



CITY OF CALISTOGA

3

STAFF REPORT

TO: Honorable Mayor and City Council

FROM: Irene Camacho-Werby, City Clerk

DATE: June 18, 2019

SUBJECT: Approval of Minutes

Approved by:

A handwritten signature in blue ink that reads "Michael Kirn".

**MICHAEL KIRN, Acting City
Manager**

DESCRIPTION: Approve the minutes of the City Council regular meeting of June 4, 2019.

RECOMMENDATION: Consider approving or revising minutes.

ATTACHMENTS:

1. June 4, 2019, Regular Meeting Minutes

MINUTES

CALISTOGA CITY COUNCIL REGULAR MEETING

Tuesday, June 4, 2019 - 6:00 P.M.
Calistoga Community Center
1307 Washington Street, Calistoga, CA 94515

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the regular session to order at 6:02 p.m.

In attendance were the following: Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Councilmember Donald Williams, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also, in attendance: Acting City Manager Michael Kirn, Administrative Services Director Gloria Leon, Fire Chief Steve Campbell, Parks and Recreation Manager Rachel Melick, Senior Planner / Assistant to the City Manager Zach Tusinger, and City Clerk Irene Camacho-Werby.

B) SALUTE TO THE FLAG

Mayor Canning led in the Salute to the Flag.

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened Oral Communication.

Jenny Ocón, Executive Director, UpValley Family Centers, thanked the Council for their continued support and the importance to continue providing services to the community as described in Consent Calendar Item 12. (*Resolution authorizing the Acting City Manager to execute professional services agreements with UpValley Family Centers to provide immigration-related services, senior needs and community health and education services*).

Dawnie Dye with the UpValley Village Colabria Care Program spoke on the program and the type of services provided to seniors.

Ms. Dye introduced Frank Mueller, who also spoke on the program.

Michael Nastari, Calistoga resident, raised concerns regarding traffic noise and speeding issues on Washington Street, near Berry and Lake Streets.

Mayor Canning responded to Mr. Nastari's concerns.

Erika Pusey, Calistoga resident, acknowledged the residents for raising their traffic concerns to the Council and Police Department and provided ideas for educating drivers.

Following no further comments, **Mayor Canning** closed Oral Communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Vice Mayor Dunsford** to approve the Council meeting.

The motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega and Williams,
Vice Mayor Dunsford, and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Councilmember Kraus inquired if staff could provide an update to the questions raised by residents at the Mayor's Forum held on May 15, 2019, regarding Myrtle Dale Road and Grant Street Overlay and Pedestrian Pathway Project.

Acting City Manager Kirn responded to the inquiry and that additional information is forthcoming.

Acting City Manager Kirn also stated that for this project, staff will go above standard procedure and present the item to Council before going out to bid.

Mayor Canning stated that the Council will take into consideration as much time and public comment necessary prior to going out for bid on the project.

Councilmember Kraus inquired on the status of the installation of the Emergency Siren System.

Fire Chief Campbell responded to the inquiry and stated the project is being financed through private funding.

Mayor Canning disclosed that his employer, Illumination Technologies, is funding the project.

Councilmember Kraus reported concerns on weed abatement.

Fire Chief Campbell addressed the concerns.

Mayor Canning also addressed weed abatement and compliance.

Councilmember Kraus reminded everyone that all fireworks are illegal within the city limits and inquired on the status of the micro-grid assessment study.

Acting City Manager Kirn responded to the inquiry.

Mayor Canning announced that the City of Calistoga and County of Napa will be co-hosting an Emergency Preparedness and Fire Safety Fair on June 27th. Once the location has been confirmed additional information will be provided.

Mayor Canning requested to keep former Mayor Jack Gingles in their thoughts, as he has recently fallen ill.

F) CITY MANAGER'S REPORT

Acting City Manager Kirn reported on the near completion of the parklet in front of 1217 Washington Street.

Councilmember Williams inquired on the project costs.

Acting City Manager Kirn responded to the inquiry.

G) PROCLAMATIONS/PRESENTATIONS/AWARDS

1. Proclamation Proclaiming June 2019 as LGBTQ Pride Month

Mayor Canning read a proclamation proclaiming June 2019 as LGBTQ Pride Month.

Matt Boyadjieff, Calistoga resident and volunteer with LGBTQ Connection Napa & Sonoma Counties, spoke on upcoming events and shared the importance of this recognition.

Mayor Canning thanked the organization for everything they do to support the entire community.

