

**RESOLUTION NO. 2018- 036**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, ADOPTING CITY COUNCIL GOALS, OBJECTIVES AND PRIORITY PROJECTS FOR FISCAL YEAR 2018-19.**

**WHEREAS**, the City of Calistoga City Council annually sets its goals and objectives to provide overall policy direction to City staff and to communicate its intent to the community; and

**WHEREAS**, the goals and objectives document is also the policy document to direct the preparation of the annual operating and capital budget of the City of Calistoga; and

**WHEREAS**, on March 19, 2018 the City Council held study sessions to review information about the progress on the Fiscal Year 2017-18 goals and objectives, the financial condition of the City, the status of all departments, and received public comment; and

**WHEREAS**, at the conclusion of the study sessions the City Council prepared draft goals, objectives and priority projects for public review; and

**WHEREAS**, on April 17, 2018 at a regular City Council meeting, the draft goals, objectives and priority projects was presented for public comment and possible adoption by the City Council; and

**WHEREAS**, it is in the best interest of the City of Calistoga that goals and objectives be adopted to provide overall policy direction for City staff and preparation of the 2018-19 budget.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Council of the City of Calistoga hereby adopts the attached City Council Goals, Objectives and Priority Projects for Fiscal Year 2018-19 as shown as Exhibit A to this resolution.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Calistoga at a regular meeting held this **17<sup>th</sup> day of April, 2018**, by the following vote:

**AYES:** Councilmember Kraus, Vice Mayor Dunsford,  
Councilmembers Lopez-Ortega and Barnes and Mayor  
Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

  
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**CHRIS CANNING, Mayor**

**ATTEST:**

  
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**KATHY FLAMSON, City Clerk**

# **City Council Goals, Objectives & Priority Projects**

## **Fiscal Year 2018-19**

### **Goal 1: Maintain and enhance the economic vitality of the community and the financial stability of the City.**

#### Objectives

1. Manage and evaluate key private development and renovation projects to maintain economic vitality in balance with the needs of the community.
2. Promote the qualities of Calistoga that are attractive to residents and visitors.
3. Increase the Water and Wastewater Fund reserves to a minimum of 20% within two fiscal years and increase the CIP and Equipment Replacement Fund reserves to meet anticipated needs over the next three fiscal years.
4. Provide optimal City services in a sustainable manner.

#### Priority Projects

1. Maintain General Fund reserves at a minimum of 50% of budgeted expenditures.
2. Promote and support existing businesses while encouraging new retail opportunities within the downtown district.
3. Develop and adopt a long-term General Fund revenue, expenditure and capital improvement projects forecast.
4. Support long-term land stewardship of the Napa County Fairgrounds.

### **Goal 2: Address the community's existing and future housing needs.**

#### Objectives

1. Expand balanced housing opportunities including workforce housing and mixed use residential housing.
2. Protect and promote special needs housing for such groups as seniors, low-income earners and persons with disabilities.
3. Maintain the existing housing stock in good condition.
4. Promote and expand use of Accessory Dwelling Units

#### Priority Projects

1. Support the "Rebuilding Calistoga" housing rehabilitation efforts by Calistoga Affordable Housing and continue to implement the HOME and CDBG residential rehabilitation loan programs.

2. Consider deleting allowed commercial activities from appropriate residential zoning districts in order to maximize the inventory of sites available for housing development.
3. Consider reclassifying appropriate potential development sites to residential land use classifications or higher-density land use classifications.
4. Consider increasing the qualifying income for inclusionary ownership housing units from 120% of area median income (AMI) to 150% AMI to facilitate development and increase the feasibility of their purchase by households with sufficient income.
5. Modify the “multi-family residential” definition to allow detached units in order to provide more design flexibility.
6. Subsidize or defer connection fees for ownership units affordable to households with incomes less than 120% of area median income.
7. Review and consider using 1.25 persons/household when calculating the potential population for senior projects under the Growth Management System in order to create additional growth management allocations.
8. Acquire suitable properties for residential development targeted to local employees and partner with developers to provide housing.

**Goal 3: Establish, improve and maintain City infrastructure.**

Objectives

1. Maintain the high level of service and reliability of the City’s infrastructure systems and facilities.
2. Upgrade and maintain the long-term reliability of the City’s water supply.
3. Provide for long term maintenance and repair of City sidewalks.
4. Support efforts to fund bridge and street maintenance and repair.
5. Educate Calistoga citizens about the condition and cost of maintaining and repairing city streets, bridges, and the water and wastewater treatment plants.
6. Improve the safety and functioning of the City’s primary intersections and the lighting of city streets and intersections, in accordance with the City’s Dark Sky policy.
7. Improve all forms of transportation, including active transportation such as walking and cycling.
8. Develop and implement a strategy to address the issues with wastewater plant operations as identified in the cease and desist orders from the state.

