



CITY OF CALISTOGA

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STAFF REPORT

TO: Honorable Mayor and City Council

FROM: Irene Camacho-Werby, City Clerk

DATE: June 4, 2019

SUBJECT: Approval of Minutes

Approved by:

**MICHAEL KIRN, Acting City
Manager**

DESCRIPTION: Approve the minutes of the City Council Special Closed Session of May 15, 2019, and the regular meeting of May 21, 2019.

RECOMMENDATION: Consider approving or revising minutes.

ATTACHMENTS:

1. May 15, 2019, Special Closed Session Minutes
2. May 21, 2019, Regular Meeting Minutes

MINUTES

**CALISTOGA CITY COUNCIL
SPECIAL CLOSED SESSION MEETING**

Wednesday, May 15, 2019 - 5:00 P.M.
Calistoga Community Center
1307 Washington Street, Calistoga, CA 94515

A) CALL TO ORDER

Mayor Canning called the Closed Session to order at 5:00 p.m.

In attendance were the following: Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Councilmember Donald Williams, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also present was City Attorney Michelle Marchetta Kenyon.

B) ORAL COMMUNICATIONS:

Mayor Canning opened Oral Communications.

Having no one come forward, **Mayor Canning** closed Oral Communications.

C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTER:

1. PUBLIC EMPLOYMENT

Title: City Manager

Pursuant to Government Code Section 54957(b)(1)

D) CONVENE TO OPEN SESSION TO REPORT FROM CLOSED SESSION

E) ADJOURNMENT

Mayor Canning adjourned the Closed Session at 5:50 p.m. to the next scheduled regular meeting of the Calistoga City Council, on Tuesday, May 21, 2019, Calistoga Community Center, located at 1307 Washington Street, at 6:00 p.m.

Respectfully Submitted

Prepared by:

Approved by:

Irene Camacho-Werby, City Clerk

Chris Canning, Mayor

Approved:

MINUTES**CALISTOGA CITY COUNCIL
REGULAR MEETING****Tuesday, May 21, 2019 - 6:00 P.M.****Calistoga Community Center**

1307 Washington Street, Calistoga, CA 94515

A) CALL TO ORDER – ROLL CALL

Vice Mayor Dunsford called the regular session to order at 6:01 p.m.

In attendance were the following: Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Councilmember Donald Williams and Vice Mayor Michael Dunsford.

Mayor Canning was absent.

Also, in attendance: Acting City Manager Michael Kirn, Building and Planning Director Lynn Goldberg, Deputy Public Works Director Derek Rayner and City Clerk Irene Camacho-Werby.

B) SALUTE TO THE FLAG

Vice Mayor Dunsford led in the Salute to the Flag.

C) REPORT FROM CLOSED SESSION

Vice Mayor Dunsford announced there was nothing to report out of the closed session held on Wednesday, May 15, 2019, at 5:00 p.m. for the item:

PUBLIC EMPLOYMENT

Title: City Manager

Pursuant to Government Code Section 54957(b)(1)

D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Vice Mayor Dunsford opened Oral Communication.

Dennis McNay, Calistoga resident, spoke on the generators provided by Pacific Gas and Electric Company (PG&E), in certain areas, and suggested the City install solar panels at the Napa County Fairgrounds as an alternate option.

Paul Holm, Calistoga resident, spoke on his attendance at the Mayor's Forum held on Wednesday, May 15, 2019, at 6 p.m., regarding the Myrtle Dale Road and Grant Street Overlay and Pedestrian Pathway Project.

Mr. Holm raised the following questions on the project:

- When will the next Mayor's Forum be held to continue discussions on the project?
- What will be done to publicly notice the meeting?
- When is the project scheduled to go out for bid?
- When will the estimated costs for the project be sent to the project area homeowners who have deed deferrals?
- With regards to the requirements of the California Complete Streets Act, what is the City's plan to seek possible exemptions, in relation to the proposed project?

Following no further comments, **Vice Mayor Dunsford** closed Oral Communication.

E) ADOPTION OF MEETING AGENDA

Vice Mayor Dunsford announced he would be pulling Consent Calendar Item No. 9 (*Adopt a resolution authorizing the City Manager to execute grant deeds to Pacific Gas and Electric for installation and operation of preinstalled interconnect hubs for anticipated public safety power shutoffs*) for discussion.

It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Councilmember Williams** to approve the Council meeting.

The motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega and Williams, and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: Mayor Canning

F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Councilmember Williams reported on his attendance at the 2019 Napa County Watershed Symposium held on May 16, 2019.

Councilmember Lopez-Ortega reported on her attendance at the North Bay Division League of California Cities meeting held on May 16, 2019.

G) CITY MANAGER'S REPORT

Acting City Manager Kirn reminded everyone that Monday, May 27, 2019, City offices will be closed in observation of the Memorial Day holiday, with the exception of the Police and Fire Departments.

