

RESOLUTION NO. 2021-018

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, ADOPTING CITY COUNCIL GOALS, OBJECTIVES AND PRIORITY PROJECTS FOR FISCAL YEAR 2021-22

WHEREAS the City of Calistoga City Council annually sets its goals and objectives to provide overall policy direction to City staff and to communicate its intent to the community; and

WHEREAS, the goals and objectives document is a policy document that provides assistance in the preparation of the annual operating and capital improvement budget for the City of Calistoga and it is in the best interest of the City that the goals be formally adopted by the City Council; and

WHEREAS, on March 25, 2021 the City Council conducted a study session to review information about the progress on the Fiscal Year 2021-22 goals and objectives and received public comment; and

WHEREAS, at the conclusion of the study sessions the City Council directed staff to return on April 6, 2021 with updated goals, objectives and priority projects for public comment and Council consideration for approval; and

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CALISTOGA HEREBY adopts the attached City Council Goals, Objectives and Priority Projects for Fiscal Year 2021-22 as shown in **Exhibit A** to this resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this **6th** day of **April 2021**.

I, Marni Rittburg, City Clerk of the City of Calistoga, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Calistoga at a regular meeting held on the **6th** day of **April 2021**, by the following vote:

AYES: Councilmembers Gift, Kraus, and Williams, Vice Mayor Lopez-Ortega and Mayor Canning
NOES: None
ABSENT: None
ABSTAIN: None

ATTEST:

Marni Rittburg, CMC, City Clerk

APPROVED:

Chris Canning, Mayor

City Council Goals, Objectives & Priority Projects

Fiscal Year 2021-2022

(In no order of priority)

Goal 1: Maintain and enhance the economic vitality of the community and the financial stability of the City.

Objectives

1. Manage and evaluate all private development and renovation projects to maintain economic vitality in balance with the needs of the community.
2. Promote the qualities of Calistoga that are attractive to residents and visitors.
3. Increase the Water and Wastewater Fund reserves to a minimum of 20% within two fiscal years and increase the CIP and Equipment Replacement Fund reserves to meet anticipated needs over the next three fiscal years.
4. Provide optimal City services in a sustainable manner.
5. Reduce City's unfunded pension liabilities.
6. Recession proof City financial resources.

Priority Projects

1. Maintain General Fund reserves at a minimum of 50% of budgeted expenditures, with a one-time FY 2021/22 exception due to Covid-19 of 30%.
2. Promote and support all businesses and encourage new business opportunities City-wide including, non-retail, on-line/zoom, home occupation and diversified business opportunities.
3. Develop and adopt long-term General Fund conservative revenue projections, realistic expenditure and capital improvement projects forecast.
4. Support long-term land stewardship of the Napa County Fairgrounds.
5. Make lump-sum payments to reduce Cal PERS pension obligation when feasible.
6. Develop policies to monitor economic forecasts, develop budget reduction strategies, and "triggers" for consideration of implementation.
7. Explore mechanisms to reduce downtown vacancies and improve vacant building aesthetics.
8. Partner with jurisdictions and Chambers on opportunities for economic diversification assessment/study.

Goal 2: Address the community's existing and future housing needs.

Objectives

1. Expand balanced housing opportunities including workforce housing and mixed-use commercial/residential housing.
2. Protect and promote special needs housing for such groups as seniors, veterans', low-income households and persons with disabilities.
3. Maintain the existing housing stock in good condition.
4. Promote and expand use of accessory dwelling units.

Priority Projects

1. Establish a Citizen Advisory Committee on Housing.
2. Establish/reestablish the Council Housing Subcommittee.
3. Update the Housing Element of the General Plan to incorporate the city's regional fair share of housing need for the next planning cycle, update demographic and housing data, update housing design standards, and identify additional housing programs to address identified needs.
4. Support the "Rebuilding Calistoga" housing rehabilitation efforts by Calistoga Affordable Housing and continue to implement the HOME and CDBG residential rehabilitation loan programs.
5. Consider reclassifying appropriate potential development sites to residential land use classifications or higher-density land use classifications where feasible.
6. Modify the "multi-family residential" definition to allow detached units in order to provide more design flexibility and explore precluding construction of single-family dwellings on multi-family lots.
7. Subsidize or defer connection fees for ownership units affordable to households with incomes less than 120% of area median income.
8. Acquire suitable properties for residential development targeted to local employees and partner with developers to provide housing.
9. Negotiate Lease/Development Agreement with non-profit housing organization for construction of affordable housing at Earl/Eddy property, including Sonoma Land Trust concept.

