



CITY OF CALISTOGA

7

STAFF REPORT

TO: Honorable Mayor and City Council
FROM: Irene Camacho-Werby, City Clerk
DATE: May 7, 2019
SUBJECT: Approval of Minutes

SIGNATURE:

**MICHAEL KIRN, Acting City
Manager**

DESCRIPTION: Approve the City Council regular meeting minutes of April 16, 2019.

RECOMMENDATION: Consideration to approve or revise submitted minutes.

ATTACHMENTS:

1. Regular Meeting Minutes of April 16, 2019

MINUTES

CALISTOGA CITY COUNCIL REGULAR MEETING

Tuesday, April 16, 2019 - 6:00 P.M.

Calistoga Community Center
1307 Washington Street, Calistoga, CA 94515

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the regular session to order at 6:02 p.m.

In attendance were the following: Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Councilmember Donald Williams, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also, in attendance: Acting City Manager Michael Kirn, Administrative Services Director Gloria Leon, Fire Chief Steve Campbell, and City Clerk Irene Camacho-Werby.

B) SALUTE TO THE FLAG

Mayor Canning led in the Salute to the Flag.

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened Oral Communication.

Paul Holm, Calistoga resident, spoke on proposed project plans that may increase traffic on Grant Street and raised concerns regarding an increase of speeding vehicles in the area.

Mr. Holm also spoke on repeatedly witnessing bicyclists on Grant Street riding two or three wide without regard to vehicle traffic.

Mayor Canning announced that on Wednesday, May 15, 2019, he will host a Mayor's Community Forum to discuss the topic of Grant Street Improvements.

Frances Tedeschi, Calistoga resident, agreed with the previous speaker and raised concerns with traffic speed signs not being adhered to.

Ms. Tedeschi recommended a traffic stop sign be placed on Grant at Greenwood to help with the speeding traffic.

Mayor Canning stated the community forum scheduled for May 15th will address bicyclist, pedestrian and other related safety topics.

49 Dennis McNay, Calistoga resident, spoke on transparency of information and
50 addressing the leadership changes in the City.

51
52 Mr. McNay also inquired about future Mayor community forums.

53
54 Following no further comments, **Mayor Canning** closed Oral Communication.

55
56 **D) ADOPTION OF MEETING AGENDA**

57
58 It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Vice Mayor**
59 **Dunsford** to approve the Council meeting.

60
61 The motion carried by the following vote:

62
63 **AYES:** **Councilmembers Kraus, Lopez-Ortega, Williams, Vice Mayor**
64 **Dunsford and Mayor Canning**

65 **NOES:** **None**

66 **ABSTAIN:** **None**

67 **ABSENT:** **None**

68
69 **E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

70
71 **Councilmember Lopez-Ortega** reminded everyone that tonight is the
72 Soroptimist International of Calistoga awards ceremony, providing scholarships
73 to young women of high school age and asked the community to continue
74 supporting an important cause.

75
76 **Councilmember Williams** reported meeting with representatives from Napa
77 Climate Now, an organization encouraging attention to climate change.

78
79 **Councilmember Williams** wishes to invite Napa Climate Now to present to the
80 Council at a future meeting, to discuss their proposed resolution being submitted
81 to cities regarding climate change.

82
83 **Mayor Canning** acknowledged receiving information on the resolution submitted
84 and recommended its review prior to taking action.

85
86 **Councilmember Williams** requested an informational updated from **Police**
87 **Chief Celaya** at the next regular City Council meeting on the efforts to address
88 speeding concerns on Foothill Boulevard, which was raised at the April 2, 2019,
89 City Council meeting.

90
91 **Mayor Canning** requested that in addition to the update on Foothill Boulevard, if
92 the Council could also receive a report on city streets that are of most concern
93 and action plan moving forward.

94
95
96

97 **Councilmember Kraus** reported meeting with a member of the Napa County
98 Board of Supervisors and representatives from Napa County cities to review the
99 proposed climate action plan resolution from Napa Climate Now. He reported
100 modifications have been made to the proposed resolution, in order to be
101 acceptable to all the jurisdictions within Napa County.

102
103 **Councilmember Kraus** also stated he was in support of this effort.

104
105 **Councilmember Williams** clarified that jurisdictions outside of Napa County
106 have taken action on the resolution and the draft resolution being proposed is
107 flexible to meet the needs of each jurisdiction.

108
109 **Mayor Canning** welcomed former Councilmember Jim Barnes and retired City
110 Manager Richard Spitler, who were both in the audience.

111 112 **F) CITY MANAGER'S REPORT**

113
114 **Acting City Manager Kirn** reported on the Lincoln Avenue Bridge ribbon-cutting
115 event presented by CalTrans, to be held this Thursday, April 18, 2019, at 10 a.m.

116
117 **Acting City Manager Kirn** also reported that the City paving of Spring Street will
118 be done tomorrow (April 17) and striping will be completed shortly, and looks
119 forward to its end result.

120
121 **Mayor Canning** informed the public that Thursday's ribbon-cutting event will
122 include representatives from federal, state, and local levels due to their funding
123 contributions, with the vast majority being funded by federal funds.

