



# CITY OF CALISTOGA

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## STAFF REPORT

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**TO:** Honorable Mayor and City Council  
**FROM:** Rachel Melick, Parks & Recreation Director  
**DATE:** June 18, 2019  
**SUBJECT:** Consideration of a Resolution Accepting Donations from Calistoga Community Pool Project for two memorial benches and the Bill Shaw Family for one memorial bench, and approving a Budget Adjustment in the amount of \$7,463.66

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**SIGNATURE:**

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**MICHAEL KIRN, Acting City  
Manager**

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**DESCRIPTION:** Resolution accepting donations from Calistoga Community Pool Project for two memorial benches and the Bill Shaw Family for one memorial bench.

**RECOMMENDATION:** Consider adopting the resolution.

**BACKGROUND:** The Parks and Recreation Department has received an offer from The Calistoga Community Pool Project of a \$5,197.44 donation to purchase and install two memorial benches at Community Pool in memory of Carolyn Pelkan and Sylvia Scott.

Additionally, the Parks and Recreation Department has received an offer from the Bill Shaw Family of a \$2,266.22 donation to purchase and install one memorial bench at the Monhoff Center.

Staff recommends that City Council accept the donations from Calistoga Community Pool Project and the Bill Shaw family in the total amount of \$7,463.66 and authorize the Parks

and Recreation staff to purchase and install the memorial benches at the Calistoga Community Pool and the Monhoff Center.

**FINANCIAL IMPACT:**

The acceptance of the donation requires a budget adjustment in the amount of \$7463.66 to account 01-3289 and the expenditure of the donations to purchase and install the memorial benches from account 01-4123-4401.

**ATTACHMENT:**

1. Resolution

**RESOLUTION NO. 2019-XXX****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE ACCEPTANCE OF DONATIONS FROM THE CALISTOGA COMMUNITY POOL PROJECT FOR TWO MEMORIAL BENCHES AND THE BILL SHAW FAMILY AND APPROVING A BUDGET ADJUSTMENT IN THE AMOUNT OF \$7,463.66**

**WHEREAS**, the Parks and Recreation Department has received an offer of a donation in the amount of \$5,197.44 from The Calistoga Community Project (CCPP) to purchase and install two memorial benches at the Calistoga Community Pool in memory of, Carolyn Pelkan and Sylvia Scott. Both benches will include a commemorating plaque, with one installed directly over the bench on the wall of the pool. Additionally, the Parks and Recreation Department has received an offer of a donation in the amount of \$2,266.22 from the Bill Shaw Family to purchase and install one memorial bench at the Monhoff Center; and

**WHEREAS**, staff has determined that the funds would be sufficient to purchase and install the memorial benches at the Calistoga Community Pool and the Monhoff Center; and

**WHEREAS**, the Parks and Recreation Department recommends acceptance of the donation and approval of the installation of the benches.

**NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council of the City of Calistoga hereby authorizes the acceptance of a donation in the amount of \$5,197.44 from the CCPP for the purchase and installation of two memorial benches at the Calistoga Community Pool. Additionally, the City Council of the City of Calistoga hereby authorizes the acceptance of a donation in the amount of \$2,266.22 from the Bill Shaw family for the purchase and installation of one memorial bench at the Monhoff Center.
2. Approves a budget adjustment in the amount of \$7,463.66 to account 01-3289 and the expenditure of the donation to purchase and install the memorial benches from account 01-4123-4401.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga at a regular meeting held this **18<sup>th</sup> of June 2019**, by the following vote:

**AYES:  
NOES:  
ABSTAIN:  
ABSENT:**

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**CHRIS CANNING, Mayor**

**ATTEST:**

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**IRENE CAMACHO-WERBY, City Clerk**