Goal 3: Establish, improve and maintain City infrastructure.

Objectives

1. Educate Calistoga citizens about the condition and cost of maintaining and repairing city streets (pavement condition index), bridges, and water and wastewater treatment plants and underground utilities.
2. Maintain the high level of service and reliability of the City's infrastructure systems and facilities.
3. Upgrade and maintain the long-term reliability of the City's water supply.

4. Provide for long term maintenance and repair of City sidewalks.
5. Support efforts to fund bridge and street maintenance and repair.
6. Improve the safety and functioning of the City's primary intersections and the lighting of city streets and intersections, in accordance with the City's Dark Sky policy.
7. Improve all forms of transportation and implement the complete streets policy to improve non-motorized means of transportation, including active transportation such as walking and cycling.
8. Complete geothermal metering and riverside pond projects to address the issues with wastewater plant operations as identified in the cease-and-desist orders from the state.

Priority Projects

1. Complete installation of geothermal meters at remaining spa and begin geothermal discharge billing.
2. Establish time-line charts for significant capital projects and provide periodic updates.
3. Complete construction of the signal and pedestrian improvements for the Foothill Boulevard/Petrified Forest Road intersection.
4. Identify and construct pedestrian crossing improvements at intersection of First and Washington Streets.
5. Continue the sidewalk trip hazard repair program, including the notification of utility companies and property owners of trip hazards that require sidewalk replacement where they cannot be repaired. Offer to share replacement costs with affected property owners if appropriate.
6. Complete permitting and funding approvals to construct improvements to Kimball Reservoir necessary to meet state standards and maintain long-term functionality, including replacement of the intake tower, drain valves, and the installation of required gauges as necessary to implement the Interim Bypass Plan.
7. Complete calibration of citywide sewer model.
8. Partner with Napa County jurisdictions to prepare a Countywide Drought Contingency Plan to address potential water needs during periods of drought and alternatives on how to address them.
9. Update and expand local measures for water conservation and education.
10. Complete A.T.&T. pathway project.
11. Complete environmental permitting and secure funding to reconstruct and line the Riverside ponds to comply with the Cease-and-Desist Order.
12. Finalize traffic calming measures and construct Grant Street roadway improvements and pathway from Garnett Creek Court to northern City limits.

13. Prepare Report of Waste Discharge for new NPDES Permit for Dunaweal Wastewater Treatment Plant.

Goal 4: Expand and improve recreational and community facilities.

Objectives

1. Provide diverse and affordable recreational programs, including senior fitness. Collaborate with other agencies and groups to achieve this objective.
2. Continue and expand partnership opportunities with non-profits, community service organizations and others to offer recreation and community activities to all sectors with emphasis on youth and seniors.
3. Continue efforts to create a Master Plan to develop the Sharpsteen Plaza and Community Center.
4. Support local efforts to improve Logvy Park.
5. Identify additional areas for the development of recreational facilities, including picnicking facilities.
6. Develop a plan to achieve year-round use of the Community Pool.

Priority Projects

1. Update the Logvy Park Master Plan to reflect current and projected needs. Collaborate with other agencies and groups to achieve this objective and construct improvements as funding becomes available.
2. Work with Napa Valley Vine Trail and Napa County Regional Park and Open Space District to provide facilities at or near the Oat Hill Mine Trail trailhead, particularly public parking and restrooms for trail users.
3. Maximize use of the Community Pool to meet the overall health and recreational needs of community.
4. Partner with local organizations to create new and expanded recreational programs and activities sponsored by the City that meet the needs of seniors in Calistoga - lunch and learn, creative living, music, etc.
5. Enhance and streamline recreation program registration utilizing iPads at City sponsored public events such as Safety Fair Day, etc. Provide ability to accept paper applications and have staff enter data for individuals without computer access.
6. Review web page postings and make Recreation activities more prominent on City's website.

