

## MINUTES

### CALISTOGA CITY COUNCIL REGULAR MEETING

Tuesday, April 21, 2020 - 3:00 PM  
Calistoga Community Center  
1307 Washington Street, Calistoga, CA 94515

#### A. CALL TO ORDER – ROLL CALL – SALUTE TO THE FLAG

Mayor Canning called the regular meeting to order at 3:00 p.m.

Present: Councilmembers Gary Kraus, Irais Lopez-Ortega, and Donald Williams; Vice Mayor Michael Dunsford and Mayor Chris Canning

Absent: None

#### B. REPORT FROM CLOSED SESSION

None.

#### C. ADOPTION OF MEETING AGENDA

Mayor Canning requested Item No. 1 be moved to the beginning of the agenda.

**It was MOVED by Councilmember Dunsford and SECONDED by Councilmember Kraus to adopt the meeting agenda as amended.**

The motion carried by the following vote:

**AYES:** Councilmembers Kraus, Lopez-Ortega, and Williams, Vice Mayor Dunsford and Mayor Canning

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

#### D. PROCLAMATION/PRESENTATIONS/AWARDS

1. Fire Chief Steve Campbell introduced newly hired Part-Time Firefighters John Kinworthy and Cody Thomas and City Clerk Kendall Rose Granucci administered the Oath of Office.

#### E. CITY MANAGER'S REPORT

City Manager Michael Kirn provided updates on the COVID-19 response and public projects.

#### F. ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

**Mayor Canning opened Oral Communication.**

Councilmember Williams provided information regarding Food Bank food distribution times and locations in the City.

**Mayor Canning closed Oral Communication.**

## G. CONSENT CALENDAR

2. Approved the Minutes of the February 18, 2020 City Council Regular Meeting, March 20, 2020 City Council Special Meeting, and April 14, 2020 City Council Special Meeting as submitted.
3. Adopted **Resolution 2020-027** rescinding Resolution 2018-019 and adopting a revised Conflict of Interest Code.
4. Adopted **Resolution 2020-028** calling for the holding of a General Municipal Election to be held on Tuesday, November 3, 2020, for the election of certain officers as required by the provisions of the laws of the State of California relating to General Law Cities; **Resolution 2020-029** requesting the Board of Supervisors of the County of Napa to consolidate a General Municipal Election to be held on November 3, 2020, with the Statewide General Election to be held on the date pursuant to §10403 of the Elections Code; and **Resolution 2020-030** adopting regulations for candidates of elective office pertaining to candidates statements submitted to the voters at an election to be held on Tuesday, November 3, 2020.

**It was MOVED by Vice Mayor Dunsford and SECONDED by Councilmember Kraus to approve the Consent Calendar.**

Councilmember Williams asked for clarification on Item No 3, the Conflict of Interest Code Update, regarding Consultants decision making power and filing requirements.

City Manager Kirn explained how some consultants meet the requirements for filing. City Clerk Kendall Rose Granucci acknowledged no change was proposed to the existing filing requirement for consultants.

The motion carried by the following vote:

<b>AYES:</b>	<b>Councilmembers Kraus, Lopez-Ortega, and Williams, Vice Mayor Dunsford and Mayor Canning</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>

## H. PUBLIC HEARING

None.

## I. GENERAL GOVERNMENT

5. Consideration of the annual report on the status of the Calistoga General Plan  
**Recommended Action:** Staff recommends City Council accept the report and direct staff to file report with the State. The Planning Commission considered the General Plan Annual Report at a public meeting on February 26, 2020 and recommends its acceptance by the City Council.

Director of Planning and Building, Zach Tusinger, presented the staff report.

In response to a question from Councilmember Williams, Director Tusinger explained “Category A” and “Category B” properties as referenced in Attachment 1, are listed in Appendix A (Community Identity Element – Historic Resources) to the General Plan.

**Mayor Canning opened the public comment period.** Having no members of the public come forward, **Mayor Canning closed the public comment period.**

Council accepted the Calistoga General Plan Annual Report and directed staff to file the report with the State.

6. Consideration of a resolution establishing objectives and the appointment of a Council subcommittee for the Fiscal Year 2020-21 Community Enrichment Grant Program  
**Recommended Action:** Adopt resolution

City Manager Kirn presented the staff report.

Councilmember Williams asked about the criteria in Section 2 of the draft resolution, noting the benefits address the elder, youth, and Hispanic communities. Councilmember Williams suggested Section 2 be amended to state “activities which enrich the Calistoga community.”

Councilmember Kraus provided insight as to why the traditionally undeserved demographic groups were specifically called out and argued the wording does not exclude others.

Vice Mayor Dunsford cited the example of the Garden Club, one organization who has already applied, who likely has a diverse member group.

Councilmember Williams asked why certain demographics should be called out if the intent is to include all demographic groups. He expressed concern over the exclusion of the middle-age non-Hispanic demographic group.

Mayor Canning reiterated Vice Mayor Dunsford’s comments and assured that the language is not exclusive but inclusive.

Councilmembers Kraus and Lopez-Ortega, speaking from their former experience on the subcommittee, provided insight on how the subcommittee reviews the applications and confirmed the benefits are inclusive not exclusive.

Mayor Canning acknowledged the full body of the City Council has ultimate say in the awarding of the grants.

**Mayor Canning opened the public comment period.**

Having no members of the public come forward, **Mayor Canning closed the public comment period.**

**It was MOVED by Vice Mayor Dunsford and SECONDED by Mayor Canning to adopt Resolution 2020-031 establishing objectives for the 2020-21 Community Enrichment Grant Program under account number 01-4107 and confirming the Mayor’s appointments of Councilmember Lopez-Ortega and Councilmember Kraus to an evaluation subcommittee.**

The motion carried by the following vote:

**AYES:** Councilmembers Kraus and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning  
**NOES:** Councilmember Williams  
**ABSTAIN:** None  
**ABSENT:** None

7. Discussion on future Council input regarding individual Councilmember budget requests for Fiscal Year 2020-21

**Recommended Action:** Informational item only, no action required

City Manager Kirn presented the staff report.

Councilmember Williams expressed support for placing an item on the May 5, 2020 City Council Regular Meeting agenda for Councilmembers to provide specific budget requests.

Councilmembers discussed traditional practices and the budget development process and acknowledged the input that is provided to the City Manager on an ongoing basis.

City Manager Kirn asked Council to provide input within the next week so staff could incorporate the information prior to the goal setting workshop.

By unanimous consensus, Council requested staff to agendize an item for the next regular meeting for Council to discuss individual budget requests.

## J. ADJOURNMENT

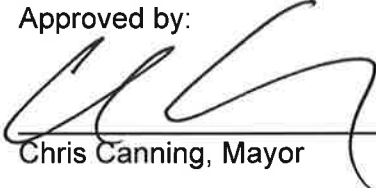
Mayor Canning adjourned the meeting, at 4:01 p.m.

### Respectfully Submitted

Prepared by:

  
Kendall Rose Granucci, City Clerk

Approved by:

  
Chris Canning, Mayor

Approved: May 5, 2020