

MINUTES

CALISTOGA CITY COUNCIL REGULAR MEETING

**Tuesday, January 18, 2022 - 6:00 P.M.
Virtual Meeting**

1. CALL TO ORDER – ROLL CALL – SALUTE TO THE FLAG

Mayor Canning, called the regular session to order at 6:02 p.m.

Present: Councilmembers Gary Kraus, and Donald Williams; Vice Mayor Irais Lopez-Ortega, and Mayor Chris Canning

Absent: Councilmember Gift

2. REPORT FROM CLOSED SESSION

Mayor Canning reported that Council held a Closed Session on Wednesday, January 12, 2021, at 5:00 PM regarding the Napa County Fairgrounds and gave direction to the City Attorney to prepare an offer to the County of which the terms are confidential. Additionally, Council met in Closed Session regarding the City Manager recruitment and there was no reportable action taken. In addition, Mayor Canning reported that Council held a Closed Session at 5:00 PM this evening regarding Labor Negotiations and stated there was no reportable action taken.

3. ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Oral communication was received. For oral communication and public comment content, for any item on the agenda, view the video of the meeting available on the City's YouTube channel at <https://www.youtube.com/user/CityofCalistoga> or visit the City's Website at:
<https://calistoga.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=219>

4. ADOPTION OF MEETING AGENDA

Motion by Councilmember Williams and seconded by Councilmember Kraus and passed by the following roll call vote to adopt the meeting agenda as presented.

AYES: Councilmembers Kraus and Williams, Vice Mayor Lopez- Ortega and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: Councilmember Gift

5. CITY MANAGER'S REPORT

Interim City Manager Brad Kilger provided updates on COVID-19 and public projects.

6. PROCLAMATIONS/PRESENTATIONS/AWARDS

6.1 City Council FY 21-22 Priority Project Status Report and Implementation Matrix.

Interim City Manager Brad Kilger provided a PowerPoint presentation on the City Council FY 21-22 Priority Project Status Report and Implementation Matrix and prioritization and timelines.

7. CONSENT CALENDAR

Public comment was not received. Motion by Councilmember Kraus, second by Councilmember Williams and passed by the following roll call vote, Council approved all Consent calendar items:

AYES: Councilmembers Kraus and Williams, Vice Mayor Lopez-Ortega, and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: Councilmember Gift

7.1 Consider adopting a Resolution accepting the FY 20-21 Development Impact Fees Annual Report in Compliance with Assembly Bill 1600.

Recommended Action: Adopt Resolution Accepting the FY 20-21 Annual Development Fee Report

7.2 Consider adopting a Resolution Accepting a Donation from Darlene Leffler for a Memorial Bench and Approving a Budget Adjustment in the Amount of \$4,123.

Recommended Action: Adopt the Resolution and approving a budget adjustment

7.3 Consider affirming Resolution 2021-071 findings related to the state of emergency due to COVID-19 authorizing the City Manager to continue implementing teleconference accessibility to conduct public meetings pursuant to Assembly Bill 361.

Recommended Action: Staff recommends the City Council affirm Resolution 2021-071 findings in accordance with the provisions and findings of AB 361 to continue virtual/teleconference meetings.

8. GENERAL GOVERNMENT

8.1 Presentation on the Audited Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2021, and to receive and file report.

Recommended Action: By motion receive and file report.

Administrative Services Director Gloria Leon introduced the item and Michael O'Connor, CPA with R.J. Ricciardi, Inc. Mr. O'Connor was on hand to answer questions. Council and staff discussion ensued.

Public comment was not received. Motion by Councilmember Kraus, second by Vice Mayor Lopez-Ortega and passed by the following roll call vote, **Council received and filed the audited annual comprehensive financial report for fiscal year ending June 30, 2021.**

AYES: Councilmembers Kraus and Williams, Vice Mayor Lopez-Ortega, and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: Councilmember Gift

8.2 Consider adopting a Resolution Appointing Laura Snideman as City Manager and Approving the Employment Agreement between the City of Calistoga and Laura Snideman.

Recommended Action: Adopt Resolution

City Attorney Michelle Kenyon presented the item. Ms. Kenyon introduced Laura Snideman who stated she is excited to join the City of Calistoga and work with the City Council and staff in the City Manager role.

Public comment was not received. Motion by Councilmember Kraus, second by Vice Mayor Lopez-Ortega and passed by the following roll call vote, **Council Adopted Resolution 2022-003 Appointing Laura Snideman as City Manager and Approving The Employment Agreement Between City of Calistoga and Laura Snideman.**

AYES: Councilmembers Kraus and Williams, Vice Mayor Lopez-Ortega, and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: Councilmember Gift

9. COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Councilmember Kraus expressed compliments to Interim City Manager Brad Kilger for his accomplishments and service to the community.

Councilmember Williams inquired about Pandemic relief and whether the City could use the funds to waive the Business License Fee. Councilmember Williams requested a status of delinquent water accounts. Councilmember Williams requested a Special Council Meeting regarding the Fairgrounds.

Vice Mayor Lopez-Ortega expressed her appreciation of the work that Interim City Manager Brad Kilger performed during his assignment in Calistoga. Vice Mayor Lopez-Ortega expressed concern over the sidewalks in front of Café Saraforia and Bank of America and asked if Public Works could take a look at them.

Mayor Canning thanked Interim City Manager Brad Kilger for his service to the City of Calistoga.

G.) ADJOURNMENT


Mayor Canning adjourned the meeting at 7:38 p.m.

Respectfully Submitted

Prepared by:


Marni Rittburg, City Clerk

Approved by:


Chris Canning, Mayor

Approved: 2.15.2022