

MINUTES

CALISTOGA CITY COUNCIL REGULAR MEETING

Tuesday, January 5, 2021 - 6:00 P.M.
Virtual Meeting

A) CALL TO ORDER – ROLL CALL – SALUTE TO THE FLAG

Mayor Canning, called the regular session to order at 6:00 p.m.

Present: Councilmembers Lisa Gift, Gary Kraus, and Donald Williams; Vice Mayor Irais Lopez-Ortega, and Mayor Chris Canning

Absent: None

B) ADOPTION OF MEETING AGENDA

It was **MOVED** by Councilmember Kraus and **SECONDED** by Vice Mayor Lopez-Ortega to adopt the meeting agenda as presented.

The motion carried by the following vote:

AYES: Councilmembers Gift, Kraus, and Williams, Vice Mayor Lopez-Ortega and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

C) CITY MANAGER'S REPORT

City Manager Mike Kirn thanked citizens who shopped local and supported our small businesses over the holidays. City Manager Kirn offered accolades to the Police and Fire Departments on an excellent job on the Toys for Tots, Senior Start Tree and Holiday Meal Gift Cards programs. Over 100 families were provided assistance. Pioneer Bridge work was suspended due to COVID-19, work has now resumed and is expected to be completed at end of the January. City Manager Kirn acknowledged three Fire Fighters who have volunteered to be part of a COVID-19 Medical Strike Team and are headed to Southern California.

D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

No oral communication was received. For oral communication and public comment content, for any item on the agenda, view the video of the meeting available on the City's YouTube channel <https://www.youtube.com/user/CityofCalistoga>.

E) PROCLAMATIONS/PRESENTATIONS/AWARDS

1. Mayor Canning administered the Oath of Office to newly hired City Clerk, Marni Rittburg.

2. Mayor Canning presented a proclamation recognizing the 100th Birthday of Gena Quast and proclaimed Friday, January 8, 2021 as Gena Quast day.

F) CONSENT CALENDAR

3. Approved the minutes of the December 15, 2020 City Council Regular Meeting as submitted.
4. Adopted **Resolution 2021-001** finding that the Developer of the Calistoga Hills Project is in good faith compliance with the terms and conditions of the project's development agreement.

It was MOVED by Councilmember Williams and SECONDED by Vice Mayor Lopez-Ortega to approve the Consent Calendar.

The motion carried by the following vote:

AYES: Councilmembers Gift, Kraus, and Williams, Vice Mayor Lopez-Ortega and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: None

G.) GENERAL GOVERNMENT

5. Receive COVID-19 update and provide direction to staff.
Recommended Action: Provide direction to staff.

City Manager Mike Kirn presented the staff report. On December 17, 2020, Calistoga was placed under the State mandated Shelter at Home Order. The order is currently effective through January 8, 2021. Napa County remains in the deep purple tier. The City of Calistoga received \$56,000 through the CARES Act to cover some costs associated with COVID-19 activities.

Councilmember Williams inquired about the CARES Act funds and how the City used those funds. City Manager Kirn stated the City purchased personal protective equipment for City employees such as hand sanitizers, disinfectants, and masks to allow the City to remain operational. Administrative Services Director Gloria Leon stated that during the months of March and June the City submitted payroll costs for First Responders (Police and Fire) to the State. Mayor Canning asked for an accounting report or a summary to be provided at a later date. Director Leon will prepare a summary.

Vice Mayor Lopez-Ortega stated that the deadline to apply for the Small Business COVID-19 Relief Grant Program was extended to January 13, 2021. Vice Mayor Lopez-Ortega inquired if City employees are receiving proper care and how the City is managing the risk. City Manager Kirn stated the Public Works Department has split

their field personnel and water and wastewater operators into two different shifts to minimize cross contamination. Additionally, the City has invested in fogging devices. All Police vehicles are fogged and sanitized at the end of every shift. Additionally, the common areas of the Police Department are fogged daily. Employees are encouraged to stay home if they are not feeling well. Employees are provided with hand sanitizers and are encouraged to wash their hands often and wear a mask.

