

**CITY OF CALISTOGA**  
**GREEN COMMITTEE**  
**SPECIAL MEETING MINUTES**  
**April 12, 2023, via Zoom at 9:00 p.m.**

**1. ROLL CALL**

Committee members present virtually: Chair Antionette Mailliard, Vice Chair John Gleazer, Kate Stanley, Jenna Franquelin, Millie Pease.

Staff members present: Lauren Clark.

**2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

Two attendees were present, and no comments were received.

**4. APPROVAL OF MINUTES**

Draft Minutes from March 14, 2023 were approved unanimously.

**5. NEW BUSINESS**

**A. FY 23/24 Budgeting- Continued**

Chair Mailliard begins by reiterating the protocols for the meeting such as using the “raise-your-hand feature on Zoom and adhering to the meeting time limit of an hour and a half.

Chair Mailliard presents Vice Chair Gleazer’s project, the proposal of a new bike rack downtown. Discussion of the budget for the project ensues. Vice Chair Gleazer has researched the price of the bike rack from different companies and has estimated the cost to the best of his ability using the research he has gathered. Discussion between the committee members ensues about how the current parklet will be adapted and whether or not the plans will need to be looked at by Public Works. Solar lighting is proposed but not included in the plans. Discussion about presenting the plans to Public Works is agreed upon by the committee and Staff member Clark encourages their review before presenting the plans to City Council.

Chair Mailliard moves to continue to present the bike rack project to Public Works and add it to the budget proposal is seconded by Committee Member Pease. The motion carries 4-1. Committee member Stanley objects to pursuing the project due to the fact a committee including the Chamber of Commerce is currently considering downtown beautification including addressing parklets.

Committee member Franquelin presents the budget proposal for up to six environmental education lessons. Most of the program curricula is free, but there are some programs that are not. There also may be expenses related to printing and transportation. Committee member Franquelin doesn’t believe the \$6,000 is an accurate estimate, but she plans on submitting an updated budget estimate within the next two days. A motion by committee member Pease to approve Committee member Franquelin’s project proposal for up to six educational events for the local elementary school with a budget up to \$6000 is seconded by Vice Chair Gleazer. The motion carries 4-1.

Committee member Pease presents the Foodware Ordinance implementation proposal. The purpose of this is to inform restaurant owners within the City of the changes to the Foodware Ordinance that take effect in March of 2024. She has written

a summary of the changes to be included with a letter that will go out to all restaurants and other businesses that sell food, such as Calmart. She has also included in the budget, a raffle for reusable bags to be hosted at the Farmer's Market. Committee member Pease is planning on working with the Chamber of Commerce to have a window display in the front of the building, but it needs to be done soon since they often have requests for the space. Discussion between committee members ensues about the possibility of using the Upper Valley Grant to fund the project. Committee members agree that the possible grant funding of \$100k would be better used on a project that would require the full amount of funding available. The implementation and outreach for the Foodware Ordinance is not expected to come close to that amount. Committee Member Pease motions that the budget proposal of \$11,000 for the implementation and outreach of the updates to the Foodware Ordinance to take effect March of 2024 is seconded by Chair Mailliard. The motion carries 5-0.

Committee member Stanley announces that she is no longer submitting for her lecture series.

Staff member Clark presents the current estimated budget for the next fiscal year which is estimated to be \$30,000 including the project proposals submitted. She mentions the committee has about a month to finalize the proposals and for Vice Chair Gleazer to coordinate with Public Works about the plans for the bike rack.

## **6. OLD BUSINESS**

### **A. Update on Foodware and Waste Reduction Ordinance**

Committee Member Pease presents the summary of the Foodware Ordinance. She suggests that the committee familiarize themselves with the summary in order to answer questions from the public.

### **B. Update on Upper Valley Disposal Grant**

Chair Mailliard announces that City Council has approved the Green Committee's research on the possible opportunities that could be proposed for the grant funding available. The grant suggestion that the committee is leaning towards is the funding for the trash bins. Chair Mailliard clarifies that the application for the grant must be applied for by City Staff, but the Green Committee has been given permission by City Council to research ideas.

## **7. COMMITTEE MEMBERS' IDEAS & REQUESTS FOR FUTURE DISCUSSION**

Committee member Pease presents the Green Committee reusable cups which will be sold at the Chamber of Commerce. They are \$25 each. Half will go to the Green Committee and the other half will go to the Chamber of Commerce. They are dishwasher safe. It is unclear if the profit is split or the total cost, \$25, is split. Mary Ellen Hester has spearheaded a letter writing campaign for students to write to government officials and a plastic free lunch program for students in Calistoga. She Vice Chair Gleazer thanks committee member Franquelin for connecting with the elementary schools.

Committee member Pease asks Staff member Clark when the letter will be sent out to the restaurants and markets. She plans on passing out the letter and the summary as she already is going out to the restaurants for another purpose.

Vice Chair Gleazer asks if a feasibility study for EV chargers could be included as an idea for the Upper Valley grant. He will speak with Staff member Rayner to see if that is a possibility.

**8. ADJOURNMENT**

The meeting adjourned at 10:08 AM.