

## MINUTES

### CALISTOGA CITY COUNCIL REGULAR MEETING

Tuesday, September 7, 2021 - 6:00 P.M.  
Virtual Meeting

#### 1. CALL TO ORDER – ROLL CALL – SALUTE TO THE FLAG

Mayor Canning, called the regular session to order at 6:01 p.m.

Present: Councilmembers Lisa Gift, Gary Kraus, and Donald Williams; Vice Mayor Irais Lopez-Ortega, and Mayor Chris Canning

Absent: None

#### 2. ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Oral communication was received. For oral communication and public comment content, for any item on the agenda, view the video of the meeting available on the City's YouTube channel at <https://www.youtube.com/user/CityofCalistoga> or visit the City's Website at:

<https://calistoga.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=219>

#### 3. ADOPTION OF MEETING AGENDA

Motion by Councilmember Kraus and seconded by Vice Mayor Lopez-Ortega and passed by the following roll call vote to adopt the meeting agenda as presented.

**AYES:** Councilmembers Kraus, Williams and Gift, Vice Mayor Lopez- Ortega and Mayor Canning

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

#### 4. CITY MANAGER'S REPORT

Interim City Manager Brad Kilger provided updates on COVID-19, new hires, and public projects.

#### 5. PROCLAMATIONS/PRESENTATIONS/AWARDS

5.1 Mayor Canning presented a Proclamation recognizing Hispanic Heritage Month Proclamation from September 15 to October 15, 2021.

5.2 Public Works Director Derek Rayner introduced Water Conservation Technician Mitchell Egert who provided a Water Conservation Update Presentation.

5.3 Rod Moraga and Chris White with Anchor Point provided a PowerPoint Presentation on the Completion of the Wildfire Risk Assessment Project.

5.4 Chief Celaya introduced Sheriff Oscar Ortiz and Leah Greenbaum with Napa County OES who provided a Zonehaven Evacuation Management and Community Support PowerPoint Presentation.

## 6. CONSENT CALENDAR

Items 6.2, 6.3 and 6.4 were pulled for separate discussion/action. Public comment was not received. Motion by Councilmember Kraus, second by Vice Mayor Lopez-Ortega and passed by the following roll call vote, Council approved Consent Calendar item 6.1:

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega, and Mayor Canning

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

6.1 Approve the Minutes of the August 17, 2021, City Council Regular Meeting as submitted.

**Recommended Action:** Approve minutes.

~~6.2 Item Pulled from Consent by Councilmember Williams — Consider cancelling the regular September 21, 2021, City Council Meeting.~~

~~**Recommended Action:** By Motion, Cancel the September 21, 2021 Council Meeting~~

~~6.3 Item Pulled from Consent by Mayor Canning — Consider adopting a resolution accepting a donation of materials and labor from Patrick Flynn and Suffolk Construction valued at approximately \$2,000 for improvements to Pioneer Cemetery.~~

~~**Recommended Action:** Adopt Resolution~~

~~6.4 Item Pulled from Consent by Councilmember Williams — Consider displaying the Flag of Mexico from September 15, 2021, to October 15, 2021, on the City's Ceremonial Flagpole.~~

~~**Recommended Action:** By motion, approve the display of the Flag of Mexico from September 15, 2021, to October 15, 2021.~~

## MAYOR CANNING DIRECTED PULLED CONSENT CALENDAR ITEMS 6.3 & 6.4 TO BE CONSIDERED AT THIS POINT IN THE MEETING:

6.3 Item Pulled from Consent by Mayor Canning – Consider adopting a resolution accepting a donation of materials and labor from Patrick Flynn and Suffolk Construction valued at approximately \$2,000 for improvements to Pioneer Cemetery.

**Recommended Action:** Adopt Resolution

Planning and Building Director Zach Tusinger presented the item. Council and staff discussion ensued.

Public comment was received. Motion by Mayor Canning, second by Councilmember Williams and passed by the following roll call vote, **Council adopted Resolution No. 2021-070 accepting a donation in the approximate amount of \$2,000 in Materials and Labor from Patrick Flynn and Suffolk Construction for improvements to Pioneer Cemetery.**

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega, and Mayor Canning

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**6.4 Item Pulled from Consent by Councilmember Williams** – Consider displaying the Flag of Mexico from September 15, 2021, to October 15, 2021, on the City's Ceremonial Flagpole.

