

RESOLUTION NO. 2021-011

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,
COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING MID-YEAR
ADJUSTMENTS TO THE CITY'S OPERATING AND CAPITAL IMPROVEMENT
BUDGET FOR FISCAL YEAR 2020-21**

WHEREAS, the City Council of the City of Calistoga adopted an Operating Budget and Capital Improvement Program for Fiscal Year 2020-21 on June 16, 2020; and

WHEREAS, the City Manager has proposed the budget adjustments as described in the City Council report dated February 16, 2021 for Fiscal Year 2020-21 based on the determination by the Department Directors that these adjustments are essential to the City's operations; and

WHEREAS, the City Council has reviewed the proposed budget adjustments on February 16, 2021 for the period of July 1, 2020 through June 30, 2021 and Salary Schedules for all units from January 1, 2021 through December 31, 2021 and does hereby find the recommendations to be necessary and in the City's best interest.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Calistoga hereby approves the budget adjustments to the City of Calistoga Operating and Capital Improvement Budget for Fiscal Year 2020-21 as set forth in Exhibit A attached hereto.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this **16th** day of **February 2021**.

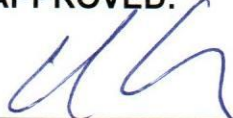
I, Marni Rittburg, City Clerk of the City of Calistoga, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Calistoga at its regular meeting held on the **16th** day of **February 2021**, by the following vote:

AYES: Councilmembers Gift, Kraus, and Williams, Vice Mayor Lopez-Ortega and Mayor Canning
NOES: None
ABSENT: None
ABSTAIN: None

ATTEST:


Marni Rittburg, CMC, City Clerk

APPROVED:


Chris Canning, Mayor

The City of Calistoga Operating Budget for Fiscal Year 2020-21
Mid-Year Budget Adjustments 06/30/21

Exhibit A

Adjustments approved at prior Council Meetings

Account #			Fund	Description	Adjustment Amount
fund	dept	object			
01	3203		General Fund	Sales Tax	16,564
01	3204		General Fund	Transient Occupancy Tax	(1,500,000)
01	3211		General Fund	Business License	(6,000)
01	3225	0001	General Fund	State Grants - accessory dwelling units	(160,000)
01	3232		General Fund	Motor Vehicle In Lieu	(28,830)
01	3243		General Fund	Fire Dept - Reimbursements for Services	(310,000)
01	3245		General Fund	Public Works	(5,000)
01	3254		General Fund	FEMA Reimbursement CARES	(66,032)
01	3254	0002	General Fund	FEMA Reimbursement LNU Fire	(35,513)
01	3254	0003	General Fund	FEMA Reimbursement Glass Fire	(80,000)
01	3260		General Fund	Rents	(5,000)
01	3261		General Fund	Other Filing Fees	(1,100)
01	3273		General Fund	Assesment Fees	(20,489)
01	3286		General Fund	Aquatic Fees	(12,000)
01	3299		General Fund	Transfer from Recreation Donations	2,725
01	3299		General Fund	Transfers In from CDBG	(6,165)
01	4108	4301	General Fund	Finance - Salaries	9,289
01	4108	4302	General Fund	Finance - Overtime	265
01	4108	4303	General Fund	Finance - FICA/Medicare	730
01	4108	4305	General Fund	Finance - Incentive	257
01	4108	4310	General Fund	Finance - PERS	2,818
01	4108	4312	General Fund	Finance - Workers' Comp	(265)
01	4110	4669	General Fund	City Council - Council Member L. Gift	125
01	4111	4301	General Fund	City Clerk - Salaries	3,180
01	4111	4302	General Fund	City Clerk - Overtime	114
01	4111	4303	General Fund	City Clerk - FICA /Medicare	244
01	4111	4310	General Fund	City Clerk - PERS	267
01	4115	4312	General Fund	City Clerk - Workers' Comp	61
01	4111	4650	General Fund	City Clerk - Training	(500)
01	4114	4301	General Fund	City Manager - Salaries	8,864
01	4114	4302	General Fund	City Manager - Overtime	190
01	4114	4303	General Fund	City Manager- FICA	678
01	4114	4310	General Fund	City Manager - PERS	819
01	4114	4312	General Fund	City Manager - Workers' Comp	297
01	4114	4402	General Fund	City Manager - Contract Services	1,000
01	4114	4403	General Fund	City Manager - Utilities	(200)
01	4114	4405	General Fund	City Manager- Training	150
01	4114	4430	General Fund	City Manager - Dues and Subscriptions	(150)
01	4115	4301	General Fund	Planning - Salaries	7,640
01	4115	4302	General Fund	Planning - Overtime	43
01	4115	4303	General Fund	Planning - FICA/Medicare	585
01	4115	4305	General Fund	Planning - Incentive	100
01	4115	4310	General Fund	Planning - PERS	642
01	4115	4312	General Fund	Planning - Workers Comp	277
01	4115	4402	General Fund	Planning -Contract Services	160,000
01	4116	4301	General Fund	Police - Salaries	57,631
01	4116	4302	General Fund	Police - Overtime	60,000
01	4116	4303	General Fund	Police - Fica	4,934
01	4116	4308	General Fund	Police - Part Time Salaries	(4,000)