2. Presentation and Swearing in of Firefighters Kurt Seeberger and Sebastian Segura

Fire Chief Campbell presented a slideshow on the participation of **Firefighters Seeberger and Segura** in the Firefighter Academy.

An Oath of Office was given to **Firefighters Kurt Seeberger and Sebastian Segura** by **City Clerk Camacho-Werby**.

Firefighter Seeberger's girlfriend Erin Calvert pinned new **Firefighter Seeberger**.

Firefighter Segura's mother Eva Robledo pinned new **Firefighter Segura**.

Mayor Canning congratulated **Firefighters Seeberger and Segura** and thanked their families for their support.

H) CONSENT CALENDAR

Mayor Canning announced he will be pulling Consent Calendar Item Nos. 4, 8, and 10.

Mayor Canning also announced that **Councilmembers Lopez-Ortega and Kraus** will be abstaining from Item 6 (*Resolution accepting the Engineer's Report for the Palisades Subdivision Landscape Maintenance Assessment District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing*) and Item 7 (*Resolution accepting the Engineer's Report for the Silverado Place Subdivision Landscape Maintenance Assessment District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing*), due to the proximity within 500 feet of their residences.

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Williams** to approve **Item Nos. 3, 5, 6, 7, 9, 11 and 12** of the **Consent Calendar**. With the abstention of **Councilmembers Lopez-Ortega and Kraus** on Items 6 and 7, the Motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega and Williams,
Vice Mayor Dunsford, and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: None

3. **Approved the Minutes** of the City Council Special Closed Session meeting of May 15, 2019, and regular meeting of May 21, 2019.
4. **Adopted Resolution No. 2019-039** Accepting the donation of a new Type 5 Brush Truck for the Calistoga Fire Department from the Calistoga Firefighters Association.

Councilmember Kraus pulled the item to acknowledge the donations collected through various fundraisers and allocated by the Calistoga Firefighters Associations.

Mayor Canning thanked the Calistoga Firefighters Association.

Mayor Canning opened the public comment period.

Having no one come forward, **Mayor Canning** closed the public comment period.

By consensus of the Council, the item accepting the donation of a new Type 5 Brush Truck for the Calistoga Fire Department from the Calistoga Firefighters Association was approved by the following vote:

**AYES: Councilmembers Kraus, Lopez-Ortega and Williams,
Vice Mayor Dunsford and Mayor Canning**

NOES: None

ABSTAIN: None

ABSENT: None

5. **Adopted Resolution No. 2019-040** awarding contract to the Calistoga Tribune for publication of legal notices.
6. **Adopted Resolution No. 2019-041** accepting the Engineer's Report for the Palisades Subdivision Landscape Maintenance Assessment District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing.

Councilmembers Lopez-Ortega and Kraus abstained from voting on this item due to the proximity within 500 feet of their residences.

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Williams** to **Adopt Resolution No. 2019-041** accepting the Engineer's Report for the Palisades Subdivision Landscape Maintenance Assessment District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing. The Motion carried by the following vote:

**AYES: Councilmember Williams, Vice Mayor Dunsford, and
Mayor Canning**

NOES: None

ABSTAIN: Councilmembers Lopez-Ortega and Kraus

ABSENT: None

7. **Adopted Resolution No. 2019-042** accepting the Engineer's Report for the Silverado Place Subdivision Landscape Maintenance Assessment

District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing.

Councilmembers Lopez-Ortega and Kraus abstained from voting on this item due to the proximity within 500 feet of their residences.

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Williams** to **Adopt Resolution No. 2019-042** accepting the Engineer's Report for the Silverado Place Subdivision Landscape Maintenance Assessment District, declaring the intention of the City Council to levy and collect assessments and setting the date for the public hearing. The Motion carried by the following vote:

AYES: Councilmember Williams, Vice Mayor Dunsford, and Mayor Canning

NOES: None

ABSTAIN: Councilmembers Lopez-Ortega and Kraus

ABSENT: None

Clerk's Note: Council took a recess at 6:47 p.m. due to technical difficulties caused by a power outage.

The Council resumed their meeting at 7:09 p.m. with all Councilmembers present.

8. Request to display the Rainbow and Transgender Flags, non-governmental flags, from June 17 to June 22, 2019.

Councilmember Williams requested to pull this item from the Consent Calendar and abstained from voting on the item.

Councilmember Lopez-Ortega read a communication on the importance of supporting this item.

Mayor Canning opened the public comment period.

Having no one come forward, **Mayor Canning** closed the public comment period.

