

CALISTOGA PLANNING COMMISSION
STAFF REPORT

TO: Chair Coates and Members of the Planning Commission
FROM: Lynn Goldberg, Planning & Building Director
MEETING DATE: February 26, 2020
SUBJECT: **General Plan Annual Report** - Status of the Calistoga General Plan and progress made toward its implementation in 2019

Background

1 The Calistoga General Plan serves two primary functions. As an information document,
2 it describes existing conditions within the city and provides development projections. As
3 a policy document, the General Plan establishes a vision for the community's future and
4 guidelines for decision-makers through goals, objectives, policies and actions.

5 Using these guidelines, Calistoga's City Council, Planning Commission and Active
6 Transportation Advisory Committee take incremental steps toward achieving the larger
7 goals of the City. City staff also implements policies and actions contained in the
8 General Plan through day-to-day operations of the City.

9 The State requires the City to submit an annual report on the status of its general plan
10 and progress made toward its implementation to the City Council, the Governor's Office
11 of Planning and Research and the California Department of Housing and Community
12 Development¹. The report also identifies how City decision-making was guided by the
13 General Plan's goals, policies and actions.

14 **Status of the Calistoga General Plan**

15 The Calistoga General Plan was comprehensively updated in 2003. Many of its 10
16 elements have been completely updated since then in conformance with the State's
17 General Plan Guidelines:

- 18 • Land Use Element (2012)
- 19 • Housing Element (2014)
- 20 • Circulation Element (2014)
- 21 • Public Safety Element (2014)
- 22 • Infrastructure Element (2020)

23 **General Plan implementation during 2019**

24 Actions that were taken by the City during 2019 to implement the General Plan are
25 summarized by element in Attachment 1. The General Plan was not amended during
26 2019.

27

¹ Government Code 65400

28 **Recommended General Plan amendment during 2020**

29 Staff recommends updating the 2003 Economic Development Element during 2020.
30 The Element includes actions intended to help reduce unemployment, which is no
31 longer a significant issue for the City. It also calls for the development of high-end visitor
32 accommodations, which have or will soon be added to the community's inventory of
33 visitor accommodations. The Element therefore needs to be updated to address current
34 economic development challenges and identify appropriate strategies.

35 **Environmental Review**

36 The annual report on the General Plan is not a project and is therefore not subject to
37 environmental review. All actions taken to implement the General Plan will be subject to
38 individual review.

39 **Recommendation**

40 It is recommended that the Planning Commission recommend to the City Council
41 acceptance of the annual report on the General Plan.

Attachment

1. 2019 General Plan Annual Report