

## MINUTES

### CALISTOGA CITY COUNCIL REGULAR MEETING

Tuesday, November 16, 2021 - 6:00 P.M.  
Virtual Meeting

#### 1. CALL TO ORDER – ROLL CALL – SALUTE TO THE FLAG

Mayor Canning, called the regular session to order at 6:10 p.m.

Present: Councilmembers Lisa Gift, Gary Kraus, and Donald Williams; Vice Mayor Irais Lopez-Ortega, and Mayor Chris Canning

Absent: None

#### 2. REPORT FROM CLOSED SESSION

Mayor Canning reported that Council had a Closed Session yesterday, November 15, 2021, for Public Employment of City Manager and that meeting adjourned at 7:05 PM and there is no reportable action. Additionally, Council held a Closed Session at 5:00 PM today regarding Real Property Negotiations pertaining to the Fairgrounds and there is no reportable action.

#### 3. ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Oral communication was not received. For oral communication and public comment content, for any item on the agenda, view the video of the meeting available on the City's YouTube channel at <https://www.youtube.com/user/CityofCalistoga> or visit the City's Website at:

<https://calistoga.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=219>

#### 4. ADOPTION OF MEETING AGENDA

Motion by Councilmember Kraus and seconded by Councilmember Williams and passed by the following roll call vote to adopt the meeting agenda as presented.

**AYES:** Councilmembers Kraus, Williams and Gift, Vice Mayor Lopez- Ortega and Mayor Canning

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

#### 5. CITY MANAGER'S REPORT

Interim City Manager Brad Kilger provided updates on COVID-19 and public projects. Park & Recreation Director Rachel Melick reached her 5-year anniversary with the City of Calistoga. Dispatcher Molly Harden reached her 20-year anniversary with the City of Calistoga. Fire Chief Steve Campbell reached his 22-year anniversary with the City of Calistoga.

## 6. PROCLAMATIONS/PRESENTATIONS/AWARDS

- 6.1 Caltrans Project Manager Daniel Y. Chang provided a PowerPoint Presentation on upcoming project in and around Calistoga and answered questions from the City Council.

## 7. CONSENT CALENDAR

Public comment was not received. Motion by Councilmember Kraus, second by Councilmember Williams to approve all Consent Calendar items and passed by the following roll call vote:

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega, and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

- 7.1 Approve the Minutes of the November 2, 2021, Regular City Council Meeting as submitted.

**Recommended Action:** Approve minutes

- 7.2 Consideration of an Ordinance amending Calistoga Municipal Code (CMC) to include new regulations governing the way leaf blowers may be used within the City of Calistoga (Second Reading).

**Recommended Action:** Consider Adopting Ordinance No. 753

- 7.3 Consider adopting a Resolution accepting the 2022 City Council Meeting Schedule.

**Recommended Action:** Adopt Resolution

## 8. PUBLIC HEARING

- 8.1 Conduct a Public Hearing and introduce and waive first reading of Ordinance adding Chapter 8.16 to Title 8 of the Calistoga Municipal Code regarding mandatory Organic Waste Disposal and related requirements under SB 1383 and SB 1383 regulations and approve Memorandum of Understanding with Upper Valley Waste Management Agency regarding implementation of SB 1383 and authorize the Interim City Manager to execute it on behalf of the City of Calistoga.

**Recommended Action:** Waive the first reading and introduce the Ordinance by title only and approve the Memorandum of Understanding.

Director of Public Works Derek Rayner presented the item with Napa County Director of Public Works Steven Lederer.

**Mayor Canning opened the Public Hearing at 7:04 p.m., Mayor Canning Closed the Public Hearing at 7:05 p.m. Public comment was not received.**

Motion by Councilmember Kraus, second by Councilmember Williams and passed by the following roll call vote, **Council waived the first reading of Ordinance 754 adding**

**Chapter 8.16 to Title 8 of the Calistoga Municipal Code regarding mandatory Organic Waste Disposal and related requirements under SB 1383 and SB 1383 regulations and approved Memorandum of Understanding with Upper Valley Waste Management Agency regarding implementation of SB 1383.**

**AYES: Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega, and Mayor Canning**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

8.2 Consider adopting Resolutions Pursuant to the Measure T Program Approving Maintenance of Effort was met for Fiscal Year 2020/21 and Approving the Updated Five-Year Project List Under the Measure T Program.

**Recommended Action:**

- Adopt a Resolution approving the Maintenance of Effort was met under Measure T Program for Fiscal year 2020/21; and
- Adopt a Resolution approving the updated five-year list of projects under Measure T Program and determining that the actions authorized by this resolution are exempt from CEQA.

Director of Public Works Derek Rayner presented the item.

