City of Calistoga Staff Report

TO:

Honorable Mayor and City Council

FROM:

Jonathan Mills - Chief of Police

DATE:

April 7, 2009

SUBJECT:

ADOPTION OF A RESOLUTION AUTHORIZING USE OF A PORTION

OF A CITY STREET FOR A SPECIAL EVENT ON MAY 9, 2009

APPROVAL FOR FORWARDING:

James C. McCann, City Manager

1 2

3

ISSUE: To consider a Resolution authorizing the use of the 1100 and 1200 blocks of Washington Street for the Win-Rod Classic Car show on May 9, 2009.

- 4 **RECOMMENDATION:** Adopt the attached Resolution.
- 5 **BACKGROUND/DISCUSSION:** The Police Department processes special event permit
- applications. When the event requires closure of a City street City Council approval is
- 7 required. Furthermore, each applicant must provide required insurance and comply with
- 8 any terms or conditions applied to the permit.
- 9 Win-Rod Inc. and the Chamber of Commerce are planning a classic car show for May 9,
- 2009. They are requesting the closure of approximately 120 feet of the 1100 block of
- 11 Washington Street (between Lincoln Ave. and the City Lot) and the 1200 block of
- Washington Street (between Lincoln and First Street) to place approximately 100 classic
- cars for viewing by the general public. The purpose of the closure is to ensure the safety
- of visitors walking among the cars on display.
- 15 This closure would impact two downtown delivery (yellow) zones, approximately 20
- parking spaces and access to the private parking lot east of the Police Department.
- 17 Impact to the parking lot could be mitigated by traffic control and one lane access. See
- 18 attached diagrams.
- 19 If the Council authorizes these uses of public streets, staff will process the specific
- 20 Special Event Permit and establish conditions of approval.
- 21 FISCAL IMPACT: The use of public streets for special events has no significant
- 22 negative fiscal impact on the City. There is a potential positive impact for local
- businesses and merchants depending upon on the success the event has in drawing
- visitors to the community. Regular permitting fees will apply.

ATTACHMENTS:

25

- 26 1. Resolution.
- 27 2. Diagrams.

RESOLUTION NO. 2009-___

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE USE OF A PORTION OF WASHINGTON STREET BY THE WIN ROD INC. AND CALISTOGA CHAMBER OF COMMERCE FOR THE CLASSIC CAR SHOW

1 2	WHEREAS, the use of public property for a special event requires an encroachment permit; and
3 4 5 6	WHEREAS, Win Rod Inc. and the Calistoga Chamber of Commerce have requested the use of a portion of the 1100 and 1200 blocks of Washington Street for their event, and;
7 8 9 10	WHEREAS, with adequate traffic control measures the requested area can be used without affecting the safety, health and welfare of the general public.
11 12 13 14 15	NOW THEREFORE BE IT RESOLVED THAT, the City Council of the City of Calistoga hereby authorizes Win Rod Inc. and the Calistoga Chamber of Commerce to use a portion of the 1100 and 1200 blocks of Washington Street to conduct their special event on May 9, 2009 from 7:00 a.m. to 5:00 p.m., subject to and in accordance with the provisions of a Special Event Permit to be issued by the City.
16 17 18 19 20	PASSED, APPROVED AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this 7 th April, 2009, by the following vote:
21	AYES:
22	NOES:
23 24 25 26	ABSTAIN/ABSENT:
27 28	JACK GINGLES, Mayor
29 30 31	ATTEST:
32	SUSAN SNEDDON, City Clerk



