

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Louise Harrison, Administrative Analyst – Public Works  
**DATE:** April 21, 2009  
**SUBJECT:** Consideration of a Resolution Declaring Certain Property Surplus, and Authorizing the City Manager to Dispose of Said Property

APPROVAL FOR FORWARDING:

  
James C. McCann, City Manager

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**ISSUE:**

Consideration of a Resolution declaring certain property surplus, and authorizing the City Manager to dispose of said property.

**RECOMMENDATION:**

Adopt Resolution.

**BACKGROUND/DISCUSSION:**

The City of Calistoga Public Works Department has prepared a list of surplus City owned property from various departments. Included are items that have been found by the Police Department where efforts to return the items to their rightful owners have proven unsuccessful.

Staff is requesting that City Council declare these items to be surplus and to authorize the sale of these items through a public auction to be held at the Corporation Yard. The sale would be advertised and held at a later date. Pursuant to the Government Code, such action is consistent with the authority granted to the City by the State of California. (*Government Code § 37350 "A City may purchase, lease, receive, hold, and enjoy real and personal property, and control and dispose of it for the common benefit."*) The City generally holds this public auction annually if there items that are surplus.

27 In the event that any items do not sell at the public auction, Staff will either dispose  
28 of the items as refuse, or will sell the items through a Public Auction company  
29 approved by the City Manager.

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31 **GENERAL PLAN CONFORMANCE:**

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33 Not applicable.

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35 **FISCAL IMPACT:**

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37 The sale of the items will generate income to the City and will be placed in the  
38 Equipment Replacement Fund.

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40 **ATTACHMENTS:**

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- 42 1. Resolution  
43 2. Auction Items List

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RESOLUTION NO. 2009-\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING THE DISPOSAL OF SAID PROPERTY BY THE CITY MANAGER FOR THE BENEFIT OF THE CITY OF CALISTOGA**

**WHEREAS**, the City of Calistoga possesses certain property, as set forth in the following attachment hereto, which is no longer needed for the operation of the City of Calistoga; and

**WHEREAS**, the City Council desires to declare certain property surplus, and to arrange for the sale of said items; and

**WHEREAS**, pursuant to Government Code § 37350, such action is consistent with the property-owning authority granted to municipalities by the State of California; and

**WHEREAS**, the City Council desires to conduct the sale of said surplus items in a manner most likely to produce the best financial return for the City.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Calistoga that the property listed in Attachment "A" is declared surplus and the City Manager is hereby authorized to sell said items at public auction, the proceeds of which shall be for the use and benefit of the City of Calistoga.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga at a regular meeting held this 21<sup>st</sup> day of April 2009, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN/ABSENT:**

\_\_\_\_\_  
**JACK GINGLES, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**SUSAN SNEDDON, City Clerk**

