

**CITY OF CALISTOGA**  
**HOUSING ADVISORY COMMITTEE**  
**REGULAR MEETING MINUTES**

**January 23, 2023 at the Community Center at 10:00 a.m.**

**1. ROLL CALL**

Committee members present: Chair Laurel Gourd, Vice Chair David Shaw, Lana Richardson, Stephen Pinsky, Laurel Rios. Staff members present: Jeff Mitchem, Lauren Clark

**2. ELECTION OF OFFICERS (CHAIR AND VICE CHAIR)**

A motion by Committee member Pinsky to elect Committee member Laurel Gourd as Chair and Laurel Rios as Vice Chair is seconded by Committee Member Richardson.

**3. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

There were no public comments received.

**4. CONSENT AGENDA**

**A. Approval of Draft Minutes from December 19, 2022**

Meeting minutes were approved unanimously.

Chair Gourd asks that a correction be made to the terms of the reappointed committee members to go until 12/30/2024.

**5. NEW BUSINESS**

**A. Goal Setting 2023 – Review of Council Goal 2**

Discussion ensues between committee members concerning Housing Advisory Goal number one, “Advance and support Calistoga City Council’s 2021-2022 Goal 2: address the community’s existing and future housing needs.” Committee members and City staff review the affordable housing projects that have been completed and those that are in process. Discussion ensues of a possible survey to discover the extent of the housing need based on income level, but it is questioned how that could be carried out without additional help and funding. After the Housing Element is adopted, there will be a clearer direction of how to address those housing needs, but until then it is within the scope of the Housing Advisory committee to continue to address the current goals of the City Council. Discussion ensues about the existence of Council Housing Subcommittee, which is currently not active and mixed-use buildings within the Downtown and Community Commercial Zones. Committee members agree that more time should be spent during the next meeting to discuss updated goals to present to City Council that are within the scope of the Housing Advisory Committee. It is also agreed upon that efforts should be made to establish/reestablish the Council Housing Subcommittee and decide on a meeting schedule. Discussion ensues about Objective number four, bullet point four, “Promote ADUs to expand use.” Napa County’s ADU program is fulfilling this goal. It is only \$89 for a consultation. The discussion of ADUs is agreed by the committee members to be kept on future agendas.

**6. OLD BUSINESS**

**A. Housing Element Update**

Staff member Mitchem states that the final draft was sent on December 30<sup>th</sup>, 2022 for 60 day review. The consultants that assisted in drafting the Housing Element

consultants had some trouble with the budget. Meet after the Housing Element is adopted to discuss how the process went to help future updates.

**B. Development Applications Update**

Staff member Mitchem presents a matrix and the projects that are going to Planning Commission in the coming weeks, specifically 2008 Grant Street. Discussion ensues about the Design Review process and what can and cannot be approved.

**C. Update of Guest Speakers**

Staff member Clark explains that she hasn't been able to contact Audra. Committee member Rios was able to contact her to see if she could speak at a future meeting. Vice Chair Rios agrees to get in touch with Audra by phone.

**7. COMMITTEE MEMBERS' IDEAS & REQUESTS FOR FUTURE DISCUSSION**

Committee members discussed during the meeting that the Housing Advisory Committee goals should continued to be discussed at the next meeting.

**8. ADJOURNMENT**

The meeting was adjourned at 11:46