Goal 5: Offer excellent professional services to all constituents.

Objectives

1. Continue to provide a high standard in the delivery of emergency and general municipal services.
2. Streamline and simplify processes.
3. Continue to promote and enhance communication and transparency. Implement communication practices and tools to better reflect the cultural makeup of the community.
4. Maintain focus on existing key assignments and priorities. Evaluate available time and resource demands before committing to or assigning new tasks.
5. Evaluate and adjust staffing levels to reflect increased demands and fill all critical positions.

Priority Projects

1. Research and implement various opportunities for outside service agencies or private companies to provide routine city functions in order to free City staff for higher-level activities and special projects and reduce the need for additional employees.
2. Continue department-specific strategic planning activities including development of department business plans and goals/objectives. Utilize Police Public Safety Report prepared by Matrix Consultants where appropriate.
3. Evaluate and adjust staffing levels if appropriate to provide optimum service and execution of approved capital projects.

Goal 6: Create an environmentally sustainable community.

Objectives

1. Implement “green” environmental sustainability policies and initiatives.
2. Reduce greenhouse gas emissions.
3. Promote Calistoga as a walking-and-cycling-friendly city and implement complete streets policy to improve non-motorized means of transportation.

Priority Projects

1. Establish Calistoga Climate Advisory Committee tasked with developing aggressive short and medium priority action items, including recommendations for code revisions.
2. Complete formation of County Climate Action Committee JPA and annually budget City’s contribution for continued participation. Utilize JPA to establish a Calistoga Base Line Carbon Footprint.
3. Implement the GHG Emissions Reductions Measures included in the Climate Action Plan.

4. Partner with NVTA, St. Helena and County to construct the Calistoga to St. Helena segment of the Napa Valley Vine Trail to expand the active transportation network.
5. Implement the Calistoga Active Transportation Plan in order to improve and enhance walkways and bicycle trails.
6. Council review of the Climate Action Plan.
7. Seek funding and complete environmental review and plans for pedestrian river crossing at South Oak alignment.
8. Complete construction of Phase I of the centralized downtown bicycle parking facility per the Veranda Development Agreement.
9. Conduct community forums and outreach on development of policy regarding on-street parking vs. Class II Bike Lanes.

Goal 7: Enhance Calistoga's safety

Objectives

1. Enhance community disaster preparation, including wildfires.
2. Minimize injuries and deaths related to earthquakes.
3. Identify and develop programs to educate our youth on crime prevention and substance abuse awareness.
4. Provide a code enforcement program that is efficient, readily understandable and predictable.

Priority Projects

1. Priority focus on working with CalFire, Zone Haven and Napa Firewise to evaluate potential wildfire impacts, educate residents on minimizing wildfire damage, and prepare for post-fire recovery.
2. Work with local schools on youth gang and substance abuse issues and support the crime intervention activities of the Boys and Girls Club.
3. Adopt updated code enforcement regulations and update nuisance abatement procedures and provide needed resources for effective and efficient code enforcement, including overall property management i.e. weed abatement, roof-top debris removal, storage of materials, etc.
4. Resurrect a Calistoga Disaster Council to bring local businesses and service providers into the City's emergency response program and continue to train key City staff on their duties and responsibilities during emergencies.
5. Implement the unreinforced masonry building ordinance to abate structures that could be hazardous during an earthquake.
6. Update Emergency Management. Complete Anchor Point Fire Assessment and develop and adopt local fire codes that exceed County and State minimums, as appropriate, to protect life and property. i.e. Reach Codes, more restrictive building standards, etc.

Goal 8: Enhance Calistoga's small-town character and attractiveness.

Objectives

1. Maintain Calistoga's small-town character through implementation of General Plan goals and policies.
2. Utilize design review process as tool to maintain small town character incorporating walkability, green components, compatibility with surrounding architecture, etc.
3. Review scale of proposal with preference towards smaller alternatives when feasible.

Priority Projects

1. Pursue downtown beautification plan including street scape improvements, parklets, standard façade improvements and public art opportunities.
2. Conduct feasibility assessment on taking over sidewalk right-of-way on Lincoln Avenue (SRE29).