**AUCTION ITEMS  
APPROVED AT  
CC MEETING 4/21/09**

Item No.	DESCRIPTION	MODEL	SERIAL NUMBER
1	1997 Ford (White) (Minimum Bid \$1,000)	Crown Victoria	2FAFP71W3YX168865
2	2000 Ford (White) (To be sold at Public Auction or Salvaged)	Crown Victoria	2FALP71W6VX112322
3	(Construction Plans available) Building must be hauled away by bidder. Building sold "AS IS" - No warranty or guarantee. (Minimum Bid \$9,850)		
4	John Deere Drag Box 50A, 5 1/2' wide (Minimum Bid \$150)	50A	
5	WAINROY Backhoe Quick Connection System		
6	4-Drawer Metal File Cabinet		
7	4-Drawer Metal File Cabinet		
8	3-Drawer Metal File Cabinet		
9	Metal Storage Cabinet (Blue)		
10	Wood Cabinet (2 shelves)		
11	Wheelock, Inc. Speaker	ES-ET4-1/61223	
12	Larko Slide Gate Operator	MK 1 #40	
13	Larko Slide Gate Operator	MK 1 #40	
14	Sewage Pump 5 HP	Alice Chalmers	51-224-009
15	Sewage Pump 5 HP		51-324-996
16	Sewage Pump 5 HP w/stand	US Electrical Motors	61-06726-136
17	Sewage Pump 7.5 HP w/stand	US Electrical Motors	R03R0150511R-1
18	Asco Automatic Transfer Switch		
19	Electrical Panel		
20	Electric Meter Head		
21	32" x 79" x 14" Metal Storage Cabinet		
22	36" x 48" x 10" Steel Enclosure		
23	Wescom Power Supply and Relay		
24	11 X 17 Stackable Letter Tray (Black Plastic)		
25	9 X 13 Stackable Letter Tray (Black Plastic)		
26	9-1/2 X 14-1/2 Wood Letter Tray		
27	Recipe Box		
28	3M Laptop Stand (Black Plastic)	LX500	
29	Printer/Monitor Stand (100# capacity) (Black Plastic)		
30	HP Laser Jet Printer	4000	USEF110037
31	White Desktop Computer	Gateway/Pro M-1000	22768176
32	Laptop Grey/Purple (no keyboard)	Sony PCG-F340	28304230 3205150
33	Laptop (black)	HP Notebook	STWO1904095
34	Gray 3 slanted shelf stand		
35	Hydraulic Filter, Fram C1721 (Pkg. of 2) Hydraulic Filter, Parker 921999 10C (Pkg. of 2) Hydraulic Filter, Fram P1653A (Pkg. of 2) Hydraulic Filter, Fram P1654A (Pkg. of 2) Air Filter, Baldwin PA-2331 (1) Air filter, Prime Line 7-02228 (1) Coolant/Air Conditioner Filter, Fram PR3910 (1)		
36	Fuel Filter, Wix 33010 (1) Fuel Filter, Fram C11861PL (1) Fuel Filter, 3 Wix 33113 (Pkg. of 3) Fuel Filter, 3 Wix 33123 & 2 Fram P3710 (Pkg. of 5) Fuel Filter, 3 Wix 33194 & 1 Fram C11816BPL (Pkg. of 4) Fuel Filter, Fram SS5043 (1) Fuel Filter, 1 Fram GG3790 & 1 Motorcraft FG-848-A (Pkg. of 2) Fuel Filter, 1 Fram GG3862 & 1 Wix 33268 (Pkg. of 2) Fuel Filter, 1 Napa 3271, 1 Wix 33271 & 1 Fram GG20 (Pkg. of 3)		

**AUCTION ITEMS  
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Item No.	DESCRIPTION	MODEL	SERIAL NUMBER
	Fuel Filter, 1 Wix 33324 & 3 Fram GG6566 (Pkg. of 4) Fuel Filter, Wix 33352 (Pkg. of 2) Fuel Filter, Napa 3382 (1) Fuel Filter, Wix 33540 (1) Fram Fuel Filter, GG3389 (1) Fram Fuel Filter, GG3388 (1)		
37	Autolite Sparkplug #26 (1) Autolite Sparkplug #35 (Pkg. of 7) Autolite Sparkplug #45 (Pkg. of 12) Autolite Sparkplug #63 (Pkg. of 4) Autolite Sparkplug #65 (Pkg. of 14) Autolite Sparkplug #66 (Pkg. of 8) Autolite Sparkplug #85 (Pkg. of 8) Autolite Sparkplug #106 (Pkg. of 8) Autolite Sparkplug #124 (Pkg. of 15) Autolite Sparkplug #2545 (Pkg. of 12) Autolite Sparkplug #2546 (Pkg. of 6) Champion Sparkplug 861-1 J19LM (1) Standard Premium Wire Set #9650 (1) Standard Premium Wire Set #6878 (1) Wire Set, Loose for 6 Cylinder (1)		
38	Distributor Base Adapter FD-156 (Pkg. of 2) Standard Distributor Cap, FD-154 (1) Standard Distributor Cap, FD-124 (1) Standard Distributor Cap, CH-409/CH-409X (Pkg. of 4) Standard Distributor Cap, DR-437 (1) Standard Distributor Cap, FD-169 (Pkg. of 3) Standard Distributor Cap, CH-411 (1) Standard Distributor Cap, JH-152 (1) Standard Distributor Cap, JH-76 (1) Standard Distributor Cap, JH-445 (Pkg. of 2) Standard Distributor Rotor, JR-84 (1) Standard Distributor Rotor, MY-302 (1) Standard Distributor Rotor, FD-104 (1) Standard Distributor Rotor, FD-118/FD-118X (Pkg. of 5) Standard Distributor Rotor, CH-303 (Pkg. of 3) Standard Distributor Rotor, CH-310 (1) Nihoff Point Set, FF-3HV (1) Nihoff Condenser, FF-25 (1) Nihoff Voltage Reducer, UN-135 (1) Standard Neutral Safety Switch, NS-11 (1) Standard Oil Pressure Switch, PS-59 (1) Standard Voltage Regulator, VR-153 (1) Standard Ignition Coil, UC-12X (1) Standard Ignition Coil, FD-477 (1) Standard Rotor, FD-303 (Pkg. of 3) Napa Echlin Ignition Module, TP31 (1)		
39	Standard Dimmer Switch, DS-80 (1) Standard Headlight Switch, DS-142 (1) Standard Horn Relay, HR-119 (1) Standard Heater Switch, HS-98 (1) Round Sealed Beam headlamp, 6014 Hi/Low (1) Round Sealed Beam headlamp, 6024 Hi/Low (1)		

