

MINUTES

CALISTOGA CITY COUNCIL REGULAR MEETING

Tuesday, March 21, 2023 - 6:00 P.M.
Virtual Meeting

1. CALL TO ORDER – ROLL CALL – SALUTE TO THE FLAG

Mayor Williams called the regular session to order at 6:03 p.m.

Present: Councilmembers Lisa Gift, Scott Cooper, and Kevin Eisenberg; Vice Mayor Irais Lopez-Ortega, and Mayor Donald Williams

Absent: None

2. REPORT FROM CLOSED SESSION

Mayor Williams reported Council held a Closed Session today at 4:00 PM regarding the Napa County Fairgrounds and the City Manager's Performance Review. There was no reportable action taken in Closed Session regarding the Fairgrounds. The Mayor read the following statement regarding the City Manager: Upon Council's review of City Manager Laura Sideman's past 12 months of employment for the City of Calistoga we continue to affirm our appreciation and support for her hard work and dedication. As a Council we are confident she will continue to serve us in an effective and professional manner.

3. ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Oral communication was received. For oral communication and public comment content, for any item on the agenda, view the video of the meeting available on the City's YouTube channel at <https://www.youtube.com/user/CityofCalistoga> or visit the City's Website at:

<https://www.ci.calistoga.ca.us/Home/Components/Calendar/Event/5068/702?curm=3&cury=2023>

4. ADOPTION OF MEETING AGENDA

Motion by Councilmember Gift and seconded by Councilmember Eisenberg and passed by the following roll call vote to adopt the meeting agenda as presented.

AYES: Councilmembers Cooper, Eisenberg and Gift, Vice Mayor Lopez-Ortega, and Mayor Williams

NOES: None

ABSTAIN: None

ABSENT: None

5. CITY MANAGER'S REPORT

City Manager Laura Snideman provided updates on public projects and events. Ms. Snideman welcomed and introduced the following new employees: Police Sergeant Rodolfo Alaniz who spoke. Additionally, new full-time Firefighter Ryan Frenzel was introduced and spoke. Laura also welcomed the following new employees who were not in attendance: Senior Accounting Assistant Tania Amarantes, Treatment Plant Operator Nate Perry.

6. PROCLAMATIONS / PRESENTATIONS / AWARDS

6.1 Officer and Dispatcher of the Year Awards

Recommended Action: Celebrate Terrific Staff

Police Chief Mitch Celaya introduced the 2022 Dispatcher of the Year Molly Harden who has been with the City of Calistoga for 21 years and 2022 Officer of the Year Adrian Herrera who both spoke.

The Council took a recess for a medical emergency in the audience at 6:22 p.m. and the meeting resumed at 6:36 p.m.

6.2 Updating the City Council on the Active Transportation Advisory Committee completed initiatives from FY22/23 and the suggested goals for FY23/24.

Recommended Action: No action by the City Council, just receive the presentation.

Public Works Director Derek Rayner introduced ATAC Co-Chair Ed Kozel who provided a PowerPoint presentation on the Active Transportation Advisory Committee's completed initiatives from FY22/23 and the suggested goals for FY23/24. A Resolution will be brought back by the ATAC committee at a future meeting detailing the Fiscal Year 23/24 goals.

7. CONSENT CALENDAR

Item 7.9 was pulled off the agenda by Mayor Williams and will be brought back at a future meeting. Motion by Councilmember Gift, second by Vice Mayor Lopez-Ortega and passed by the following roll call vote, Council approved all remaining Consent Calendar items:

AYES: Councilmembers Cooper, Eisenberg and Gift, Vice Mayor Lopez-Ortega, and Mayor Williams

NOES: None

ABSTAIN: None

ABSENT: None

7.1 Approve the Minutes of the July 19, 2022, City Council Regular Meeting as submitted and the June 1, 2022, and June 21, 2022, City Council Special Meeting Minutes as submitted.

Recommended Action: Approved Minutes

7.2 Consider adopting Resolution making a technical amendment to the Unrepresented Management Employees January 2023 salary schedule which amends the Unrepresented Management Employees and the Unrepresented Executive Management January 2024 and January 2025 salary schedules.

Recommended Action: Consider adopted **Resolution No. 2023-016**

7.3 Consideration of a Resolution Approving the 2023 Parade/Event Schedule and Authorizing the Public Works Department to Apply for Encroachment Permits from Caltrans.

Recommended Action: Consider adopting **Resolution 2023-017**

7.4 Consider adopting a Resolution that Authorizes the City Manager to execute a purchase order with FCB Construction, Inc., to complete construction of Heather Oaks Park Pathway in an amount not to exceed \$65,000. And approves the Project construction budget in the amount of the base bid of \$53,873, with a 20% contingency for unforeseen conditions and authorizes the Public Works Director to negotiate and approve contract change orders up to the approved construction budget amount of \$65,000.

Recommended Action: Consider adopting **Resolution 2023-018**

7.5 Consider adopting a Resolution that authorizes the City Manager to enter into a one-year extension with Perfectmind/Xplor Recreation for program registration and facility booking services.

Recommended Action: Consider adopting **Resolution No. 2023-019**

7.6 Consideration of Ordinance No. 759 amending the Calistoga Municipal Code (CMC) to include new regulations governing the use of reusable and disposable foodware to encourage waste reduction within the City of Calistoga (City).

Recommended Action: Adopt Ordinance No. 759.