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Account #			Fund	Description	Adjustment Amount
01	4116	4309	General Fund	Police - Special Pay	3,265
01	4116	4310	General Fund	Police - PERS	20,000
01	4116	4311	General Fund	Police - Medical/Dental	(10,000)
01	4116	4312	General Fund	Police - Worker's Comp	3,548
01	4116	4408	General Fund	Police - Uniforms	2,000
01	4116	4409	General Fund	Police - POST Training	2,000
01	4116	4417	General Fund	Police - Fuel & Oil	(2,000)
01	4117	4301	General Fund	Fire Dept - Salaries	37,177
01	4117	4302	General Fund	Fire Dept - Overtime	400,000
01	4117	4303	General Fund	Fire Dept - FICA/Medicare	35,000
01	4117	4308	General Fund	Fire Dept - Part-Time Salaries	40,000
01	4117	4309	General Fund	Fire Dept - Special Pay	225
01	4117	4310	General Fund	Fire Dept - PERS	50,000
01	4117	4312	General Fund	Fire Dept - Workers Comp	2,131
01	4121	4301	General Fund	PW Admin - Salaries	3,575
01	4121	4303	General Fund	PW Admin - FICA/ Medicare	276
01	4121	4309	General Fund	PW Admin - Incentive Pay	36
01	4121	4310	General Fund	PW Admin - PERS	6,000
01	4121	4312	General Fund	PW Admin - Workers' Comp	199
01	4122	4301	General Fund	PW Streets - Salaries	6,290
01	4122	4302	General Fund	PW Streets - Overtime	259
01	4122	4303	General Fund	PW Streets - FICA/Medicare	522
01	4122	4309	General Fund	PW Streets - Special Pay	281
01	4122	4310	General Fund	PW Streets - PERS	1,562
01	4122	4312	General Fund	PW Streets - Workers' Comp	376
01	4123	4301	General Fund	PW Parks - Salaries	5,517
01	4123	4302	General Fund	PW Parks - Overtime	143
01	4123	4303	General Fund	PW Parks - FICA/Medicare	447
01	4123	4309	General Fund	PW Parks - Special Pay	184
01	4123	4310	General Fund	PW Parks - PERS	1,080
01	4123	4312	workers comp	PW Parks - Worker's Comp	322
01	4124	4301	General Fund	PW Mntc Shop - Salaries	1,041
01	4124	4302	General Fund	PW Mntc Shop - Overtime	4
01	4124	4303	General Fund	PW Mntc Shop - FICA/Medicare	82
01	4124	4309	General Fund	PW Mntc Shop -Special Pay	28
01	4124	4310	General Fund	PW Mntc Shop - PERS	430
01	4124	4312	General Fund	PW Mntc Shop - Workers' Comp	59
01	4125	4301	General Fund	Building - Salaries	8,033
01	4125	4302	General Fund	Building - Overtime	43
01	4125	4303	General Fund	Building - Fica	615
01	4125	4312	General Fund	Building - Workers Comp	399
01	4125	4310	General Fund	Building - PERS	736
01	4126	4301	General Fund	PW Pool - Salaries	453
01	4126	4302	General Fund	PW Pool - Overtime	16
01	4126	4303	General Fund	PW Pool - FICA	38
01	4126	4309	General Fund	PW Pool - Incentive Pay	18
01	4126	4310	General Fund	PW Pool - PERS	40
01	4126	4312	General Fund	PW Pool - Workers' Comp	26
01	4127	4301	General Fund	PW Bldg - Salaries	7,522
01	4127	4302	General Fund	PW Bldg - Overtime Pay	239
01	4127	4303	General Fund	PW Bldg - FICA/Medicare	611