124 125 **G) PROCLAMATIONS/PRESENTATIONS/AWARDS**

126 **1. Swearing in of Firefighter Adam Ramirez**

127
128 An Oath of Office was given to **Firefighter Adam Ramirez** by **City Clerk**
129 **Camacho-Werby**.

130
131 **Firefighter Ramirez's** mother Cecilia Ramirez pinned new **Firefighter**
132 **Ramirez**.

133
134 **Mayor Canning** congratulated **Firefighter Ramirez**.

135
136 **Fire Chief Campbell** congratulated **Firefighter Ramirez**.

137 138 **2. Presentation by Calistoga Fire Department**

139
140 **Fire Chief Campbell** provided an overview of the Calistoga Fire
141 Department.

142
143 Council and staff discussion ensued.

144
145 **Mayor Canning** thanked **Fire Chief Campbell** and the department for
146 their continued excellent service to public safety.

147
148 **Councilmember Kraus** passed on a compliment received thanking the
149 department for their quick response time to a recent vehicle accident, to
150 render aide.

151
152 **Mayor Canning** opened the public comment period.

153
154 Dennis, McNay, Calistoga resident, inquired if the presented number of
155 vehicle fires was high on average and complimented department staff for
156 their courteousness during inspections.

157
158 There being no further comments, **Mayor Canning** closed the public
159 comment period.

160
161 **Councilmember Lopez-Ortega** thanked the department for their
162 dedication to provide excellent service and appreciate their assistance
163 when called upon.

164
165 **Fire Chief Campbell** reminded everyone that if you have an emergency
166 to please call 9-1-1 first, to not delay emergency care.

167 168 H) CONSENT CALENDAR

169 **Councilmember Williams** requested to pull **Item Nos 3 and 5** from the Consent
170 Calendar for discussion.

171
172 3. **Approval of Minutes** for the City Council's March 27, 2019, Special
173 Closed Session Meeting, April 2, 2019, Regular Meeting and April 4,
174 2019, Special Goal-Setting Study Session.

175
176 **Councilmember Williams** pulled the item and referred to the question
177 about the Feige Dam captured in the April 2, 2019, City Council meeting
178 minutes and due to public correspondence received, wished to clarify if a
179 formal cost-benefit analysis had been conducted.

180
181 **Acting City Manager Kirn** confirmed no formal cost-benefit analysis
182 had been conducted.

183
184 As clarified, it was **MOVED** by **Councilmember Williams** and
185 **SECONDED** by **Vice Mayor Dunsford** to approve the minutes for the
186 City Council's March 27, 2019, Special Closed Session Meeting, April 2,
187 2019, Regular Meeting and April 4, 2019, Special Goal-Setting Study
188 Session.

189

190 The motion carried by the following vote:
191
192 **AYES: Councilmembers Kraus, Lopez-Ortega, Williams, Vice**
193 **Mayor Dunsford and Mayor Canning**
194 **NOES: None**
195 **ABSTAIN: None**
196 **ABSENT: None**
197

- 198 **4. Adoption of Resolution No. 2019-024 approving Senate Bill 1 Street**
199 **Improvement Project List for Implementation in Fiscal Year 2019/20.**

200
201 It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by
202 **Councilmember Kraus** to approve Consent Calendar **Item Nos. 4 and**
203 **6.**
204

205 The motion carried by the following vote:
206

207 **AYES: Councilmembers Kraus, Lopez-Ortega, Williams, Vice**
208 **Mayor Dunsford and Mayor Canning**
209 **NOES: None**
210 **ABSTAIN: None**
211 **ABSENT: None**
212

- 213 **5. Resolution establishing objectives for the Fiscal Year 2019-20**
214 **Community Enrichment Grant Program.**

215
216 **Councilmember Williams** pulled the item to voice concerns that
217 perhaps three of the objectives listed may appear to be excluding certain
218 groups or members of the community, specifically the middle-aged
219 population or non-Hispanic population, from applying for the City's
220 Community Enrichment Grant Program.
221

222 Council and staff discussion ensued.
223

224 **Mayor Canning** clarified that the three of five funding objectives
225 mentioned are not criteria, but measurements against objectives and any
226 organization or group is welcome to apply.
227

228 **Councilmember Kraus** explained the application review process.
229

230 Council and staff discussion ensued.
231

232 **Mayor Canning**, recommended adding a 6th objective to state, "or any
233 other services provided for the greater good of the community."
234

235 **Councilmember Lopez-Ortega** stated that every organization program
236 that is awarded provides their service to the entire community.

237 With the added language, as proposed by **Mayor Canning**, it was
238 **MOVED** by **Councilmember Williams** and **SECONDED** by **Vice Mayor**
239 **Dunsford** to **Adopt Resolution 2019-025**, establishing objectives for
240 the Fiscal Year 2019-20 Community Enrichment Grant Program.