City Manager Kirn noted that the State changed vendors for COVID-19 testing shortly before Christmas. The testing schedule is: **Tuesdays and Wednesdays in Calistoga through the month of January** and Thursday, Friday and Saturday in Napa at the Expo. Their goal is to test 330 people a day in Calistoga and 600 people a day in Napa. Appointments are required. Children can be tested with their parents' consent.

Mayor Canning stated he knows this is a challenging time for everyone and indications are the stay-at-home order will most likely not be lifted on January 8th.

6. Receive Update on Logvy Park Play Area Improvements.

Recommended Action: Provide direction to staff.

Parks and Recreation Director Rachel Melick thanked the donors and volunteers that participated in the Holiday Food Distribution. Also, a huge thank you to the restaurants who prepared the meals. A total of 290 meals were distributed.

Parks and Recreation Director Rachel Melick presented the staff report and provided an update on the Logvy Park Play Area improvements. Director Melick thanked the Adelante Group for all their hard work to get this project off the ground.

Councilmember Gift expressed she is aware that this is a conceptual plan and suggested adding a pavilion or covered area to be able to host events in a shaded or covered area during rainy or hot weather.

Vice Mayor Lopez-Ortega stated that these improvements will be a great asset for the community.

City Manager Kirn stated that he has been in contact with the Corporation for Better Housing who manages the apartment complex on Washington. They have indicated a willingness to participate in creating an opening in their fence in the lower portion of the property so there can be direct access to Logvy Park. Additionally, Mr. Kirn received word from the State of California Recreation Department for a call for projects, however the City is not eligible to apply for this funding opportunity. This funding opportunity is for Counties, Joint Powers Authorities, and Non-profits. The City has reached out to UpValley Family Centers and they are willing to help us sponsor an application. We will be coordinating closely with UpValley Family Centers and the Adelante Group on preparing an application. Applications are due in November.

No public comment was received.

7. Consideration of a Resolution determining that the Maintenance of Effort (MOE) was met for Fiscal Year 2019/20 under the Measure T Program.

Recommended Action: Adopt Resolution

Senior Engineer Hamid Heidary presented the staff report.

Council and staff discussion ensued.

No public comment was received. It was MOVED by Councilmember Williams and SECONDED by Councilmember Kraus to **adopt Resolution 2021-002** determining the Maintenance of Effort (MOE) was met for Fiscal Year 2019/20 under the Measure T Program.

The motion carried by the following vote:

AYES: Councilmembers Gift, Kraus, and Williams, Vice Mayor Lopez-Ortega and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

8. Consideration of a Resolution confirming Councilmember Appointments to various Committees.

Recommended Action: Discuss, confirm appointments, and adopt Resolution.

Mayor Canning presented the item.

No public comment was received. It was MOVED by Councilmember Kraus and SECONDED by Councilmember Williams to adopt **Resolution 2021-003** confirming Mayor and elected officials' appointments to various boards and commissions.

The motion carried by the following vote:

AYES: Councilmembers Gift, Kraus, and Williams, Vice Mayor Lopez-Ortega and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

H.) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Vice Mayor Lopez-Ortega stated she was appointed to serve on the League of California Cities Community Services Policy Committee in 2021.

Mayor Canning thanked Chief Celaya for the noticeable improvement in the activity and behavior in Pioneer Park.

I.) ADJOURNMENT

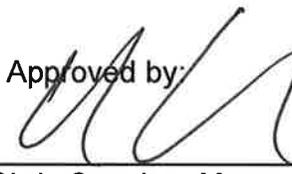
Mayor Canning adjourned the meeting in memory of John Martin, at 7:12 p.m.

Respectfully Submitted

Prepared by:


Marni Rittburg, CMC, City Clerk

Approved by:


Chris Canning, Mayor

Approved: 1/19/2021