**Recommended Action:** By motion, approve the display of the Flag of Mexico from September 15, 2021, to October 15, 2021.

Councilmember Williams raised the concern that the City is raising just the Flag of Mexico.

Vice Mayor Lopez Ortega stated that she is working on obtaining all the flags but with COVID-19 restrictions that is not possible for this year. She further noted that the Flag of Mexico represents a large majority of the Hispanic resident in Calistoga. Vice Mayor Lopez-Ortega also mentioned that all flags should be symbolically flown when feasible.

Public comment was not received. Motion by Councilmember Williams, second by Councilmember Kraus and passed by the following roll call vote, **Council opted to display the Flag of Mexico on the City's Ceremonial Flagpole from September 15, 2021, to October 15, 2021, in honor of National Hispanic Heritage Month.**

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega, and Mayor Canning

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

## **7. GENERAL GOVERNMENT**

**7.1 CONTINUED FROM 8.17.2021** - Discussion and Direction Regarding Possible Purchase of the Napa County Fairgrounds.

**Recommended Action:** Receive public comment, proceed with discussion, and provide direction to staff.

Director of Planning and Building Zach Tusinger presented the staff report. Council and staff discussion ensued.

Public comment was received. Council provided direction to staff to reconvene the subcommittee and come to an understanding of how the City pay for the Napa County Fairgrounds and engage the County. Mayor Canning, Councilmember Williams and one staff member will sit on the subcommittee.

7.2 Discussion regarding City Council Procedures and Policies.

**Recommended Action:** Review, discuss and provide direction to staff

Interim City Manager Brad Kilger presented the item and provided a PowerPoint presentation. Council and staff discussion ensued.

Public Comment was not received. Council directed staff to bring back a Resolution on October 5, 2021, updating the Meeting Policies detailed in Resolution 2019-018. Council also expressed interest in a study session to discuss creating a comprehensive policies and procedural manual at a later date.

7.3 Discussion of the format for meetings of the City Council and other City public bodies potentially beginning October 2021.

**Recommended Action:** Review, discuss and provide direction to staff

Interim City Manager Brad Kilger presented the item and provided a PowerPoint presentation. Council and staff discussion ensued.

Public Comment was not received. Council directed staff to move forward with a hybrid meeting at the Community Center on October 5, 2021, if the Governor does not extend the Brown Act exemptions.

**MAYOR CANNING DIRECTED PULLED CONSENT CALENDAR ITEMS 6.2 BE CONSIDERED AT THIS POINT IN THE MEETING:**

**6.2 Item Pulled from Consent by Councilmember Williams – Consider cancelling the regular September 21, 2021, City Council Meeting.**

**Recommended Action:** By Motion, Cancel the September 21, 2021, Council Meeting

Public comment was not received. Motion by Councilmember Williams, second by Councilmember Gift and passed by the following roll call vote, **Council cancelled the September 21, 2021, Council Meeting.**

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega, and Mayor Canning

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

## 8. COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Councilmember Williams expressed his appreciation to members of the public that sent emails/public comments concerning the Napa County Fairgrounds and the Friends of Napa County Fairgrounds group. Also, Councilmembers Williams thanked Michael Scippa and others working at the grass roots levels working towards improving the community.

Councilmember Kraus stated that a member of the public expressed concern with the City's current use of Gas-Powered Leaf Blowers and would like to see battery operated leaf blowers used in the future. Councilmember Kraus complimented the Green Committee for working on many activities including working with Napa Climate NOW On the Foodware and Waste Reduction Ordinance. Public Works Director Rayner stated that he is currently getting bids and working towards the goals of purchasing new non-gasoline powered equipment.

Vice Mayor Lopez-Ortega stated that she and Councilmember Gift will be attending the League of California Cities Annual Conference from September 22 – 24, 2021 in Sacramento.

Mayor Canning echoed Councilmember Williams comments that he appreciates when the community engages with us as they did this evening on the year-round pool concept and the Friends of the Napa County Fairgrounds.

## G.) ADJOURNMENT


Mayor Canning adjourned the meeting at 9:03 p.m.

### Respectfully Submitted

Prepared by:

  
Marni Rittburg, City Clerk

Approved by:

  
Chris Canning, Mayor

**Approved: 10.5.2021**