241
242 The motion carried by the following vote:

243
244 **AYES: Councilmembers Kraus, Lopez-Ortega, Williams, Vice**
245 **Mayor Dunsford and Mayor Canning**

246 **NOES: None**

247 **ABSTAIN: None**

248 **ABSENT: None**

249
250 **Acting City Manager Kirn** reminded the community that the application
251 packets for the Community Enrichment Grants are now available and the
252 deadline to submit is Wednesday, May 22, 2019.

253
254 **6. Adoption of Resolution No. 2018-026** approving a separation and
255 release agreement between City of Calistoga and Dylan Feik.

256 It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by
257 **Councilmember Kraus** to approve Consent Calendar **Item Nos. 4 and**
258 **6.**

259
260 The motion carried by the following vote:

261
262 **AYES: Councilmembers Kraus, Lopez-Ortega, Williams, Vice**
263 **Mayor Dunsford and Mayor Canning**

264 **NOES: None**

265 **ABSTAIN: None**

266 **ABSENT: None**

267

268 **I) PUBLIC HEARING**

269 None.

270 **J) GENERAL GOVERNMENT**

271 **7. Resolution** adopting City Council Goals, Objectives and Priority Projects
272 for Fiscal Year 2019-20.

273 **Acting City Manager Kirn** reported on the item and thanked the public
274 for their participation at the Council's April 4, 2019 Goal Setting Session.

275 Council and staff discussion ensued.

276
277 In response to Goal 1 (Maintain and enhance the economic vitality of the
278 community and the financial stability of the City) **Councilmember Kraus**
279 requested to incorporate information to identify the funding levels

280 required from the General Fund to provide varying City service needs
281 during economic downturns.

282
283 **Councilmember Williams** supported the request.

284
285 In response to Goal 7 (Enhance Calistoga's small-town character by
286 making it safe and attractive) **Vice Mayor Dunsford** requested to work
287 with the local resorts to place informational placards on bicycle rentals,
288 containing a map on where to park and important safety tips and bicycle
289 rules.

290
291 **Mayor Canning** opened the public comment period.

292
293 Frances Tedeschi, Calistoga resident, inquired if a future pathway from
294 the fairgrounds to Garnett Creek Court is being considered.

295
296 **Acting City Manager Kirn** responded to Ms. Tedeschi's inquiry.

297
298 **Mayor Canning** also responded that the City is working with the County
299 to provide a safer access either through or adjacent to the property.

300
301 Paul Holm, Calistoga resident, clarified that the area Ms. Tedeschi may
302 be referring to is the location near the private homes in the area.

303
304 Mr. Holm inquired about the process and raised concerns about
305 transparency efforts to notify the residents being impacted by a project.

306
307 **Mayor Canning** explained the action to approve Senate Bill 1 Street
308 Improvement Project List for Implementation in Fiscal Year 2019/20 and
309 the process the City follows prior to approval of a project.

310
311 **Mayor Canning** stated the City will proceed to go beyond the minimum
312 requirements by law, to notify adjacent neighbors when the proposed
313 Grant Street project will be heard before the Council.

314
315 Doug Allan, Calistoga resident, commented that the goals did not
316 address the high vacancy rate of businesses among Lincoln Avenue and
317 the City should focus on gaining businesses that are vibrant and healthy.

318
319 **Mayor Canning** responded to the circumstances surrounding vacant
320 lots on Lincoln Avenue and possible solutions to encourage businesses
321 to remain.

322
323 **Councilmember Williams** informed Mr. Allan, that with the County
324 allowing restaurants in the unincorporated areas it has created
325 competitive situations to the restaurants in downtown. This is an item he
326 would like to address with the County Board of Supervisors.

327 In addition, Mr. Allan inquired about the required retrofitting of certain
328 buildings downtown and if the City can work with the property owners.

329
330 **Mayor Canning** reported that local cities have pressured and petitioned
331 the Board of Supervisors, which in turn have fined and cited four
332 wineries in a three-month period for conducting activities outside of their
333 allowed use.

334
335 **Councilmember Kraus** commented on the change in how society
336 shops today.

337
338 Following no further comments, **Mayor Canning** closed the public
339 comment period.

340
341 With the proposed modifications, it was **MOVED** by **Vice Mayor**
342 **Dunsford** and **SECONDED** by **Councilmember Kraus** to **Adopt**
343 **Resolution 2019-027**, adopting City Council Goals, Objectives and
344 Priority Projects for Fiscal Year 2019-20.

345
346 The motion carried by the following vote:

347
348 **AYES: Councilmembers Kraus, Lopez-Ortega, Williams, Vice**
349 **Mayor Dunsford and Mayor Canning**

350 **NOES: None**

351 **ABSTAIN: None**

352 **ABSENT: None**

353

354 **K) ADJOURNMENT**

355 **Mayor Canning** adjourned the meeting at 7:24 p.m. to a regular meeting of the
356 City of Calistoga City Council, on Tuesday, May 7, 2019, at 6:00 p.m., Calistoga
357 Community Center, 1307 Washington Street.

358

359 **Respectfully Submitted**

360 Prepared by:

361

362 _____
Irene Camacho-Werby, City Clerk

363

364

Approved by:

Chris Canning, Mayor

Approved: