

MINUTES

CALISTOGA CITY COUNCIL REGULAR MEETING

Tuesday, January 7, 2020 - 6:03 P.M.
Calistoga Community Center
1307 Washington Street, Calistoga, CA 94515

A) CALL TO ORDER – ROLL CALL

Mayor Canning, called the regular session to order at 6:03p.m.

In attendance were the following: Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Councilmember Donald Williams and Mayor Chris Canning.

Absent: Vice Mayor Michael Dunsford.

Also, in attendance: City Manager Michael Kirn, Administrative Services Director Gloria Leon, Planning & Building Director Lynn Goldberg, Chief of Police Mitch Celaya, Senior Planner/Assistant to the City Manager Zach Tusinger, Public Works Director/City Engineer Derek Rayner and Deputy City Clerk Melissa Velasquez.

B) SALUTE TO THE FLAG

C) REPORT FROM CLOSED SESSION

Mayor Canning, reported on City Manager Michael Kirn's six-month evaluation.

D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened Oral Communication.

Having no one come forward, **Mayor Canning** closed Oral Communication.

E) ADOPTION OF MEETING AGENDA

Mayor Canning, motioned for adoption of the meeting agenda with one modification, Item No. 9 be moved from Public Hearing to General Government.

It was MOVED by Councilmember Kraus and SECONDED by Councilmember Williams to approve the Council meeting agenda with modification to Item No. 9.

The motion carried by the following vote:

**AYES: Councilmembers Kraus, Lopez-Ortega, Williams
and Mayor Canning.**

NOES: None

ABSTAIN: None

ABSENT: Vice Mayor Dunsford

F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Irais Lopez-Ortega, thanked the Mayor, Councilmembers and staff for supporting her by attending the Water Education for Latino Leaders Workshop held at the Community Center in December. Announced that the Water Education for Latino Leaders Annual Conference will be held in San Jose March 20 & 21, 2020. Please be prepared for a disaster and look out for your neighbors, especially the elderly.

Councilmember Williams, thanked Councilmember Lopez-Ortega for the Water Education for Latino Leaders Workshop. In November, attended a meeting of the Watershed Information and Conservation Council of Napa County. The WICC is attempting to put in to place a groundwater monitoring program and the County needs to resubmit their Groundwater Sustainability Plan for the Napa Valley Subbasin. Met with Calistoga Dog park supporters and visited the new dog park site. Met with Chief Celaya and the Calistoga Traffic Coalition, discussed noise, speeding, enforcement, bike safety, etc. The Napa Bicycle Coalition will discuss bicycle infractions and safety issues with resorts.

Councilmember Kraus, suggested that Public Records Request and costs to respond be made public.

Mayor Canning, thanked Councilmember Lopez-Ortega for Water Education for Latino Leaders Workshop. Met with Napa County negotiating team regarding the Acquisition of a Portion of the Fairgrounds to discuss an addition extension of the Due Diligent Period. Thanked Community and Staff for contributing to the 36th Annual Holiday Dinner.

G) CITY MANAGER'S REPORT

City Manager Kirn, holiday Luncheon was very successful. About 35 meals were delivered to residents. Planned Interconnection Hub (PIH) being installed to

provide electricity to portions of the City during future Public Safety Power Shut offs. Siren warning devices have been ordered and will be installed before fall 2020. A Temporary mobile siren was on stand-by during last seasons PSPS. Police & Fire Department vehicles have been equipped with mobile warning devices. Staff is working on protocols for the emergency warning systems with the Napa County Alert Sub-Committee.

H) PROCLAMATIONS/PRESENTATIONS/AWARDS

1. **Mayor Canning** presented a Proclamation in Honor of Dr. Martin Luther King Jr. Day.
2. Introduction of Part-time Dispatcher Kate Webster and Officers Katie Hutchins and Adrian Herrera by Chief of Police Mitch Celaya. Chief Celaya gave an overview of Calistoga Police Department activities in 2019.

