

RESOLUTION NO. 2015-007

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, RESCINDING RESOLUTION 2011-092 AND ESTABLISHING THE CALISTOGA GREEN COMMITTEE AND DEFINING ITS ROLE, DUTIES AND RESPONSIBILITIES

WHEREAS, on September 6, 2011, the City Council adopted Resolution 2011-092 establishing the Calistoga Green Committee and defining its role, duties and responsibilities; and

WHEREAS, the City Council desires to continue a Green Committee to advise and make recommendations to Council on how to best implement the Calistoga Climate Action Plan and work towards an environmentally-sustainable community; and

WHEREAS, on December 5, 2013 the Green Committee forwarded a recommendation to the City Council to revise its meeting time and date; and

WHEREAS, it is necessary to determine the procedures relating to methods of appointment, terms of office, duties and responsibilities for the Committee.

NOW, THEREFORE BE IT RESOLVED, that the Council rescinds Resolution No. 2011-092 and adopts this resolution re-establishing the Green Committee and adopting the following provisions as it relates to the Committee's membership, terms of office, duties and responsibilities:

1. **MEMBERSHIP**: The membership shall consist of a minimum of three (3) core members appointed by the City Council. All members shall reside within the Calistoga Joint Unified School District and preference shall be given to individuals with expertise in sustainability. The City Council shall appoint additional members to the Committee as deemed necessary based on expertise needed to fulfill the objectives and implement desired programs.
2. **TERM OF OFFICE OF MEMBERS**: The term of office of all members of said Committee shall be two (2) years terminating on the first day of January; provided that at least two (2) members' terms terminate on an alternate year than the third member's term. Each member shall serve at the pleasure of the Mayor and the City Council until his or her successor is appointed and qualified.
3. **VACANCY**: Vacancies on said Committee, for whatever cause, shall be filled by the City Council. Any member missing three (3) consecutive regular meetings without approval of the Committee shall be deemed as having vacated his or her seat on the Committee.
4. **OFFICERS OF THE COMMITTEE**: The Committee shall select one of its members as Chairperson and one of its members as Vice-Chair whose terms of office for said positions shall be one year.
5. **OFFICES OF THE COMMITTEE**: The Committee shall meet at 10:00 am on the first Friday of every even month at Calistoga City Hall, Administrative Conference Room, 1232 Washington Street, or such other time and place as the Committee may establish from time to time following proper notice. Special meetings of the

Committee may be called at any time by the Chairperson, or by any two (2) or more members of the Committee, by providing notice of said meeting as required by law.

6. ORGANIZATION AND PROCEDURES: The Committee may make and alter rules and regulations governing its organization and procedures not inconsistent with the provisions contained herein or any ordinance of the City. The Committee is subject to and shall comply with the requirements of the Brown Act (Gov. Code §54950 et seq.). Minutes of the Committee meetings shall be summary minutes.
7. STAFF TO THE COMMITTEE: The City Manager shall appoint an officer or an employee of the City who shall act as Secretary to the Committee and who shall provide clerical assistance.
8. DUTIES AND RESPONSIBILITIES OF THE COMMITTEE: The Committee shall advise the City Council on matters relating to policies and programs which will serve to implement the Calistoga Climate Action Plan, and other sustainable programs identified by the City Council from time to time.

BE IT FURTHER RESOLVED, that it is the intention of the City Council that the Green Committee shall function in an advisory capacity and shall not be an administrative body.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this 6th day of January 2015 by the following vote:

AYES: Councilmembers Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None



CHRIS CANNING, Mayor

ATTEST:



KATHY FLANSON, City Clerk