

## MINUTES

### CALISTOGA CITY COUNCIL REGULAR MEETING

Tuesday, April 20, 2021 - 6:00 P.M.  
Virtual Meeting

#### 1. CALL TO ORDER – ROLL CALL – SALUTE TO THE FLAG

Mayor Canning, called the regular session to order at 6:01 p.m.

Present: Councilmembers Lisa Gift, Gary Kraus, and Donald Williams; Vice Mayor Irais Lopez-Ortega, and Mayor Chris Canning

Absent: None

#### 2. ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Oral communication was received. For oral communication and public comment content, for any item on the agenda, view the video of the meeting available on the City's YouTube channel at <https://www.youtube.com/user/CityofCalistoga> or visit the City's website at <https://calistoga.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=206>.

#### 3. ADOPTION OF MEETING AGENDA

Motion by Councilmember Kraus and seconded by Councilmember Williams and passed by the following roll call vote to adopt the meeting agenda as presented.

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez- Ortega and Mayor Canning

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

#### 4. CITY MANAGER'S REPORT

Acting City Manager Zach Tusinger provided updates on the COVID-19 pandemic and public projects. Mr. Tusinger stated Drought Stage II Water Emergency Regulation Notices will be included in the May water/sewer bills for all residential and commercial customers. Parklet improvements are underway on Lincoln Avenue. Weed abatement letters are being distributed from the Fire Department.

#### 5. PROCLAMATIONS/PRESENTATIONS/AWARDS

None

#### 6. CONSENT CALENDAR

6.1 Approve the Minutes of April 6, 2021 City Council Regular Meeting Minutes as submitted.  
**Recommended Action:** Approve minutes.

Item 6.2 was pulled for separate discussion/action by Councilmember Williams. Public comment was not received. Motion by Councilmember Kraus, second by Councilmember Williams and passed by the following roll call vote, Council approved item 6.1:

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**MAYOR CANNING DIRECTED PULLED CONSENT CALENDAR ITEMS TO BE CONSIDERED AT THIS POINT IN THE MEETING:**

6.2 Consider adopting a Resolution conditionally authorizing the City Manager to execute the Local project Sponsor Agreement between the Association of Bay Area Governments (ABAG) and the City of Calistoga in the amount of \$2,028,808 for the 2014 Proposition 1 Integrated Regional Water Management (IRWM) Implementation Grant with the Department of Water Resources - Agreement Number – 4600013831.

**Recommended Action:** Adopt Resolution

Public Works Director/City Engineer Derek Rayner presented the item. Council and staff discussion ensued.

Public comment was not received. Motion by Councilmember Williams, second by Vice Mayor Lopez-Ortega to adopt **Resolution No. 2021-020 Conditionally Authorizing the City Manager to Execute the Local Project Sponsor Agreement Between the Association of Bay Area Governments (ABAG) and the City of Calistoga in the amount of \$2,028,808 for the 2014 Proposition 1 Integrated Regional Water Management (IRWM) Implementation Grant with the Department of Water Resources - Agreement Number – 4600013831** and passed by the following roll call vote.

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**7. PUBLIC HEARING**

7.1 Conduct a Public Hearing on proposed applications for the 2020/2021 State Community Development Block Grant (CDBG) Coronavirus Response. Consider adopting a Resolution approving an Application for Funding and the execution of grant agreements and relevant documents.

**Recommended Action:** Conduct Public Hearing & Adopt Resolution

Planning & Building Director Zach presented the item.

Mayor Canning opened the Public hearing at 6:39 p.m. No public comments were received. Mayor Canning closed the Public Hearing at 6:40 p.m.

Council and staff discussion ensued. Public Comment was not received.

Motion by Councilmember Kraus, second by Councilmember Williams to adopt **Resolution No. 2021-021 establishing a Housing Advisory Committee** and passed by the following roll call vote.

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

- 7.2 Conduct an Appeal Hearing per procedures described in CMC Chapter 1.12 and at the conclusion direct staff to draft a resolution to bring back to Council at the next regularly scheduled meeting.

**Recommended Action:** Conduct Appeal Hearing & Provide Direction to Staff

Police Chief Mitch Celaya presented the item.

Mayor Canning opened the Appeal Hearing at 6:43 p.m. and heard from the Appellant Jami Fitzgerald. Public comment was received. Mayor Canning closed the Appeal Hearing at 7:10 p.m.

Councilmember Williams suggested that Council revisit the code at a future meeting. Council and staff discussion ensued.

**Council opted to stay the appeal for 120-days to allow time for Ms. Fitzgerald to obtain a medical plate for her trailer that is parked in her driveway. Council will revisit this matter if needed after 120-days.**

## 8. GENERAL GOVERNMENT

- 8.1 Consider adopting a Resolution establishing a City Council Subcommittee on Housing and appoint two members to the City Council Subcommittee on Housing and consider adopting a Resolution establishing a Housing Advisory Committee and direct staff to advertise for vacancies on the Housing Advisory Committee.

