

RESOLUTION NO. 2021-080

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AGREEMENT WITH NAPA VALLEY TV FOR AUDIO-VISUAL UPGRADES AT THE COMMUNITY CENTER FOR AN AMOUNT NOT TO EXCEED \$80,000

WHEREAS, the City uses multiple communication platforms to share video content with the community through live streaming or posting of recorded content; and

WHEREAS, the City Council uses the Community Center as the location of its in-person public meetings; and

WHEREAS, the City Council at their meeting of September 9, 2021, directed staff to pursue implementation of a hybrid (virtual and in-person) public meeting format in preparation of the termination of State legislation authorizing legislative bodies to conduct Zoom only public meetings; and

WHEREAS, the current audio-visual equipment in the Community Center is over 20 years old, severely outdated and, in some cases, inoperable making the ability to hold future hybrid public meetings infeasible; and

WHEREAS, the City desires to expand audience reach, enhance transparency, and increase the opportunity for the public to participate in City government which will require the installation of various audio-visual equipment upgrades at the Community Center; and

WHEREAS, Napa Valley TV provides equipment upgrade and replacement consultation as a part of the Agreement dated December 12, 2015, and has provided the City with recommendations to meet its goal of live streaming hybrid meetings at the Community Center; and

WHEREAS, the Community Center audio-visual upgrade will include new cameras, screens, cabling, software, and other peripherals to enable and transmit with the latest technology at an estimated cost for professional services and equipment of \$72,120.89; and

WHEREAS, due to the age and poor condition of the audio-visual equipment and accompanying furnishings at the Community Center and the escalating prices for audio-visual equipment due to the pandemic's impacts on supply chains and the numerous municipal governments which are also in the process of upgrading their audio-visual systems to allow their governing bodies to conduct hybrid meetings, it may be necessary to make additional purchases that are not yet known; therefore City staff is requesting the agreement with Napa Valley TV be for an amount not to exceed \$80,000 to allow flexibility in determining what equipment and furnishings are needed to best meet the City's needs; and

WHEREAS, the City currently has flexible spending funds in the amount of \$18,274 to offset the \$80,000 appropriation in the Equipment Replacement Fund; and

WHEREAS, the cost of the audio-visual equipment upgrades and will be funded through an increase in appropriations in the Equipment Replacement Fund (Account 15-4970-4823).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Calistoga hereby authorizes the City Manager to enter into an agreement with Napa Valley TV for audio-visual upgrades at the Community Center for an amount not to exceed \$80,000.

BE IT FURTHER RESOLVED that the City Council of the City of Calistoga hereby authorizes a budget appropriation from the City's General Fund Reserves in the amount of \$80,000 from Account 01-4700-4799 to Account 15-3299.

PASSED, APPROVED AND ADOPTED this 2nd day of **November 2021**. I, **MARNI RITTBURG, CITY CLERK OF THE CITY OF CALISTOGA, HEREBY CERTIFY** the foregoing resolution was introduced and passed at a regular meeting of the Calistoga City Council by the following roll call vote:

AYES: Councilmembers Gift, Kraus, and Williams, Vice Mayor Lopez-Ortega, and Mayor Canning

NOES: None

ABSENT: None

ABSTAIN: None

ATTEST:


Marni Rittburg, CMC, City Clerk

APPROVED:


Chris Canning, Mayor