Council and staff discussion ensued.

I) CONSENT CALENDAR

3. **Approval of Minutes of the December 3, 2019, Special Closed Session Meeting and Regular City Council Meeting.**
4. **Adopted Ordinance 744**, Amendments to Zoning Code Revising the Regulations for Accessory Dwelling Units (ZOA 2019-2).
5. **Adopted Resolution No. 2020-001**, Approving Broad-Banding of Salary Ranges for Department Directors.
6. **Adopted Resolution No. 2020-002**, Authorizing Amendment No. 1 to Agreement No. 741, a Consultant Services Agreement with ESA.
7. **Adopted Resolution No. 2020-003**, Accepting FY 18-19 Development Impact Fees Annual Report in Compliance with Assembly Bill 1600.
8. **Adopted Resolution No. 2020-004**, Approving the Second Amendment to the Employment Agreement Between City of Calistoga and Chief of Police Mitch Celaya and Authorizing the City Manager to Execute the Amendment.

It was MOVED by Councilmember Kraus and SECONDED by Councilmember Lopez-Ortega, to approve Item Nos. 1, 2, 3, 4, 6, 7, and 8 of the Consent Calendar.

The motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega, Williams
and Mayor Canning.

NOES: None

ABSTAIN: None

ABSENT: Vice Mayor Michael Dunsford

5. Councilmember Williams requested Item 5 be pulled from Consent for discussion. Councilmember Williams wanted to clarify the meaning of broad-banding Salary Ranges for Department Directors. Broad-Banding provides the City Manager flexibility during negotiations when hiring new Department Directors and provides for the City Manager to award merit increases based on performance.

Council and staff discussion ensued.

Mayor Canning opened the public comment period.

Having no one come forward, Mayor Canning closed the public comment period.

It was **MOVED** by Councilmember Williams and **SECONDED** by Councilmember Lopez-Ortega, to approve Item No. 5 of the Consent Calendar.

The motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega, Williams
and Mayor Canning.

NOES: None

ABSTAIN: None

ABSENT: Vice Mayor Michael Dunsford

J. Public Hearing

9. Potential Revisions to CMC Chapter 15.50 – Building Standards Appeals and Advisory Board (BSAAB).
10. **Adopted Resolution No. 2020-005**, Approving the Maintenance of Effort was Met Under Measure T Program for Fiscal Year 2018-19; and **Adopted Resolution No. 2020-006**, Approving the Updated Five-Year List of Projects Under Measure T Program and Determining the Actions Authorized by this Resolution are Exempt from CEQA.

Public Works Director/City Engineer Derek Rayner, reported on the item.

Council and staff discussion ensued.

Mayor Canning opened the public comment period.

Having no one come forward, **Mayor Canning** closed the public comment period.

It was MOVED by Councilmember Kraus and SECONDED by Councilmember Williams, to approve the Maintenance of Effort was Met Under Measure T Program for Fiscal Year 2018-19; and approve the Updated Five-Year List of Projects Under Measure T Program and Determining the Actions Authorized by this Resolution are Exempt from CEQA.

The motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega, Williams and Mayor Canning.

NOES: None

ABSTAIN: None

ABSENT: Vice Mayor Michael Dunsford

K) GENERAL GOVERNMENT

- 9.** Potential Revisions to CMC Chapter 15.50 – Building Standards Appeals and Advisory Board (BSAAB).

Planning & Building Director Lynn Goldberg, reported on the item.

Council and staff discussion ensued.

Mayor Canning opened the public comment period.

Having no one come forward, **Mayor Canning** closed the public comment period.

Direction given to staff to prepare Code Amendment reducing the number of Board members to 5, eliminate the restriction on term limits, and eliminate specific qualification requirements for Board Members.

- 11.** **Adopted Resolution No. 2020-007**, Accepting the DOJ Tobacco Grant Award in the Amount of \$472,642 and Authorize Staff to Enter into a Memorandum of Understanding (MOU) with the DOJ.

