

City of Calistoga COMMUNITY POOL ADVISORY COMMITTEE



Members: Kerry Eddy
Sarah Gansa
Sandra "Sue" Harper
Indira Lopez
Jim McCann

MEETING NOTES Tuesday, March 17, 2009 – 2:30 P.M. Calistoga City Hall

The meeting was called to order at 4:30 p.m.

Members present included, Calistoga Community Pool Project Committee members, Kerry Eddy and Sarah Gansa, City Manager, Jim McCann, Aquatics & Recreation Manager, Olivia Lemen, Recreation Superintendent, Frank DiFede and Senior Civil Engineer, Jim Smith. Absent: Community Resources Commissioner, Indira Lopez.

Public comment

Jack Smith commented that some of the lights were recently on early in the morning and that they are very bright and directed toward neighboring properties.

Adoption of the February 23, 2009 Meeting Notes

The March 17, 2009, meeting notes were accepted with no corrections or amendments.

Community Pool construction progress

Senior Civil Engineer Jim Smith provided an update of the progress of construction at the pool and outlined the outstanding work to be completed. He noted that pool plastering is expected to occur in mid-April with all work to be completed by the end of May. An opening of the pool on Memorial Day weekend is reasonable.

Committee members discussed the progress and noted their strong desire to promote the anticipated opening date to build excitement in the community. There was much discussion regarding the preferred date for the soft and hard openings given the uncertainty of construction work completion and the school schedule. It was agreed that **City Manager McCann** would develop a schedule and circulate it among the CPAC for review and approval and then the schedule would be shared with the media and promoted.

34 **Staff Recruitment and Lifeguard Training**

35

36 **Olivia Lemen** provided an update of the progress regarding staff selection. We
37 will distribute a press release to share the success of our first lifeguard
38 graduating class. It was agreed that the City Council will award the new
39 lifeguards with their certificates at the upcoming April 7th Council meeting.

40

41 **Plaque Language**

42

43 **The Commission** reviewed the revised language provided by the Calistoga
44 Community Pool Project (CCPP) and agreed that further amendment was desired.
45 **City Manager McCann** will revise and email it to the members for review and
46 approval. Once accepted by the Community Pool Advisory Committee (CPAC),
47 the language will be shared with the City Council for their approval.

48

49 **Kerry Eddy** indicated that she has presented the draft language for the CCPP's
50 plaque to the CCPP Board. Discussion and revision of the language is occurring.
51 Once a draft is agreed upon, it will be shared with CPAC for comment and
52 approval.

53

54 **Miscellaneous Pool Related Updates**

55

56 **Olivia Lemen** provided an update regarding the survey effort, pool logo contest,
57 and furniture and equipment selection. It was discussed that selection of the
58 pool logo could wait for after the opening to avoid a time crunch and to insure
59 that a quality design is selected. It was the opinion of the Committee that we
60 should select and purchase sufficient quantities of equipment and furniture for
61 the opening but that additional equipment and furniture would be good items for
62 future donations and fundraising targets.

63

64 **Adjournment**

65

66 The meeting was adjourned at 6:10 p.m. to the next meeting of the CPAC at 3:00
67 p.m. on April 3, 2009 at the Community Center.