7.7 Authorize the City Manager to execute a non-disclosure agreement (NDA) with Pacific Gas and Electric (PG&E) so that the City may access confidential documents concerning the possible construction of a clean energy (hydrogen and battery storage) microgrid to provide emergency power to much of the City during Public Safety Power Shut-off (PSPS) events.

Recommended Action: Authorize the City Manager to execute a Non-Disclosure Agreement with Pacific Gas and Electric (PG&E) so that the City may access confidential documents concerning the possible construction of a clean energy (hydrogen and battery storage) microgrid to provide emergency power to much of the city during Public Safety Power Shut-off (PSPS) events.

7.8 Consider adopting a Resolution accepting the mid-year budget update for Fiscal Year 2022-23.

Recommended Action: Receive the Interim Finance Director's report on the mid-year budget for Fiscal Year 2022-2023; and adopt the Resolution amending the budget for Fiscal Year 2022-23. Adopted **Resolution 2023-020**.

7.9 THIS ITEM WAS PULLED FROM THE AGENDA, NO ACTION TAKEN.

~~Authorize the City Manager to execute a Water Services Agreement with Calistoga Hills Resorts, LLC.~~

~~**Recommended Action:** Authorize the City Manager to execute the Water Services Agreement which will formalize aspects of the Development Agreement currently in place with Calistoga Hills Inc. related to water and wastewater provisions as well as other terms and conditions related to the Development Agreement.~~

8. PUBLIC HEARING – None

9. GENERAL GOVERNMENT

Councilmember Gift recused herself and left the meeting at 7:01 p.m. due to a proximity issue.

9.1 Calistoga Fairgrounds and Measure E Results.

Recommended Action: Certify Measure E election results and provide direction to staff on next steps.

City Manager Laura Snideman presented the item and City Clerk Marni Rittburg presented the Measure E Election Results.

Council and staff discussion ensued.

Public comment was received. Councilmember Cooper and Mayor Williams forming a subcommittee to reach out to the public and assemble information. Council direction was to re-enter negotiations. Motion by Councilmember Cooper, second by Councilmember Eisenberg and passed by the following roll call vote. **Council adopted Resolution No. 2023-021 Declaring Results of the Special Election Held on March 7, 2023, for the City Of Calistoga Community Facilities District No. 2022-1 (Fairgrounds Acquisition and Maintenance) and Such Other Matters as Provided by Law**

AYES: Councilmembers Cooper and Eisenberg, Vice Mayor Lopez-Ortega, and Mayor Williams
NOES: None
ABSTAIN: Councilmember Gift (Recused)
ABSENT: None

Councilmember Gift rejoined the meeting at 7:53 p.m.

- 9.2** Consider the Calistoga Art Center's request to create a Covid-19 Memorial tile project on city property, designate a city staff person to act as a liaison to assist in all aspects of the project, and maintain the memorial in perpetuity.

Recommended Action: Provide direction to staff on next steps in response to the proposal from the Calistoga Art Center.

Park & Recreation Director Rachel Melick presented the item along with the Calistoga Art Center representatives.

Public comment was received. Motion by Mayor Williams, second by Councilmember Gift and passed by the following roll call vote. **Council approved the request from the Calistoga Art Center.**

AYES: Councilmembers Cooper, Eisenberg and Gift, Vice Mayor Lopez-Ortega, and Mayor Williams

NOES: None

ABSTAIN: None

ABSENT: None

- 9.3** Business Economic Diversification Program Criteria.

Recommended Action: Consider modification of application criteria.

Mayor Williams presented the item.

Council and staff discussion ensued.

Public comment was not received. Motion by Councilmember Eisenberg, second by Councilmember Gift and passed by the following roll call vote. **Council direction was to eliminate the first criteria of the applicant being within the boundaries of the school district.**

AYES: Councilmembers Cooper, Eisenberg and Gift, Vice Mayor Lopez-Ortega, and Mayor Williams

NOES: None

ABSTAIN: None

ABSENT: None

- 9.4** Redistribution of Funds Allocated to Parks and Recreation Needs Assessment to Parks and Recreation Programs.

Recommended Action: Receive update and provide additional input on redistribution of parks and recreation needs assessment funds to alternate programs.

Park & Recreation Director Rachel Melick presented the item.

Public comment was not received. **Council direction was to expend the funds as planned in the budget.**

10. COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

The City Council mentioned the following topics: Green Committee working on Grant with Upper Valley Waste Management, Increase in automobile and pedestrian accidents per Napa Valley Transportation Authority, and March is Red Cross Month.

Mayor Williams requested the agendaize the topic of Parklets and their future in Calistoga, and maintenance, etc. at a future meeting. Council consensus was received.

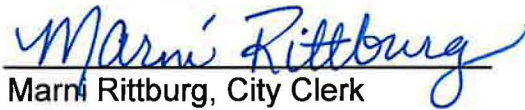
To view the video of the meeting, please visit the City's YouTube channel at <https://www.youtube.com/watch?v=M5CStVMCh4c> or visit the City's Website at: <https://www.ci.calistoga.ca.us/Home/Components/Calendar/Event/5068/702?curm=3¤cy=2023>

G.) ADJOURNMENT


Mayor Williams adjourned the meeting at 8:57 p.m.

Respectfully Submitted

Prepared by:


Marni Rittburg, City Clerk

Approved by:


Donald Williams, Mayor

Approved: 4.18.2023