



Chair
Scott Cooper

Vice Chair
Tim Wilkes

Commissioners
Doug Allan
Rick Kaiser
Michael Vaughn

MINUTES
CALISTOGA PLANNING COMMISSION
October 26, 2022 at 5:30 p.m. Hybrid

CALL TO ORDER –

Chair Cooper called the meeting to order at 5:30 p.m.

A. ROLL CALL

COMMISSIONERS PRESENT: Chair Cooper, Vice Chair Tim Wilkes, Commissioner Michael Vaughn, Commissioners Doug Allan and Commissioner Rick Kaiser.

STAFF PRESENT: Planning and Building Director Jeff Mitchem, Planning Commission Clerk Lauren Clark

ABSENT: None

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

None.

For oral communication and public comment content, for any item on the agenda, view the video of the meeting available on the City's YouTube channel at <https://www.youtube.com/user/CityofCalistoga> or visit the City's website.

D. ADOPTION OF MEETING AGENDA

The meeting agenda was adopted as presented.

E. COMMUNICATIONS/CORRESPONDENCE

Planning Commission Clerk reports no additional correspondence was received.

F. CONSENT CALENDAR

1. Approval of Draft Minutes from the October 12, 2022 regular meeting.

The consent calendar was adopted unanimously.

G. PUBLIC HEARINGS

1. PUBLIC HEARING ITEM 1: (2023-2031 Housing Element Update: Continuation of review and discussion of California Department of Housing & Community Development's comments on the Draft Housing Element.

Recommended Action: None

Director **Mitchem** presents the staff report and the draft Housing Element Matrix with comments from commissioners and Housing Advisory Committee noted.

Discussion ensued between commissioners about the language of the proposed actions and how they meet or exceed State law requirements. Motions A1.1-1 through A3.2-2 were voted to approve upon. They were approved unanimously by all commissioners.

A motion by **Commissioner Kaiser** that the public hearing be continued to date certain Wednesday, November 2 is seconded by **Vice Chair Wilkes** and approved unanimously.

No public comment was received.

H. DIRECTOR'S REPORT

None

I. MATTERS INITIATED BY COMMISSIONERS

None.

J. ADJOURNMENT

On a motion by **Chair Cooper**, the meeting was adjourned at 6:52 p.m.

Lauren Clark

Lauren Clark, Planning Clerk