



City of Calistoga Public Works  
414 Washington Street  
Calistoga, CA 94515 Phone:  
(707) 942-2828  
Fax: (707) 942-9472  
mvelasquez@ci.calistoga.ca.us

# COMPLAINTS, INQUIRIES & REQUESTS

If you have a complaint, inquiry, or request, please complete the following form. Print the form; then either scan, email, or fax the completed form to the Public Works Department. Thank you for your interest and concern.

Report Date:  Received by:  Time:

Name:

Address:

Phone:  Email:

**Please describe the nature of your complaint, inquiry or request.**  Check here if you would like a call back

## FOR CITY USE ONLY

- Nature of Problem:**  Water Leak  Water Quality  Sewer  Streets  Parks  
 Buildings  Sidewalks  Storm Drain  Trees  Other

Referred to:  cc:

**Action Taken:**

Response Date:  Response Time:   Logged by: \_\_\_\_\_

Staff Signature:  Print Name: