

RESOLUTION NO. 2021-022

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, ESTABLISHING A HOUSING ADVISORY COMMITTEE

WHEREAS, the City Council has had an annual goal of addressing the Community's existing and future housing needs since 2014; and

WHEREAS, objectives under that goal include expanding balanced housing opportunities including workforce housing and mixed-use commercial/residential housing, protecting and promoting special needs housing, maintaining the existing housing stock in good condition, and promoting and expanding the use of accessory dwelling unit; and

WHEREAS, the need for workforce housing in Calistoga remains a priority of the City Council; and

WHEREAS, a Housing Advisory Committee would provide an opportunity for residents to advise the Planning Commission and City Council on matters relating to policies and programs related to furthering the Goals and Objectives of the Calistoga General Plan Housing Element as well as Council Goal 2; and

WHEREAS, a Housing Advisory Committee would provide a meaningful avenue for input relating to the development of Calistoga's 6th Cycle Housing Element during 2021 and 2022.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CALISTOGA HEREBY establishes a Housing Advisory Committee for the specific purpose of advising the Planning Commission and City Council on matters relating to housing policy.

NOW THEREFORE BE IT FURTHER RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CALISTOGA adopts the following provisions as it relates to the Committee's membership, terms of office, duties, and responsibilities:

1. **MEMBERSHIP**: The membership shall consist of five (5) members appointed by the City Council. All members shall reside within the Calistoga Joint Unified School District. The City Council may appoint additional members to the Committee as deemed necessary based on expertise and background needed to fulfill the objectives and implement desired programs of the Committee.

2. **TERM OF OFFICE OF MEMBERS**: The term of office of all members of said Committee shall be two (2) years terminating on the first day of January; provided that three (3) members' terms terminate on an alternate year than the other two (2) member's term. Each member shall serve at the pleasure of the Mayor and the City Council until his or her successor is appointed and qualified.

3. **VACANCY**: Vacancies on said Committee, for whatever cause, shall be filled by the Council. Any member missing (3) consecutive regular meetings without approval of the Committee shall be deemed as having vacated his or her seat on the Committee.

4. OFFICERS OF THE COMMITTEE: The Committee shall select one of its members as Chairperson and one of its members as Vice-Chair whose terms of office for said positions shall be one year.

5. COMMITTEE MEETINGS: The Committee shall meet monthly on a regular schedule at such time and place as the Committee may establish from time to time following proper notice. Special meetings of the Committee may be called at any time by the Chairperson, or by any two (2) or more members of the Committee, by providing notice of said meeting as required by law.

6. ORGANIZATION AND PROCEDURES: The Committee may make and alter rules and regulations governing its organization and procedures not inconsistent with the provisions contained herein or any ordinance of the City. The Committee is subject to and shall comply with the requirements of the Brown Act (Gov. Code §54950 et seq.). Minutes of the Committee meetings shall be summary minutes.

7. STAFF TO THE COMMITTEE: The City Manager shall appoint an officer or an employee of the City who shall act as Secretary to the Committee and who shall provide clerical assistance.

8. DUTIES AND RESPONSIBILITIES OF THE COMMITTEE: The Committee shall advise the Planning Commission and the City Council, as appropriate, on matters relating to policies and programs which will serve to implement the Calistoga Housing Element, City Council Goal 2, and other housing policies and programs identified by the Council from time to time.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at its regular meeting held **20th day of April 2021**.

I, Marni Rittburg, City Clerk of the City of Calistoga, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Calistoga at a regular meeting held on the **20th day of April 2021**, by the following vote:

AYES: Councilmembers Gift, Kraus, and Williams, Vice Mayor Lopez-Ortega and Mayor Canning

NOES: None

ABSENT: None

ABSTAIN: None

ATTEST:


Marni Rittburg, CMC, City Clerk

APPROVED:


Chris Canning, Mayor