

MINUTES

CALISTOGA CITY COUNCIL SPECIAL MEETING

Friday, March 20, 2020 - 11:30 A.M.
Calistoga Community Center
1307 Washington Street, Calistoga, CA 94515

A. CALL TO ORDER – ROLL CALL – SALUTE TO THE FLAG

Mayor Canning called the special meeting to order at 11:30 a.m.

Present: Councilmembers Gary Kraus, Irais Lopez-Ortega, and Donald Williams; Vice Mayor Michael Dunsford and Mayor Chris Canning

Absent: None

B. PUBLIC COMMENT

Mayor Canning opened the public comment period.

City Clerk Kendall Rose Granucci read into the record a public comment received via email from L Cooper (Attachment 1).

Mayor Canning closed the public comment period.

C. GENERAL GOVERNMENT

1. Consideration of a resolution ratifying the Proclamation of a Local Emergency (Novel Coronavirus "COVID-19") by the City Manager acting in his capacity as Director of Emergency Services
Recommended Action: Adopt Resolution

Mayor Canning confirmed the City's support of the State and County Shelter at Home Orders, citing the importance of the health and safety of the community. Mayor Canning summarized the State and County Orders, highlighting the provisions of the Orders. Mayor Canning clarified, the City of Calistoga is open for business and would continue to serve residents under modified conditions of service.

In response to a question from Councilmember Kraus, City Manager Kirn informed the Council the proclamation would be valid for 60 days at which time the City Council would need to redeclare or terminate the State of Local Emergency.

In response to a question from Councilmember Kraus regarding funding and the Stafford Act, City Manager Kirn explained the Proclamation allows the City to be able to access any State or Federal funding that may be made available, up to and including the Stafford Act, in response to the emergency.

Mayor Canning opened the public comment period. Having no members of the public come forward, **Mayor Canning closed the public comment period.**

It was MOVED by Councilmember Kraus and SECONDED by Vice Mayor Dunsford to adopt Resolution No. 2020-020 ratifying the Proclamation of a Local Emergency (Novel Coronavirus "COVID-19") by the City Manager acting in his capacity as Director of Emergency Services.

The motion carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega, and Williams, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

2. Discussion of financial and service delivery impacts associated with the Napa County Shelter at Home Order due to the COVID-19 Pandemic and direction to staff on service level deliveries, programs and core services
Recommended Action: Receive the report and provide direction to staff

City Manager Michael Kirn presented the staff report.

Councilmember Kraus requested staff curtail any unnecessary expenditures, keep the Council apprised of reduced revenues and reserve levels, start conversations with labor organizations about options such as changes in hours or other provisions provided in the contracts for emergency situations such as this.

Councilmember Williams agreed with Councilmember Kraus' comments and asked for discussion regarding delaying the collection of TOT.

City Manager Kirn explained TOT tax and asked the Council to consider a 60-day deferral of payment for February and March.

Mayor Canning stated he met with the Mayors of the four other cities and the Chair of Board of Supervisors for Napa County and that other communities are going to adopt similar provisions, and he expressed support for the 60-day deferral.

Council unanimously directed staff to allow a 60-day deferral of February and March TOT payments.

At the request of Mayor Canning, City Manager Kirn stated actions the City had taken regarding water and sewer bills, such as the suspension of late fees and the drafting of a shut off policy.

Councilmember Lopez-Ortega asked and confirmed residents can set up payment plans with the City for water and sewer bills.

Council unanimously supported the waiving of late fees for water and sewer bills during the emergency.

Mayor Canning opened the public comment period.

A member of the public asked if restaurants would be included in the TOT deferral to which Mayor Canning explained, restaurants do not pay TOT but that the State has provided a deferral for restaurant sales tax.

Mayor Canning closed the public comment period.

D. ADJOURNMENT


Mayor Canning adjourned the meeting, at 12:20 p.m.

Respectfully Submitted

Prepared by:


Kendall Rose Granucci, City Clerk

Approved by:


Chris Canning, Mayor

Approved: April 21, 2020