Acting City Manager Kirn announced the Calistoga American Legion will be holding two ceremonies honoring veterans, one at Pioneer Cemetery and the other at the Veterans Memorial at Logvy Park.

Acting City Manager Kirn also announced that construction on the parklet in front of 1217 Washington Street will begin next week.

H) PROCLAMATIONS/PRESENTATIONS/AWARDS

1. Presentation on Calistoga Library Operations

Danis Kreimeier, Director of Library Services and Community Outreach reported on the Library's fund balance. The healthy fund balance will now allow for extended library hours at the Calistoga branch and beginning July 1, 2019, the library will be open on Mondays.

Ms. Kreimeier introduced outgoing City of Calistoga Library Commissioner Jean Deluca and new City of Calistoga Library Commissioner Stephanie Allan.

Ms. Kreimeier also announced upcoming summer reading programs.

Councilmember Williams thanked Ms. Kreimeier.

Councilmember Lopez-Ortega thanked Ms. Kreimeier and asked if there are programs to engage local youth or partnerships with the local schools to create awareness of the library and its resources.

Ms. Kreimeier responded to the inquiry.

Councilmember Kraus inquired if the Library had seen an increase in customer traffic due to its recent remodel.

Ms. Kreimeier responded to the inquiry.

2. Presentation on Boys & Girls Club Upcoming Programs

Lainey S. Cronk, Unit Director of the Boys & Girls Club of St. Helena & Calistoga introduced Christopher Duran, member of the club and presented on upcoming activities and programs.

Christopher provided information on his attendance in the STEM program and displayed his robot.

The Council thanked Ms. Cronk for her presentation and to the Boys & Girls Club of St. Helena & Calistoga for providing their programs to local youth.

3. Proclamation Proclaiming May 19-25, 2019, as National Public Works Week

Vice Mayor Dunsford read a proclamation proclaiming the week of May 19-25, 2019, as National Public Works Week.

Deputy Public Works Director Rayner accepted the proclamation and thanked the Council for the recognition.

Vice Mayor Dunsford thanked **Deputy Public Works Director Rayner** and Public Works staff for their great attitude and hard work.

I) CONSENT CALENDAR

Vice Mayor Dunsford requested to pull Item 9 (*Adopt a resolution authorizing the City Manager to execute grant deeds to Pacific Gas and Electric for installation and operation of preinstalled interconnect hubs for anticipated public safety power shutoffs*) for discussion.

Councilmembers Kraus and Lopez-Ortega announced their need to recuse themselves from Consent Calendar **Item 5** (*Adoption of resolution accepting the Engineer's Report for the Palisades Subdivision Landscape Maintenance Assessment District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing*)

and

Consent Calendar **Item 6** (*Adoption of resolution accepting the Engineer's Report for the Silverado Place Subdivision Landscape Maintenance Assessment District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing*) due the proximity within 500 feet of their residences.

Due to a lack of quorum to entertain the motion to adopt both items 5 and 6, the items were carried over to the next regular meeting of June 4, 2019.

It was **MOVED** by **Councilmember Williams** and **SECONDED** by **Councilmember Kraus** to approve **Item Nos. 4, 7, and 8** of the **Consent Calendar**. The Motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega and Williams, and Vice Mayor Dunsford

NOES: None

ABSTAIN: None

ABSENT: Mayor Canning

- 4. Approved the Meeting Minutes** of the City Council regular meeting of May 7, 2019, and Special Budget Study Session of May 9, 2019.

5. Adoption of resolution accepting the Engineer's Report for the Palisades Subdivision Landscape Maintenance Assessment District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing.

(Clerk's Note: This item was moved to the next regular meeting of June 4, 2019)

6. Adoption of resolution accepting the Engineer's Report for the Silverado Place Subdivision Landscape Maintenance Assessment District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing.

(Clerk's Note: This item was moved to the next regular meeting of June 4, 2019)

7. **Adoption of Resolution No. 2019-036** declaring certain property surplus, and authorizing disposal of said property.

8. **Adoption of Resolution No. 2019-037** approving the annual review and acceptance of Silver Rose Development Agreement.

9. **Adoption of Resolution No. 2019-038** authorizing the City Manager to execute grant deeds to Pacific Gas and Electric for installation and operation of preinstalled interconnect hubs for anticipated public safety power shutoffs.

(Clerk's Note: This item was pulled from the agenda for discussion.)

Acting City Manager Kirn reported on the item and announced Pacific Gas and Electric Company representatives were in the audience including Mark van Gorder, Government Relations Representative, Marin and Napa.

Mr. van Gorder addressed the Council on the item and introduced Jon Stallman, Project Manager, Grid Innovation and Integration, Integrated Grid Planning.

Mr. Stallman explained the item, its process and provided additional information regarding the proposal.

Council and staff discussion ensued.

Vice Mayor Dunsford opened the public comment period.