**Mayor Canning opened the Public Hearing at 7:19 p.m., Mayor Canning Closed the Public Hearing at 7:20 p.m. Public comment was not received.**

Motion by Vice Mayor Lopez-Ortega, second by Councilmember Gift and passed by the following roll call vote, **Council adopted Resolution 2021-083 Approving that the Maintenance of Effort was met for Fiscal Year 2020/21 under the Measure T Program.**

**AYES: Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega, and Mayor Canning**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

Motion by Councilmember Williams, second by Councilmember Gift and passed by the following roll call vote, **Council Adopted Resolution 2021-084 Approving the Updated Five-Year Project List Under the Measure T Program.**

**AYES: Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega, and Mayor Canning**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

## 9. GENERAL GOVERNMENT

9.1 Consider adopting a Resolution allocating American Rescue Plan Act (ARPA) Funds to Replace Lost Revenue.

**Recommended Action:** Adopt Resolution

Interim City Manager Brad Kilger presented the item and provided a PowerPoint presentation. Council and staff discussion ensued. Council approves a budget adjustment in the amount of \$62,000 for the Community Center audio-visual system upgrade

City Council of the City of Calistoga supports in concept the following uses of the City's APRA fund allocation for the provision of government services, to the extent the reduction in revenue is due to the COVID-19 public health emergency:

- Wastewater Treatment Plant EQ Liner
- Recreation Department Modular Office Building
- Internal Support Services Organizational Assessment and Information Technology Strategy

Public comment was received. The City Council concurred with the staff recommendations for obligation of the APRA funds except the parking strategy. Mayor Canning asked staff to explore whether parking in-lieu fees could be used to fund this project. Councilmember Williams asked that staff investigate the possibility of using ARPA funds to assist residents who were negatively impacted financially by the pandemic. It was suggested staff reach out to the UpValley Family Center to determine if a need still exists. Mayor Canning noted that the city had already given the UVFC \$250,000 for pandemic relief for residents.

Motion by Councilmember Kraus, second by Vice Mayor Lopez-Ortega and passed by the following roll call vote, **Council Adopted Resolution 2021-085 as Amended Approving use of the City's \$1,255,194 Allocation of American Rescue Plan Act (ARPA) Funds to replace lost revenue for the purpose of providing government services approving a budget adjustment in the amount of \$62,000 for the Community Center audio-visual system upgrade**

**AYES:** Councilmembers Kraus, Williams, Gift, Vice Mayor Lopez-Ortega, and Mayor Canning

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

## 10. COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Councilmember Kraus reported Every 15 Minutes program scheduled for April 2022 with the goal of preventing alcohol-related incidents focusing on high school juniors and seniors needs an additional \$20,000 in donations. Every 15 Minutes is worthy program that the community benefits from and Jim Barnes with Calistoga Rotary, along with the

Police Department and the school district are partnering in this effort with assistance from the service clubs in town.

Councilmember Williams reported two members of the public informed him they observed City vehicles idling for an extended time. In the interest of good modeling, Department Directors please remind your staff to turn off their engines while parked and do not leave them idling.

Councilmember Gift wanted to build on Councilmember Kraus comments regarding the Every 15 Minutes program. This is a two-day program focusing on high school juniors and seniors, which challenges them to think about drinking, driving, personal safety, the responsibility of making mature decisions and the impact their decisions have on family, friends, and their community. In our community, the Every 15 Minutes program is being spearheaded by the Rotary Club and all donations to the Rotary Club are tax deductible. Councilmember Gift stated UpValley Family Centers will host Calistoga Community Conversation on November 18, 2021, at 6:30 PM at the Calistoga High School Multipurpose Room.

Vice Mayor Lopez-Ortega received a comment from a member of the community that the shuttle buses behind the Police Department have been left idling in the parking lot and there are concerns regarding omission standards. Vice Mayor Lopez-Ortega expressed appreciation to Soroptimist International of Calistoga who will be delivering Thanksgiving dinners to 100 senior residents on Wednesday. Vice Mayor Lopez-Ortega encouraged people to please check on individuals that are alone in their homes during the Holiday season.

Mayor Canning stated this is the last Council before Thanksgiving and wanted to wish everyone a wonderful and safe Thanksgiving and echoed Vice Mayor Lopez-Ortega sentiments to please look out for your neighbors during the Holiday season. Mayor Canning encouraged safe participation in the upcoming Holiday events such as the well-attended 25<sup>th</sup> Lighted Tractor Parade and Holiday Village. Mayor Canning thanked staff for working with the Chamber of Commerce on the Lighted Tractor Parade.

## G.) ADJOURNMENT

Mayor Canning adjourned the meeting at 8:25 p.m. in honor and memory of longtime Calistoga resident Art Collins who passed away on November 1, 2021. Art joined the Calistoga Fire Department as a Fire Fighter in the mid 1970's, he later joined the Calistoga Police Department as a Community Service Officer.

### Respectfully Submitted

Prepared by:

  
Marni Rittburg, City Clerk

Approved by:

  
Chris Canning, Mayor

Approved: 12.7.2021

