assisted excavation for utility excavation, allowing for 'surgical' excavation minimizing pavement or sidewalk disruption and provides a safer work zone; and

**WHEREAS**, trash collection devices mandated by our storm water discharge permit require periodic removal of collected trash and debris from them and the vacuum trailer will assist in compliance with this mandatory maintenance activity; and

**WHEREAS**, Staff feels that a vacuum trailer, which is a smaller version of a vacuum truck and is a self-contained unit on a tow behind trailer, will meet our current needs and have researched various models available; and feels that the model manufactured by Vermeer provides the best value for the City; and

**WHEREAS**, the City recently joined the National Joint Powers Alliance, a nationwide public agency purchasing agent that solicits bids from various vendors for materials, equipment and supplies; and

**WHEREAS**, the City has received a quote for the purchase of the vac-trailer from RDO Equipment Company in the amount of \$79,993.32; and

**WHEREAS**, staff has confirmed that the quote from RDO Equipment Company is competitive compared to other vendors for similar equipment; and

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**WHEREAS**, there is \$79,995 in available appropriations under Account Numbers 15-4970-4821; \$26,665, 02-4131-4821; \$26,665 and 03-4141-4821; \$26,665 in the FY 2018-19 Budget for the purchase of the vac-trailer.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Calistoga authorizes the City Manager to execute a Purchase Agreement with RDO Equipment Company in an amount not to exceed \$79,995 and authorizes staff to procure the equipment.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga at a regular meeting held this **5<sup>th</sup> day of February 2019**, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT**  
**ABSTAIN:**

\_\_\_\_\_  
**CHRIS CANNING, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Melissa Velasquez, Deputy City Clerk**



# Retail Purchase Order

RDO Equipment Co.  
 24353 Clawiter Rd.  
 Hayward (VM) CA, 94545  
 Phone: (510) 460-3900 - Fax: (510) 723-0271

ATTACHMENT #2



**Bill To:**  
 CITY OF CALISTOGA  
 414 WASHINGTON ST  
 CALISTOGA, CA, 94515  
 NAPA ()  
 (707) 533-3378

**Purchase Order Date:** 1/28/2019  
**Purchase Order #:** 1131656  
**Purchaser Account #:** 3378920  
**Customer Sales Tax Exempt #:** None

**Ship To:**  
 CITY OF CALISTOGA  
 414 WASHINGTON ST  
 CALISTOGA, CA, 94515  
 (707) 533-3378

**Customer Purchaser Type:**  
**Customer Market Use:** CALISTOGA, CA, 94515  
**Location of First Working Use:** 65202  
**Dealer Account Number:** Mark Meyer  
**Account Manager:**  
**Phone:** (510) 460-3900  
**Fax:** (925) 454-9100  
**Email:** MMeyer@rdoequipment.com

## Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	1M9FE1228JS284514 X804379	0	New 2018 MCLAUGHLIN VX50-800	\$82,109.00
			Freight In	\$3,300.00
			Prep / Reconditioning	\$395.00
			Customer Discount SOURCEWELL (NJPA) MUNICIPALITY DISCOUNT	(\$8,211.00)
			Customer Discount RDO LOCAL MUNICIPALITY DISCOUNT	(\$3,434.00)
<b>Equipment Subtotal:</b>				<b>\$74,159.00</b>

## Purchase Order Totals

<b>Balance:</b>	\$74,159.00
<b>Tax Rate 3: (CANP 7.75%)</b>	\$5,747.32
<b>Sales Tax Total:</b>	\$5,747.32
<b>PrePaid Tax License:</b>	\$80.00
<b>CA Tire Fee:</b>	\$7.00
<b>Sub Total:</b>	\$79,993.32
<b>Cash with Order:</b>	\$0.00
<b>Balance Due:</b>	<b>\$79,993.32</b>

## Legal Information

For the Vermeer Equipment

**Warranty Disclaimer and Limitation of Liability** - EXCEPT FOR THE WARRANTIES EXPRESSLY AND SPECIFICALLY MADE HEREIN, RDO MAKES NO OTHER WARRANTIES, AND ANY POSSIBLE LIABILITY OF RDO HEREUNDER IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL RDO BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES, INCLUDING BUT NOT LIMITED TO ANY LOST PROFITS, LOST SAVINGS OR OTHER INCIDENTAL DAMAGES ARISING OUT OF THE USE OR INABILITY TO USE THE PRODUCT PROVIDED HEREUNDER, UNLESS OTHERWISE PROVIDED BELOW. THIS EQUIPMENT IS SOLD AS IS WITH NO WARRANTY PROVIDED.

**For Deals with Trades** - I (We) offer to sell, transfer, and convey the following item(s) at or prior to the time of delivery of the above Product, as a 'trade-in' to be applied against the cash price. Such item(s) shall be free and clear of all security agreements, liens, and encumbrances at the time of transfer to you. The following is a description and the price to be allowed for each item:

**Purchase Agreement** - I (we), the undersigned, hereby order from you the Equipment described above, to be delivered as shown above. This order is subject to your ability to obtain such Equipment from the manufacturer and you shall be under no liability if delivery of the equipment is delayed or prevented due to labor disturbances, transportation difficulties, or for any reason beyond your control. The price shown above is subject to your receipt of the Equipment prior to any change in price by the manufacturer. It is also subject to any new increased taxes imposed upon the sale of the Equipment after the date of this order.

**ACKNOWLEDGEMENTS** - I (we) promise to pay the balance due shown above in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement, for the purchase price of the Equipment, plus additional charges shown thereon or execute a Lease Agreement, on or before delivery of the Equipment ordered herein. Despite physical delivery of the Equipment, title shall remain in the seller until one of the foregoing is accomplished and I (we) hereby grant a security interest to RDO Equipment Co. in the Equipment.

**SIC Information** - Please be advised that RDO has assigned its rights to sell construction rental equipment (as defined under SIC code #3531) and as described in this document) and the rights to sales proceeds (including 'trade-in assets' related thereto) to North Star Deferred Exchange LLC as part of IRC Sec. 1031 exchange.

Upon signature of delivery acknowledgment, customer is accepting the equipment, including attachments, in 'AS IS' condition, agreeing to notify RDO Equipment Co. within 24 hours of any damages or discrepancies found upon receipt of equipment.