Richard Uschyk, Calistoga resident, requested to have a grid map with a layout of the proposed transmission lines and location of towers (if any) to be shown at a future meeting.

Mr. Uschyk also inquired:

- If the operation will provide power to areas outside of City limits?
- Will the City receive a monetary benefit?
- Can the proposed location for the pre-installed interconnect hubs (PIH) be moved to another area?

Brian Fennen, Calistoga resident and President of Calistoga Community Garden, read a communication to the Council thanking them for providing a location for the community garden.

Mr. Fennen also read concerns about this project moving forward due to the potential environmental impacts to the garden and inquired about alternate locations.

Scott Atkinson, Calistoga resident, reported submitting a letter to the City Council in opposition of utilizing the dog park for the proposed project.

(Clerk's Note: Submitted letter is on file in the City Clerk's Office)

Dennis McNay, Calistoga resident, inquired on the following:

- Why is Pacific Gas and Electric Company choosing to provide the City of Calistoga with generators?
- How long would it take Pacific Gas and Electric Company to bring in generators when an emergency occurs?
- Who is Pacific Gas and Electric Company identifying as a vendor?

Vice Mayor Dunsford clarified that the proposed project is to address the lack of power due to wildfires, not other natural disasters.

Elizabeth (last name not provided), Calistoga resident, spoke on the proposed project location and if another location could be considered.

Member of the audience (name not provided), spoke on the item and would like to see a tiered map.

She also inquired on the following:

- What are the decibel levels created by the proposed generators?
- Instead of executing grant deeds can the City restrict the use to a five-year lease?

- What were the recently replaced lines by Pacific Gas and Electric Company for?

The audience member also requested the City consider mowing the water field.

Aaron Harkin, Calistoga resident, inquired as to what solutions are on the immediate horizon to service other areas of the City with power.

Following no further comments, **Vice Mayor Dunsford** closed the public comment period.

Acting City Manager Kirn explained the proposal of Pacific Gas and Electric Company, the project intent, responded to questions raised and why the proposed site was recommended.

Council and staff discussion ensued.

Mr. Stallman addressed the inquiries made during public comment and mentioned that Cal Fire and the California Public Utilities Commission approved a California Fire Hazard Severity Zone Map, identifying high fire threat areas. This map can be found on the Cal Fire website.

Councilmember Kraus requested a map be provided to the City and public, when the information is collected, that identifies where the transmission lines are located and what areas are being powered.

Mr. van Gorder responded to the earlier inquiry about why Pacific Gas and Electric Company is providing generators to the City of Calistoga.

Council and staff discussion ensued.

Councilmember Williams approves the proposal but does not want the dog park impacted.

Vice Mayor Dunsford recommended the City look into a new location for the dog park since it is still under development.

Councilmember Lopez-Ortega stressed the importance of meeting the needs of the community in times of an emergency.

Vice Mayor Dunsford re-opened the public comment period.

Richard Uschyk, Calistoga resident, asked who is responsible to come out and fix faulty equipment.

Mr. Uschyk also asked to receive more information about the infrastructure.

Member of the audience (name not provided), spoke on the adjacent property to the proposed project site.

She also stated that Mr. Atkinson has continuously worked hard on cleaning and bettering the area for the dog park.

Following no further comments, **Vice Mayor Dunsford** closed the public comment period.

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Williams** to **Adopt Resolution No. 2019-038** authorizing the City Manager to execute grant deeds to Pacific Gas and Electric for installation and operation of preinstalled interconnect hubs for anticipated public safety power shutoffs.

The motion carried by the following vote:

AYES: Councilmembers Kraus and Lopez-Ortega, and
Vice Mayor Dunsford
NOES: Councilmember Williams
ABSTAIN: None
ABSENT: Mayor Canning

J) PUBLIC HEARING

None.

K) GENERAL GOVERNMENT

1. Option to purchase affordable housing unit at 1809 Aurora Drive.

Councilmember Kraus recused himself from discussion of the item due to the proximity within 500 feet of his residence.

Planning and Building Director Goldberg reported on the item.

Council and staff discussion ensued.

Vice Mayor Dunsford opened the public comment period.

Having no one come forward, **Vice Mayor Dunsford** closed public comment.

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Williams** to direct the City Manager to not exercise the City's option to purchase the affordable housing unit at 1809 Aurora Drive.

The motion carried by the following vote:

AYES: Councilmembers Lopez-Ortega and Williams, and
Vice Mayor Dunsford

NOES: None

ABSTAIN: Councilmember Kraus

ABSENT: Mayor Canning

L) ADJOURNMENT

Vice Mayor Dunsford adjourned the meeting at 8:46 p.m. to the next regular meeting of the Calistoga City Council scheduled for Tuesday, June 4, 2019, Calistoga Community Center, located at 1307 Washington Street, at 6:00 p.m.

Respectfully Submitted

Prepared by:

Approved by:

Irene Camacho-Werby, City Clerk

Chris Canning, Mayor

Approved: