

MINUTES

CALISTOGA CITY COUNCIL REGULAR MEETING

Tuesday, April 5, 2022 - 6:00 P.M.
Virtual Meeting

1. CALL TO ORDER – ROLL CALL – SALUTE TO THE FLAG

Mayor Canning, called the regular session to order at 6:00 p.m.

Present: Councilmembers Lisa Gift, Gary Kraus, and Donald Williams; Vice Mayor Irais Lopez-Ortega, and Mayor Chris Canning

Absent: None

2. REPORT FROM CLOSED SESSION

Mayor Canning reported that on March 21, 2022, a Closed Session was held regarding the Napa County Fairgrounds and there was no reportable action taken in Closed Session.

3. ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Oral communication was received. For oral communication and public comment content, for any item on the agenda, view the video of the meeting available on the City's YouTube channel at <https://www.youtube.com/user/CityofCalistoga> or visit the City's Website at:
<https://calistoga.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=219>

4. ADOPTION OF MEETING AGENDA

Motion by Councilmember Kraus and seconded by Councilmember Williams and passed by the following roll call vote to adopt the meeting agenda as presented.

AYES: Councilmembers Kraus, Williams and Gift, Vice Mayor Lopez- Ortega and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: None

5. CITY MANAGER'S REPORT

City Manager Laura Snideman provided updates on COVID-19 and public projects including expanding Senior programming with a program called Encore: Lifelong Learning, on the first and second Wednesday of every month from 11 AM to 12:15 PM alternating between cultural activities and wellness activities. Please sign-up through Rianda House. Ms. Snideman reminded the community that an Income Survey will be delivered to resident's home early next week which will be used to determine the median household income that will be used to apply for federal or state funding programs.

6. CONSENT CALENDAR

Items 6.3, 6.4 and 6.5 were pulled for separate discussion/action. Public comment was not received. Motion by Councilmember Kraus, second by Vice Mayor Lopez-Ortega and passed by the following roll call vote, Council approved all remaining Consent Calendar items:

AYES: Councilmembers Kraus, Williams and Gift, Vice Mayor Lopez-Ortega, and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

6.1 Approve the Minutes of the March 1, 2022, City Council Regular Meeting as submitted.
Recommended Action: Approve Minutes

6.2 Consider adopting a Resolution that:

1. Authorizes a Three-Year Consultant Services Agreement with Telstar Instruments, Inc. (Telstar) to provide professional services related to maintenance of SCADA, PLC and computer systems at the Water and Wastewater Operating Facilities in an annual amount not to exceed \$60,000 per fiscal year.
2. Authorizes the City Manager to execute the Agreement on behalf of the City of Calistoga, subject to receipt of required contract documents from Telstar Instruments, Inc.

Recommended Action: Consider adopting the Resolution

~~6.3 Item Pulled from Consent by Councilmember Williams – Authorize the City Manager to execute Amendment No. 15 of Napa County Flood Control and Water Conservation District Agreement No. 1926 authorizing the district to pursue determination of the district's rights under the Area of Origin Settlement Agreement and Article 45 of the State Water Supply Agreement and determining the actions authorized by this action are exempt from CEQA.~~

~~**Recommended Action:** Consider adopting the Resolution~~

~~6.4 Item Pulled from the Consent due to proximity issue – Consideration to vacate a portion of Gold Street between Myrtle Street and Foothill Boulevard located at APN 011-192-003 as requested by the owner. This item would also clean up city records regarding the intended purpose of the subject property.~~

~~**Recommended Action:** Adopt a resolution declaring the Council's intent to consider the vacation and set the matter for a public hearing on May 3, 2022.~~

~~6.5 Item Pulled from Consent by Councilmember Williams – Receive a mid-year financial update regarding the Fiscal Year 2021-22 Budget and consider adoption of budget adjustments.~~

~~**Recommended Action:** Receive Mid-Year Fiscal Year 2021-22 Budget Report and consider adoption of a Resolution approving Operating and Capital Improvement Budget adjustments for Fiscal Year 2021-22.~~

MAYOR CANNING DIRECTED PULLED CONSENT CALENDAR ITEMS 6.3 AND 6.5 TO BE CONSIDERED AT THIS POINT IN THE MEETING:

6.3 Item Pulled from Consent by Councilmember Williams – Authorize the City Manager to execute Amendment No. 15 of Napa County Flood Control and Water Conservation District Agreement No. 1926 authorizing the district to pursue determination of the district's rights under the Area of Origin Settlement Agreement and Article 45 of the State Water Supply Agreement and determining the actions authorized by this action are exempt from CEQA.

Recommended Action: Consider adopting the Resolution

Director of Public Works Derek Rayner presented the item. Council and staff discussion ensued.