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Account #			Fund	Description	Adjustment Amount
01	4127	4309	General Fund	PW Bldg - Special Pay	231
01	4127	4310	General Fund	PW Bldg - PERS	1,243
01	4127	4312	General Fund	PW Bldg - Worker's Comp	440
01	4129	4301	General Fund	Dispatch - Salaries	15,534
01	4129	4302	General Fund	Dispatch - Overtime	3,000
01	4129	4303	General Fund	Dispatch - Fica/Medicare	1,488
01	4129	4308	General Fund	Dispatch - Part-time	10,000
01	4129	4309	General Fund	Dispatch - Incentive Pay	1,221
01	4129	4310	General Fund	Dispatch - PERS	10,000
01	4129	4312	General Fund	Dispatch - Workers' Comp	1,069
01	4133	4402	General Fund	Elections - Contract Services	13,000
01	4138	4301	General Fund	Fire Emergency - Salaries	1,080
01	4138	4303	General Fund	Fire Emergency - FICA/Medicare	83
01	4138	4310	General Fund	Fire Emergency - PERS	609
01	4138	4312	General Fund	Fire Emergency - Workers' Comp	59
01	4138	4401	General Fund	Fire Emergency -Materials	1,600
01	4152	4301	General Fund	Recreation - Salaries	3,650
01	4152	4303	General Fund	Recreation - FICA/Medicare	279
01	4152	4310	General Fund	Recreation - PERS	306
01	4152	4312	General Fund	Recreation - Workers Comp	201
01	4153	4301	General Fund	Rec - Educ - Salaries	2,339
01	4153	4303	General Fund	Rec - Educ - Fica/Medicare	179
01	4153	4310	General Fund	Rec - Educ - PERS	196
01	4153	4312	General Fund	Rec - Educ - Workers Comp	129
01	4153	4402	General Fund	Rec - Educ - Contract	(4,000)
01	4154	4303	General Fund	Rec - Seniors Fica and Medicare	62
01	4154	4310	General Fund	Rec - Seniors PERS	68
01	4154	4312	General Fund	Rec - Seniors Workers comp	44
01	4155	4301	General Fund	Rec - Community - Salaries	767
01	4155	4303	General Fund	Rec - Community - FICA/Medicare	58
01	4155	4308	General Fund	Rec - Community - Part-Time Salaries	64
01	4155	4312	General Fund	Rec - Community - Workers' Comp	42
01	4156	4301	General Fund	Rec - Aquatics - Salaries	3,328
01	4156	4303	General Fund	Rec - Aquatics - FICA/Medicare	255
01	4156	4308	General Fund	Rec - Aquatics - Part-Time Salaries	50,000
01	4156	4310	General Fund	Rec - Aquatics - PERS	279
01	4156	4312	General Fund	Rec - Aquatics - Workers Comp	183
01	4156	4402	General Fund	Rec - Aquatics - Contract	4,000
01	4170	4301	General Fund	Risk Mgmt - Salaries	2,668
01	4170	4303	General Fund	Risk Mgmt - FICA	208
01	4170	4305	General Fund	Risk Mgmt - Incentive	52
01	4170	4310	General Fund	Risk Mgmt - PERS	594
01	4170	4312	General Fund	Risk Mgmt - Workers' Comp	150
01	4170	4411	General Fund	Risk Mgmt - Insurance Liability & Property	57,721
01	4172	4301	General Fund	Personnel - Salaries	4,432
01	4172	4302	General Fund	Personnel - Overtime	266
01	4172	4303	General Fund	Personnel - FICA/Medicare	339
01	4172	4310	General Fund	Personnel - PERS	396
01	4172	4312	General Fund	Personnel - Workers Comp	(22)
01	4172	4402	General Fund	Personnel -Contract Services	10,000
01	4172	4410	General Fund	Personnel -Advertising	2,500