It was **MOVED** by **Councilmember Lopez-Ortega** and **SECONDED** by **Vice Mayor Dunsford** to approve the display of both the Rainbow and Transgender Flags, non-governmental flags, from June 17 to June 22, 2019. The Motion carried by the following vote:

**AYES: Councilmembers Lopez-Ortega and Kraus,
Vice Mayor Dunsford and Mayor Canning**

NOES: None

ABSTAIN: Councilmember Williams

ABSENT: None

9. **Adopted Resolution No. 2019-043** ratifying payment to CalPERS (California Public Employees' Retirement System) to be applied to the unfunded side fund liability and to approve a budget adjustment from the unappropriated fund balance of the Employee Future Benefits Fund in an amount not to exceed \$1,000,000.
10. **Adopted Resolution No. 2019-044** approving the First Amendment to the Employment Agreement between City of Calistoga and Mitch Celaya, Chief of Police and authorizing the Acting City Manager to execute the Amendment.

Mayor Canning requested the item to be pulled from the Consent Calendar to acknowledge its significance.

Acting City Manager Kirn reported on the item.

Mayor Canning opened the public comment period.

Having no one come forward, **Mayor Canning** closed the public comment period.

It was **MOVED** by **Mayor Canning** and **SECONDED** by **Councilmember Kraus** to **Adopt Resolution No. 2019-044** approving the First Amendment to the Employment Agreement between City of Calistoga and Mitch Celaya, Chief of Police and authorizing the Acting City Manager to execute the Amendment. The Motion carried by the following vote:

**AYES: Councilmembers Lopez-Ortega, Kraus and Williams,
Vice Mayor Dunsford and Mayor Canning**

NOES: None

ABSTAIN: None

ABSENT: None

11. **Adopted Resolution No. 2019-045** approving a three-year agreement with Cal Fire for fire dispatch services and directing the Mayor to execute the agreement.

- 12. Adopted Resolution Nos. 2019-046 and 2019-047** authorizing the Acting City Manager to execute professional services agreements with UpValley Family Centers to provide immigration-related services and community health and education services.

I) PUBLIC HEARING

- 13.** Public hearing on the draft City of Calistoga Fiscal Year 2019/2020 Budget.

Acting City Manager Kirn introduced the item and thanked **Administrative Services Director Leon** for her work on the item.

Administrative Services Director Leon presented the item.

Staff and Council discussion ensued.

During the discussion, **Councilmember Williams** proposed adding the following items into the budget:

- Police Department Proposals
 - Train Volunteer to Assist Police
 - Re-implement K-9 Program
 - Fill Two Corporal Positions
 - Replace Administrative Vehicle
 - Furnish Data Terminal for Patrol Cars
 - Detective/School Resource Officer
 - Hire Lieutenant

- Rate-payer Water Rebates (from General Fund)
- Shuttle Services (Extended hours)

Council discussion ensued.

Mayor Canning reminded the Council that by Council consensus at the May 9, 2019 Special Budget Study Session, it was approved to complete a needs assessment for the Police Department and re-visit the department budget needs after completion.

By majority, the Council supported providing water rebates to ratepayers when the enterprise fund was self-sufficient and no longer required subsidies from the general fund.

Mayor Canning also reminded the audience that the City has a program to provide financial assistance to qualified water account customers.

By majority, the Council supported expanding the hours for shuttle service after obtaining an accurate quote for said services.

At this time, the recommendations made by **Councilmember Williams** were not incorporated into the FY2019-20 Budget.

Mayor Canning opened the public hearing period.

Having no one come forward, **Mayor Canning** closed the public hearing period.

Acting City Manager Kirn requested confirmation of Council consensus to approve an amount of \$87,000 from the Recreation Fund for the Vine Trail Design and secure additional grant funding through the Proposition 68 Grant Program.

By consensus, the Council approved an amount of \$87,000 from the Recreation Fund for the Vine Trail Design.

Council directed staff to return to the next regular meeting of the City Council scheduled for June 18, 2019, for formal approval of the Fiscal Year 2019-20 Budget.

J) GENERAL GOVERNMENT

None.

K) ADJOURNMENT

Mayor Canning adjourned the meeting at 8:49 p.m. to the next regular meeting of the Calistoga City Council scheduled for Tuesday, June 18, 2019, Calistoga Community Center, located at 1307 Washington Street, at 6:00 p.m.

Respectfully Submitted

Prepared by:

Irene Camacho-Werby, City Clerk

Approved by:

Chris Canning, Mayor

Approved: