

**CITY OF CALISTOGA**  
**HOUSING ADVISORY COMMITTEE**  
**REGULAR MEETING MINUTES**

**December 19, 2022 at the Community Center at 10:00 a.m.**

**1. ROLL CALL**

Committee members present: Chair Laurel Gourd, Vice Chair David Shaw, Lana Richardson, Stephen Pinsky, Laurel Rios. Staff members present: Jeff Mitchem, Lauren Clark

**2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

There were no public comments received.

**3. CONSENT AGENDA**

A. Approval of Draft Minutes from October 17, 2022

Meeting minutes were approved unanimously.

B. Adoption of 2023 Housing Advisory Committee Regular Meeting Calendar

The 2023 meeting schedule was approved unanimously with the following corrections: Change “Every 4<sup>th</sup> Wednesday” to “Every 4<sup>th</sup> Monday; change June 19<sup>th</sup> to June 26<sup>th</sup> due to Juneteenth holiday; change August 14<sup>th</sup> to August 21<sup>st</sup> since that is the 3<sup>rd</sup> Monday; and change November 20<sup>th</sup> to November 13<sup>th</sup> due to conflicting schedules.

**4. NEW BUSINESS**

A. Affordable Housing Fund Status

Chair Gourd addresses staff about the current balance of the Affordable Housing Fund. Discussion ensues about how the funds have been used in the recent past and how they could be used in the future. Director Mitchem asks the committee to wait to make any recommendations to staff until the Housing Element is finalized. It is agreed upon that the budget should be added to the agenda quarterly.

B. Water Supply Update- De-Brief from Water/Wastewater Forum

Committee member Richardson attended the forum and reports that she received no new information from the meeting. Discussion ensues about the status of water resources and how they are being allocated. Committee members discuss the idea of having someone from Public Works or Water Conservation Department come and speak at a future meeting.

C. Guest Speakers for Future Meetings

Discussion carries on from the last agenda item about having a guest speaking come in person or send a report about current water resources. It was also discussed that Audra Pittman, Calistoga Joint Unified School District’s Superintendent, for Q&A, discussion, and presentation of survey results.

**5. OLD BUSINESS**

A. Housing Element Update- Response from Planning Commission and City Council  
Staff member Mitchem presents the changes that were made during the last City Council meeting. He has not yet submitted the Housing Element but plans to before the holiday break.

B. Development Applications Update

Staff member Mitchem presents a matrix including all the development applications in process. Discussion ensues about each of the projects and their status and the committee's role in future development projects before they enter into CEQA review. It is agreed upon by staff and committee members that an update on development applications is to remain as an agenda item under old business for the foreseeable future.

**6. COMMITTEE MEMBERS' IDEAS & REQUESTS FOR FUTURE DISCUSSION**

No requests were made.

**7. ADJOURNMENT**

The meeting was adjourned at 11:36