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Item No.	DESCRIPTION	MODEL	SERIAL NUMBER
	Rectangular Sealed Beam Light, 4651(Pkg. of 4; 3@4651, 1@H4651) Round Sealed Beam Light, H5001 High Beam (1) Round Sealed Beam Light, 4421 (1) Round Sealed Beam Light, 4414A Amber (Pkg. of 4)		
40	Parker EIS Brake Master Cylinder, RE99294 (1) Bendix Refined Brake Shoes, RAF358 (1 Set) Xtender New Brake Shoes, NX474 (1 Set) Parker EIS Remanufactured Brake Shoes, ES169R (1 Set) Bendix Brake Pads, MKD120E (1 Set) Bendix Brake Rotor, 141576 (1) Parker EIS Brake Pads, DM50 (1 Set) Bendix Brake Pads, MKD50 (1 Set) Parker EIS Brake Shoes, 83-89 Ford Bronco/Ranger (2 Sets)		
41	Dietz 321 Portable Fold-out Reflector Set (Set of 3)		
42	33mm Camera/parts in box	Petri / FT1000	264973
43	Black Hooded Jacket/Canvas	Carhart	
44	Men's Camouflage Sweatshirt	"Handcuffs"	
45	Camouflage Pants	Gortex	
46	Box with 3 rings, 1 earring		
47	Country Music Cassett Tape		
48	Country Music Cassett Tape		
49	Country Music Cassett Tape		
50	Country Music Cassett Tape		
51	Flashlight		
52	Flashlight		
53	Flashlight		
54	Flashlight		
55	Flashlight		
56	Hammer		
57	White Cordless Telephone		
58	Nintendo Gameboy (Silver)	Nintendo	xu510036322
59	Drill (Yellow/Black)	Lenk/LPT-500	
60	2 Handheld Radio/Walkie Talkie		
61	Tool (looks like a "T") (Silver Metal)		
62	Gerber (all in one) tool / Stainless Steel	Gerber	
63	Ear Phones	Nolia	
64	Boys 18 Speed Mountain Bike (Black/Green)	Roadmaster	HF1018801
65	Men's 10 Speed Bike (Gray/Black)	Huffy/Savannah	81827Huffy-26696
66	Boy's 7 Speed Bike (Green/Silver)	Next/Avalon	JF070312270
67	Boys BMX Bike (Black)		snace06597581
68	Blue Bike	Schwinn/Raleigh	
69	Boys 12 Speed Bike (Red)	Magna/8506-17	01TC508577
70	Boys 18 Speed Bike (Blue)	Trek/Mt. Trak	GQ5L4322
71	Men's Mountain Bike (Green)	Next/Shocker	DM06A214219
72	Boy's 15 Speed bike (Red/Yellow) (no seat)	Outrage/Free Spirit	99784x103299913
73	Boys 1 speed BMX Bike (Black/Blue)	FreeAgent	U403601438
74	Boys 18 Speed Bike (Silver/Black)	Matagna	F3031568
75	Girls Bike (Purple/Pink)	Huffy/Dream Journey	BLD06H025320
76	Girls 15 Speed Bike (Green/Blue)	Magna/8503-60	97TC346108
77	Girls Bike (Silver/Blue)	Huffy/Prospect	BR06A22409
78	Girls Bike (Pink)	Pacific/Onyx	C47A3721
79	Girls 21 speed / 28" Mountain Bike	Eureka/Motiv	D80608679
80	Scooter	Razor (?)	M510144679

**AUCTION ITEMS  
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Item No.	DESCRIPTION	MODEL	SERIAL NUMBER
81	Aluminum Scooter	CoolGuy	
82	Skateboard (Pink)		