**Recommended Action:** Adopt Resolutions & Appoint Two Members to the City Council Subcommittee

Director of Planning and Building Zach Tusinger presented the item.

Council and staff discussion ensued. Mayor Canning, Councilmember Williams and Councilmember Gift all expressed interest in serving on the Housing Advisory Subcommittee. Public comment was not received.

Motion by Mayor Canning, second by Councilmember Williams to appoint Mayor Canning and Councilmember Williams to the City Council Subcommittee. An additional Motion was made by Councilmember Kraus, second by Vice Mayor Lopez-Ortega to appoint Mayor Canning and Councilmember Gift and passed by the following roll call vote, **Council adopted Resolution No. 2021-023 establishing a City Council Subcommittee on Housing and Appointed Mayor Canning and Councilmember Gift to the City Council Subcommittee on Housing.**

**AYES:** Councilmembers Kraus, Gift, and Vice Mayor Lopez-Ortega  
**NOES:** Councilmembers Williams and Mayor Canning  
**ABSTAIN:** None  
**ABSENT:** None

Councilmember Williams requested that the Housing Advisory Committee consist of five (5) members, not three. Council and staff discussion ensued.

Motion by Councilmember Kraus, second by Councilmember Williams and passed by the following roll call vote, **Council adopted Resolution No. 2021-022 as amended establishing a Housing Advisory Committee consisting of five (5) members and directed staff to advertise for vacancies on the Housing Advisory Committee.**

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

- 8.2 Consider adopting a Resolution authorizing the City Manager to conditionally award a construction contract to St. Francis Electric, LLC in an amount not to exceed \$554,891 for the Foothill Boulevard/Petrified Forest Road Intersection Traffic Signal project and authorizing the City Manager to execute the contract and sign a Maintenance Agreement with Caltrans for the operation and maintenance of traffic signals.

**Recommended Action:** Adopt Resolution

Vice Mayor Lopez-Ortega recused herself from the item due to the close proximity of her business to the intersection.

Public Works Director/City Engineer Derek Rayner presented the item. Council and staff discussion ensued. Public comment was not received.

Motion by Councilmember Kraus, second by Councilmember Gift and passed by the following roll call vote, **Council adopted Resolution No. 2021-024 awarding a Construction Contract to St. Francis Electric, LLC in an amount not to exceed \$554,891 for the Foothill Boulevard/Petrified Forest Road Intersection Traffic Signal Project and Authorizing the City Manager to execute the Contract and Sign a Maintenance Agreement with Caltrans for operation and maintenance of traffic signals.**

**AYES:** Councilmembers Kraus, Gift and Mayor Canning  
**NOES:** Councilmembers Williams  
**ABSTAIN:** None  
**ABSENT:** None  
**RECUSED:** Vice Mayor Lopez-Ortega

- 8.3 Consider adopting a Resolution authorizing the City to enter into a Cooperative Joint Powers Agreement to Fund and Administer the Napa Countywide Climate Action Program.

**Recommended Action:** Adopt Resolution

Director of Planning and Building Zach Tusinger presented the item.

Council and staff discussion ensued. Public comment was not received.

Motion by Councilmember Kraus, second by Councilmember Williams and passed by the following roll call vote, **Council adopted Resolution No. 2021-025 authorizing the City to enter into a Cooperative Joint Powers Agreement to Fund and Administer the Napa Countywide Climate Action Program.**

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega and Mayor Canning

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

## 9. COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Councilmembers Gift and Williams thanked the students who submitted an Essay for the Government Essay Contest.

Councilmember Kraus inquired about water consumption. Public Works Director Derek Rayner estimated the total water demand/consumption for the calendar year at 680–700 acre feet.

Vice Mayor Lopez-Ortega reminded everyone that even though people are getting vaccinated, the COVID-19 Pandemic is not over, please be safe and wear a mask, wash your hands, and avoid large gatherings.

Mayor Canning encouraged COVID-19 vaccinations for anyone age 16 and over and encouraged mask wearing and social distancing.

Vice Mayor Lopez-Ortega and Mayor Canning reminded everyone of the Special Council Meeting Study Session that will be held on Thursday, April 22, 2021 and 5:00 p.m. to discuss the Napa County Fairgrounds.

## G.) ADJOURNMENT

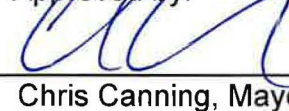
Mayor Canning adjourned the meeting at 8:13 p.m.

### Respectfully Submitted

Prepared by:

  
Marni Rittburg, City Clerk

Approved by:

  
Chris Canning, Mayor

**Approved: 5.4.2021**