Chief of Police Mitch Celaya, reported on the item.

Mayor Canning opened the public comment period.

Zach Guzik – 1316 Berry Street, representing UpValley Family Center will support the Calistoga Police Department and their efforts to utilize the DOJ Tobacco Grant.

Mayor Canning closed the public comment period.

Council and staff discuss ensued.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Lopez-Ortega, to accept the DOJ Tobacco Grant Award in the Amount of \$472,642 and Authorize Staff to Enter into a Memorandum of Understanding (MOU) with the DOJ.

The motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega, Williams
and Mayor Canning.
NOES: None
ABSTAIN: None
ABSENT: Vice Mayor Dunsford

12. Informational Item on the Results of the 2019 Calistoga Community Survey.

Senior Planner/Assistant to the City Manager, reported on the item.

Council and staff discussion ensued.

Mayor Canning opened the public comment period.

Mary Hastings – 2111 Table Rock Court, were students encouraged to take the survey?

Mayor Canning closed the public comment period.

13. **Adopted Resolution No. 2020-008**, Revising Connection Fees and Development Impact Fees for Accessory Dwelling Units.

Planning & Building Director Lynn Goldberg, reported on the item.

Mayor Canning opened the public comment period.

Having no one come forward, **Mayor Canning** closed the public comment period.

It was MOVED by Councilmember Kraus and SECONDED by Councilmember Lopez-Ortega, to revise Connection Fees and Development Impact Fees for Accessory Dwelling Units.

The motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega, Williams and Mayor Canning.

NOES: None

ABSTAIN: None

ABSENT: Vice Mayor Dunsford

14. Periodic Report on Growth Management System Program Allocations for the 2015-2019 Program Cycle and Update on Available Water Supply and Wastewater Treatment Capacity.

Planning & Building Director Lynn Goldberg, reported on the item.

Mayor Canning opened the public comment period.

Having no one come forward, **Mayor Canning** closed the public comment period.

It was MOVED by Councilmember Kraus and SECONDED by Councilmember Williams, to accept the Periodic Report on Growth Management System Program Allocations for the 2015-2019 Program Cycle and Update on Available Water Supply and Wastewater Treatment Capacity.

The motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega, Williams and Mayor Canning.

NOES: None

ABSTAIN: None

ABSENT: Vice Mayor Dunsford

15. Suspension of Provisions that Regulate Residential Growth within the City Until January 1, 2025 per State Senate Bill 330.

Planning & Building Director Lynn Goldberg, reported on the item.

Council and staff discussion ensued.

Mayor Canning opened the public comment period.

Dave Ross – Calistoga, discussion of State Senate Bill 50 was inappropriate during agenda item No. 15.

Mayor Canning closed the public comment period.

16. **Adopted Resolution No. 2020-009**, Confirming the Mayor's Appointments to the Planning Commission and Active Transportation Advisory Committee.

Deputy City Clerk Melissa Velasquez, presented the item.

Council and staff discussion ensued.

Mayor Canning opened the public comment period.

Having no one come forward, **Mayor Canning** closed the public comment period.

It was MOVED by Councilmember Kraus and SECONDED by Councilmember Lopez-Ortega, to Confirm the Mayor's Appointments to the Planning Commission and Active Transportation Advisory Committee.

The motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega, Williams and Mayor Canning.

NOES: None

ABSTAIN: None

ABSENT: Vice Mayor Dunsford

- L) **Mayor Canning** adjourned the meeting, at 8:01 p.m. to the next regular meeting of the Calistoga City Council scheduled for Tuesday, January 21, 2020, Calistoga Community Center, located at 1307 Washington Street, at 6:00 p.m.


Respectfully Submitted

Prepared by:

for 

Melissa Velasquez, Deputy City Clerk

Approved by:



Chris Canning, Mayor

Approved: 01/21/20