

**CALISTOGA PLANNING COMMISSION
STAFF REPORT**

To: Calistoga Planning Commission
From: Zach Tusinger, Planning & Building Director
Meeting Date: October 28, 2020
Subject: **Cancellation of Regular November Meetings and Scheduling of Special Meeting on November 18**

ITEM

1 The Planning Commission has two regular meetings scheduled in November. The first,
2 November 11, is scheduled on Veterans Day. The second, November 25, is the night
3 before Thanksgiving.

4 **RECOMMENDATION**

5 Staff recommends cancelling both regular meetings for November and replacing them
6 with a single special meeting to be held at **5:30 on Wednesday November 18**. If
7 acceptable to the Commissioners, staff recommends a vote by motion to do so.