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Account #			Fund	Description	Adjustment Amount
01	4173	4301	General Fund	Sharpsteen - Salaries	170
01	4173	4302	General Fund	Sharpsteen - Overtime Pay	6
01	4173	4303	General Fund	Sharpsteen - Fica and Medicare	14
01	4173	4309	General Fund	Sharpsteen - Special Pay	9
01	4173	4310	General Fund	Sharpsteen - PERS	42
01	4173	4312	General Fund	Sharpsteen - workers comp	10
01	4176	4301	General Fund	Economic Development - Salaries	1,312
01	4176	4303	General Fund	Economic Development - Fica/Medicare	100
01	4176	4310	General Fund	Economic Development - PERS	129
01	4176	4312	General Fund	Economic Development - Worker's Comp	72
01	5402	4915	General Fund	CIP - Pavement Maintenance	(21,000)
01	5562	4915	General Fund	CIP - Railroad Track	1,032
01	5565	4915	General Fund	CIP - Oak Hill Mine	32,625
01	5570	4915	General Fund	CIP - Parklets	21,000
01	5570	4915	General Fund	CIP - Parklets	6,154
01	5585	4915	General Fund	CIP- Pedestrian Bridge At Gold	325
01	5611	xxxx	General Fund	CIP- Glass Fire	91,344
01	5619	xxxx	General Fund	CIP -COVID-19	35,000
01	5620	xxxx	General Fund	CIP - LNU Fires	3,240
Total for General Fund					(895,933)

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Mid-Year Budget Adjustments 06/30/21

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Account #		Fund	Description	Adjustment Amount
02	3221	Water Enterprise	Delinquent Penalties and Charges	(20,000)
02	3282	Water Enterprise	Reimbursements for Misc City Services	4,458
02	3289	Water Enterprise	Other Revenue	8,037
02	3401	Water Enterprise	Single Residence	(105,188)
02	3403	Water Enterprise	Multi Residence	(25,958)
02	3405	Water Enterprise	Mobile Homes	(89,962)
02	3409	Water Enterprise	Residential Meter Charges	(26,225)
02	3410	Water Enterprise	Transient General	(46,800)
02	3412	Water Enterprise	SPAS	(17,932)
02	3414	Water Enterprise	Camp Grounds	(4,922)
02	3416	Water Enterprise	Bed and Breakfast	(8,102)
02	3419	Water Enterprise	Transient Meter Charges	(50,552)
02	3420	Water Enterprise	Commercial General	(16,013)
02	3422	Water Enterprise	Restaurants	(750)
02	3424	Water Enterprise	Laundries	(3,091)
02	3426	Water Enterprise	Public Buildings	(23,330)
02	3428	Water Enterprise	Medical Care	(8,743)
02	3429	Water Enterprise	Commercial Meter Charges	(40,208)
02	3440	Water Enterprise	Industrial General	(8)
02	3442	Water Enterprise	Bottling Works	(7,463)
02	3443	Water Enterprise	Commercial Works	(5,848)
02	3449	Water Enterprise	Industrial Meter Charges	(4,456)
02	4131	4301 Water Enterprise	Distribution - Salaries	9,316
02	4131	4302 Water Enterprise	Distribution - Overtime	356
02	4131	4303 Water Enterprise	Distribution - FICA/Medicare	770
02	4131	4309 Water Enterprise	Distribution - Special Pay	400
02	4131	4310 Water Enterprise	Distribution - PERS	2,475
02	4131	4312 Water Enterprise	Distribution - Workers Comp	554
02	4132	4301 Water Enterprise	Treatment - Salaries	8,807
02	4132	4302 Water Enterprise	Treatment - Overtime	280
02	4132	4303 Water Enterprise	Treatment - FICA/Medicare	722
02	4132	4309 Water Enterprise	Treatment - Special Pay	347
02	4132	4310 Water Enterprise	Treatment - PERS	2,082
02	4132	4312 Water Enterprise	Treatment - Workers Comp	518
02	4700	4799 Water Enterprise	To Water Capital Kimball Spillway	137,938
02			Total for Water Operations Fund	(328,491)

The City of Calistoga Operating Budget for Fiscal Year 2020-21
Mid-Year Budget Adjustments 06/30/21