Public comment was not received. Motion by Councilmember Williams, second by Vice Mayor Lopez-Ortega and passed by the following roll call vote, **Council adopted Resolution No. 2022-024 authorizing the City Manager to execute Amendment No. 15 of Napa County Flood Control and Water Conservation District Contract No. 1926 - Water Supply Contract with the City of Calistoga authorizing the District to pursue determination of the District's right under The Area Of Origin Settlement Agreement and Article 45 of the State Water Supply Agreement and determining the actions authorized by this action are exempt from CEQA.**

AYES: Councilmembers Kraus, Williams and Gift, Vice Mayor Lopez-Ortega, and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: None

6.4 Item Pulled from the Consent due to proximity issue – Consideration to vacate a portion of Gold Street between Myrtle Street and Foothill Boulevard located at APN 011-192-003 as requested by the owner. This item would also clean up city records regarding the intended purpose of the subject property.

Recommended Action: Adopt a resolution declaring the Council's intent to consider the vacation and set the matter for a public hearing on May 3, 2022.

Mayor Canning and Councilmember Williams stated they would be abstaining from the vote due to a proximity issue.

Public comment was not received. Motion by Councilmember Kraus, second by Vice Mayor Lopez-Ortega and passed by the following roll call vote, **Council adopted Resolution No. 2022-025 declaring its intent to conduct a public hearing on the vacation of a portion of Gold Street right-of-way (SV 2021-1).**

AYES: Councilmembers Kraus and Gift and Vice Mayor Lopez-Ortega
NOES: None
ABSTAIN: Councilmember Williams and Mayor Canning
ABSENT: None

6.5 Item Pulled from Consent by Councilmember Williams – Receive a mid-year financial update regarding the Fiscal Year 2021-22 Budget and consider adoption of budget adjustments.

Recommended Action: Receive Mid-Year Fiscal Year 2021-22 Budget Report and consider adoption of a Resolution approving Operating and Capital Improvement Budget adjustments for Fiscal Year 2021-22.

Council and staff discussion ensued. Public comment was not received. Motion by Councilmember Kraus, second by Councilmember Williams and passed by the following roll call vote, **Council adopted Resolution No. 2022-026 approving mid-year adjustments to the City’s Operating and Capital Improvement Budget for Fiscal Year 2021-22.**

AYES: Councilmembers Kraus, Williams and Gift, Vice Mayor Lopez-Ortega, and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

7. GENERAL GOVERNMENT

7.1 Consider adopting a Resolution establishing a Council subcommittee for the purpose of developing guidelines and recommending the distribution of funds to encourage economic diversity in Calistoga.

Recommended Action: Consider adopting Resolution

Councilmember Williams presented the item. Council and staff discussion ensued. The subcommittee will consist of Councilmember Williams and Vice Mayor Lopez-Ortega and an outside expert possibly from the Chamber of Commerce.

Public comment was not received. Motion by Councilmember Williams, second by Councilmember Kraus and passed by the following roll call vote, **Council adopted Resolution 2022-027 authorizing the establishment of a business diversification program and subcommittee to organize the distribution of funds to encourage economic diversity in Calistoga.**

AYES: Councilmembers Kraus, Williams and Gift, Vice Mayor Lopez-Ortega, and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

7.2 Consider proposed City Staffing Modifications.

Recommended Action: By minute order, direct staff to proceed with all necessary next steps to modify the City's allocated and budgeted positions for Fiscal Years 2021-22 and 2022-2023.

City Manager Laura Snideman presented the item. Council and staff discussion ensued.

Public comment was not received. Motion by Councilmember Kraus, second by Vice Mayor Lopez-Ortega and passed by the following roll call vote, **Council directed staff to proceed with all necessary next steps to modify the City's allocated and budgeted positions for Fiscal Years 2021-22 and 2022-23.**

AYES: Councilmembers Kraus, Williams and Gift, Vice Mayor Lopez-Ortega, and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: None

8. COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

8.1 Request from Councilmember Williams to add the following items to a future Council agenda: Presentation by local Library Commissioner Stephanie Allan regard library services.

Councilmember Williams presented the item. Council supported a presentation by the Library Director and Library Commissioner to be held during the April 19, 2022, City Council Meeting.

Councilmember Williams expressed appreciation to Millie Pease for brining up the concern about folks not receiving the leaf blower rebate as it relates to the Business License Tax. Councilmember Williams stated he will be mentioning this again during budget season. Mayor Canning stated while we may have a difference in opinion of whether we should charge a Business License Tax, but he is of the opinion that the current Business License process is not user friendly and is unnecessarily complex.

Councilmember Kraus stated he agrees with the Mayor's opinion that the Business License process is not efficient.

Vice Mayor Lopez-Ortega expressed she will be sending an email to City Manager Snideman with information on the League of California Cities Helen Putnam Award for Excellence for Outstanding Local Programs and feels Calistoga has done an excellent job in the areas of water conservation and climate change.

Mayor Canning expressed his appreciation for everyone who participated in Safety Day at Logvy Park on Saturday, April 2, 2022.

G.) ADJOURNMENT

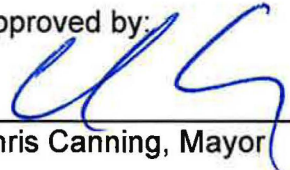
Mayor Canning adjourned the meeting at 7:52 p.m.

Respectfully Submitted

Prepared by:


Marni Rittburg, City Clerk

Approved by:


Chris Canning, Mayor

Approved: 5.17.2022