### Priority Projects

1. Coordinate with Caltrans on replacing the Lincoln Avenue bridge in a manner that minimizes disruption to the community and is aesthetically-pleasing.
2. Initiate the preparation of conceptual plans for the Foothill Boulevard/Petrified Forest Road intersection.
3. Continue the sidewalk trip hazard repair program, including the notification of utility companies and property owners of trip hazards that require sidewalk replacement where they cannot be repaired. Offer to share replacement costs within residential areas.
4. Complete design work for improvements to Kimball Reservoir that are necessary to meet state standards and maintain its functionality, including replacement of the intake tower and drain valves, and the installation of required gauges as necessary to implement the Interim Bypass Plan.
5. Continue data collection for a citywide sewer model.
6. Prepare a water supply contingency plan to address potential water needs during periods of drought and alternatives on how to address them.
7. Continue the work program to address priority items related to the cease and desist orders.
8. Initiate Dumpsters Relocation Project located behind the Fire Station, including the surrounding area. Develop system with end users for ongoing maintenance.
9. Obtain necessary permits for A.T. & T. pathway and begin project.
10. Begin planning and design of a project to drain and line existing ponds to reduce underground flows into the Napa River.

### **Goal 4: Expand and improve recreational and community facilities.**

#### Objectives

1. Provide diverse and affordable recreational programs, including senior fitness. Collaborate with other agencies and groups to achieve this objective.
2. Continue efforts to create a Master Plan to develop the Sharpsteen Plaza and Community Center.
3. Support local efforts to improve Logvy Park.
4. Identify additional areas for the development of recreational facilities, including picnicking facilities.
5. Develop a plan to achieve year-round use of the Community Pool.

### Priority Projects

1. Update the Logvy Park Master Plan to reflect current and projected needs. Collaborate with other agencies and groups to achieve this objective.
2. Work with Napa Valley Vine Trail and Napa County Regional Park and Open Space District to provide facilities at or near the Oat Hill Mine Trail trailhead, particularly public parking and restrooms for trail users.
3. Maximize use of the Community pool to meet the overall health and recreational needs of community.
4. Create new recreational programs and activities sponsored by the City that meet the needs of seniors in Calistoga.
5. Prepare a Capital Project List for recreational and community facilities.

### **Goal 5: Offer excellent professional services to all customers.**

#### Objectives

1. Continue to provide a high standard in the delivery of emergency and general municipal services.
2. Streamline and simplify processes.
3. Continue to promote and enhance communication and transparency. Implement communication practices and tools to better reflect the cultural makeup of the community.
4. Maintain focus on existing key assignments and priorities. Evaluate available time and resource demands before committing to or assigning new tasks. Evaluate and adjust staffing levels to reflect increased demands.

#### Priority Projects

1. Research and implement various opportunities for outside service agencies or private companies to provide routine city functions in order to free City staff for higher-level activities and special projects and reduce the need for additional employees.
2. Continue department-specific strategic planning activities including development of department business plans and goals/objectives.
3. Evaluate and adjust staffing levels if appropriate to provide optimum service and execution of approved capital projects.

**Goal 6: Create an environmentally-sustainable community.**

Objectives

1. Implement “green” environmental sustainability policies and initiatives.
2. Reduce greenhouse gas emissions.
3. Promote Calistoga as a walking-and-cycling-friendly city.

Priority Projects

1. Implement the GHG Emissions Reductions Measures included in the Climate Action Plan.
2. Work on the construction of the Calistoga segment of the Napa Valley Vine Trail to expand the active transportation network.
3. Implement the Calistoga Active Transportation Plan in order to improve and enhance walkways and bicycle trails.
4. Council Review of the Climate Action Plan.

**Goal 7: Enhance Calistoga’s small-town character by making it safe and attractive.**

Objectives

1. Enhance community disaster preparation, including wildfires.
2. Minimize injuries and deaths related to earthquakes.
3. Identify and develop programs to educate our youth on crime prevention and substance abuse awareness.
4. Provide a code enforcement program that is efficient, readily understandable and predictable.
5. Maintain Calistoga’s small-town character through implementation of General Plan goals and policies.

Priority Projects

1. Priority focus on working with CalFire and Napa Firewise to evaluate potential wildfire impacts, educate residents on minimizing wildfire damage, and prepare for post-fire recovery.
2. Work with local schools on youth gang and substance abuse issues and support the crime intervention activities of the Boys and Girls Club.

3. Adopt updated code enforcement regulations and update nuisance abatement procedures and provide needed resources for effective and efficient code enforcement.
4. Resurrect a Calistoga Disaster Council to bring local businesses and service providers into the City's emergency response program and continue to train key City staff on their duties and responsibilities during emergencies.
5. Implement the unreinforced masonry building ordinance to abate structures that could be hazardous during an earthquake.
6. Update Emergency Management Plan.