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Account #		Fund	Description	Adjustment Amount
03	3282	WWTP	Reimbursement for Misc City Services	(21,665)
03	3289	WWTP	Other Revenue	2,000
03	3501	WWTP	Single Residence	(30,969)
03	3502	WWTP	WWTP Capacity Allocation	(1,899)
03	3503	WWTP	Multi Residence	(16,331)
03	3505	WWTP	Mobile Homes	(8,505)
03	3510	WWTP	Transient General	(55,685)
03	3512	WWTP	SPAS	(41,303)
03	3514	WWTP	Camp Grounds	(8,019)
03	3516	WWTP	Bed and Breakfast	(6,973)
03	3520	WWTP	Commercial General	(17,561)
03	3522	WWTP	Restaurants	1,317
03	3524	WWTP	Laundries	(3,648)
03	3526	WWTP	Public Buildings	(4,547)
03	3528	WWTP	Medical Care	(2,478)
03	3540	WWTP	Industrial General	1,081
03	3542	WWTP	Bottling Works	(22,571)
03	3543	WWTP	Commercial Social	2,126
03	3544	WWTP	Service Stations	320
03	4141	4301 WWTP	Collection - Salaries	12,751
03	4141	4302 WWTP	Collection - OVERTIME	542
03	4141	4303 WWTP	Collection - FICA/Medicare	1,070
03	4141	4309 WWTP	Collection - Incentive Pay	555
03	4141	4310 WWTP	Collection - PERS	3,488
03	4141	4312 WWTP	Collection - Workers Comp	762
03	4142	4301 WWTP	Treatment - Salaries	22,194
03	4142	4302 WWTP	Treatment - Overtime Pay	1,271
03	4142	4303 WWTP	Treatment - FICA/Medicare	1,906
03	4142	4309 WWTP	Treatment - Special Pay	1,456
03	4142	4310 WWTP	Treatment - PERS	4,504
03	4142	4312 WWTP	Treatment - Workers Comp	1,371
03	4700	4799 WWTP	Transfer to WWTP Capital from WWTP Operations	23,440
03			Total for Wastewater Operations Fund	(160,000)
12	3299	Water CIP	From Water Operations for Kimball Spillway	(137,938)
12	5608	4915 Water CIP	Kimball Spillway Project	4,100
12	5608	4915 Water CIP	Kimball Spillway Project	132,900
12			Total for Water CIP Fund	(938)

The City of Calistoga Operating Budget for Fiscal Year 2020-21
Mid-Year Budget Adjustments 06/30/21

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Account #		Fund	Description	Adjustment Amount
13	3299	WWTP CIP	Transfer in from Operations for Capital Projects	(23,440)
13			Total for Wastewater CIP Fund	(23,440)
15	4970	4821 Eq Replacement	Equipment	21,000
15	4970	4822 Eq Replacement	Misc Office Equipment	2,500
15			Total for Equipment Repl Fund	23,500
21	3282	Gas Tax Fund	Other Revenues	(3,590)
			Total for Gas Tax Fund	(3,590)
25	5536	4915 MTC	Brannan Street	2,592
25	5537	4915 MTC	Foothill Petrified	
25	5601	4915 MTC	Riverside Pedestrian Project (ATT)	1,235
24			Total for MTC Fund	3,827
44	4700	4799 CDBG Reuse Program	Transfer to General Fund	6,165
44	4700	4799 CDBG Reuse Program	Transfer to HOME grant (prior year proceeds)	62,666
44			Total for Reuse Program	68,831
55	3251	Parking In-Lieu	Interest Earnings	(700)
			Total for Parking In-Lieu Impact Fees	(700)
57	3251	Transportation	Interest Earnings	(5,000)
57			Total for Transportation Impact Fees	(5,000)
75	3299	HOME Grant	Transfer from fund 44 Proceeds Loans	(62,666)
75			Total for HOME Grants	(62,666)

The City of Calistoga Operating Budget for Fiscal Year 2020-21
Mid-Year Budget Adjustments 06/30/21

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Account #		Fund	Description	Adjustment Amount
86	3251	Fire Donations	Interest Earnings	(10)
			Total for Fire Donations	(10)
87	3291	Recreation	Donations	(300)
87	4700	4799 Recreation	Transfer Out	(2,725)
			Total for Recreation Donations	(3,025)
88	3251	Police Donations	Interest Earnings	(100)
			Total for Police Donations	(100)
90	3251	Traffic Signal Impact Fees	Interest Earnings	(1,500)
90			Total For Traffic Signal	(1,500)
94	3251	NW Drainage	Interest Earnings	(40)
94			Total For NW Drainage	(40)
96	3251	Employee Future Benefits	Interest Earnings	800
96			Total for Employee Future Benefits	800
				-
TR	3251	Tree Mitigation	Interest Earnings	(700)
			Total for Tree Mitigation	(700)