

MINUTES

CALISTOGA CITY COUNCIL SPECIAL MEETING BUDGET STUDY SESSION

Thursday, May 11, 2021 - 12:00 P.M.
Virtual Meeting

1. CALL TO ORDER – ROLL CALL – SALUTE TO THE FLAG

Mayor Canning, called the meeting to order at 12:08 p.m.

Present: Councilmembers Lisa Gift, Gary Kraus, and Donald Williams; Vice Mayor Irais Lopez-Ortega, and Mayor Chris Canning

Absent: None

2. PUBLIC COMMENTS

Public comment was received. For oral communication and public comment content, for any item on the agenda, view the video of the meeting available on the City's YouTube channel at <https://www.youtube.com/user/CityofCalistoga> or visit the City's website at <https://calistoga.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=206>.

3. GENERAL GOVERNMENT

3.1 Discussion regarding the Fiscal Year 2021-22 Budget

City Manager overview and Administrative Services Director presentation followed by review of individual department budgets and other budget funds and discussion of next steps.

Acting City Manager and Planning & Building Director Zach Tusinger provided a brief introduction of the budget and introduced Administrative Services Director Gloria Leon who provided a PowerPoint presentation of the Fiscal Year 2021-22 Draft Budget.

- Police Chief Mitch Celaya presented the Police Department FY 2020-21 accomplishments and the priorities and challenges for FY 2021-22.
- Fire Chief Steve Campbell presented the Fire Department FY 2020-21 accomplishments and the priorities and challenges for FY 2021-22.
- Planning and Building Director Zach Tusinger presented the Planning & Building Department FY 2020-21 accomplishments and the priorities and challenges for FY 2021-22.
- Public Works Director Derek Rayner presented the Public Works Department FY 2020-21 accomplishments and the priorities and challenges for FY 2021-22.
- Parks and Recreation Director Rachel Melick presented the Park and Recreation Department 2020-21 accomplishments and the priorities and challenges for FY 2021-22.
- Council agreed that the retention and staffing of the Police Department should be a priority.

- Council discussed a request from Chief Celaya for Supplemental Deferred Compensation for sworn personnel and possibly the Fire Department at an estimated cost of \$80,000 for Police and \$75,000 for Fire.
- Council agreed to fund the Code Enforcement position at a total cost of \$100,000 if full-time.
- Council discussed the additional \$106,000 requested by Bruce Kyse of the Chamber of Commerce for Destination Marking. This figure might be modified with further discussion of the budget.
- Green Committee, Councilmembers Kraus and Williams expressed wanting to fund the Green Committee, \$30,000 of which \$5,000 will be set aside for countywide JPA.
- Economic Diversification Study – Councilmember Williams preferred that the Chamber undertake this project. Councilmembers Kraus, Gift, & Vice Mayor Lopez-Ortega wished for the City to undertake the study at a cost of \$25,000.
- Council discussed the addition of a Police Lieutenant position at an approximate cost of \$212,000 and supported the recommendation.
- Chief Celaya requested clarification on a Full-time Dispatcher position. Council supported the recommendation to hire a Full-time Dispatcher with an approximated cost of \$100,000.
- Fire Chief Steve Campbell requested three (3) new full-time Firefighter positions at an approximate cost of \$370,000 and the addition of a Seasonal Firefighter position at an estimated cost of \$50,000 which the Council supports. Councilmember Kraus recommended the Chief explore the SAFER Grant as an option when the opportunity opens again.
- Mayor Canning requested staff consider these recommendations and look for other opportunities to reach the goal of maintaining the General Fund Reserves at a minimum of 30%.
- Council opted not to hold the additional workshop previously scheduled for May 12, 2021.

G.) ADJOURNMENT


Mayor Canning adjourned the meeting at 4:34 p.m.

Respectfully Submitted

Prepared by:


Marni Rittburg, City Clerk

Approved by:


Chris Canning, Mayor

Approved: 6.1.2021