

MINUTES
CALISTOGA CITY COUNCIL
REGULAR MEETING
Tuesday, August 15, 2023 - 6:00 PM
Community Center

1. Call to Order/Roll Call/Pledge of Allegiance and Optional Patriotic Activity

Mayor Williams called the regular session to order at 6:00 p.m.

Present: Mayor Williams, Vice Mayor Lopez-Ortega, Councilmembers Eisenberg, Cooper and Gift

Absent: None

2. REPORT FROM CLOSED SESSIONS - NONE

3. ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Oral communication was received. For oral communication and public comment content, for any item on the agenda, view the video of the meeting available on the City's YouTube channel at <https://www.youtube.com/user/CityofCalistoga>.

3.1. Antoinette Maynard commented on re-useable food ware and waste reduction on behalf of the Green Committee. Rob Serini and Nick Gutierrez commented on the Mobile Food Vending Ordinance.

4. CITY MANAGER'S REPORT

City Manager Snideman announced that the City Clerk recruitment has been finalized and Yudiana Galvan has been selected to fill the position. She also advised the Council that the annual mid-year budget assessment is coming up and that in the upcoming meetings they can expect staff updates and reports about current projects. City Manager stated the 99 year old library will be undergoing flooring renovation and business hours will change accordingly.

5. PROCLAMATIONS/PRESENTATIONS/ AWARDS - NONE

6. CONSENT CALENDAR

Motion by Vice Mayor Lopez-Ortega, seconded by Councilmember Gift to adopt the consent calendar.

Ayes: Mayor Williams, Vice Mayor Lopez-Ortega, Councilmembers Eisenberg, Cooper and Gift.

Noes: None

Abstain: None

Absent: None

Per a public comment concern, Planning Director Mitchum clarified for the Council that the Mobile Food Vending Ordinance would not allow food trucks along Hwy 128 or on Mitzi Dr.

6.1. **Adoption of Resolution No. 2023-063** Authorizing the City Manager to enter into a consultant services contract with Ralph Andersen & Associates not to exceed \$68,500

for the recruitment of Human Resources Manager and the recruitment of Assistant City Manager.

- 6.2. **Adoption of Resolution No. 2023-061** adopting a 5-year list of pre-qualified consultants to provide various professional consulting services and authorizing the City Manager and Public Works Director to enter into Master Service Agreements with pre-qualified consultants on behalf of the city.
- 6.3. **Adoption of Resolution 2023-062** Authorizing the City Manager to Execute Amendment No.1 to the Maintenance Agreement with Caltrans for Maintenance of Pathways on the State Highway System.
- 6.4. **Adoption of Ordinance No. 761** amending the Calistoga Municipal Code (CMC) to include new regulations governing Mobile Food Vending (Food Trucks) within the City of Calistoga (City). This is the second reading.
- 6.5. **Adoption of Resolution No. 2023-065** Confirming the Mayor's Appointment of Lorne Glaim to the Active Transportation Advisory Committee (ATAC) and Cynthia Butler to the Green Committee.

7. PUBLIC HEARING - NONE

8. GENERAL GOVERNMENT

- 8.1. Proclaiming September National Hispanic Heritage Month and Raising the Mexican Flag

Vice Mayor Lopez-Ortega read the Proclamation. No public comment was received.

Motion by Councilmember Lisa Gift and seconded by Vice Mayor Irais Lopez-Ortega recognizing National Hispanic Heritage Month by adopting the attached proclamation and directing staff to raise the Mexican Flag from September 15 through October 15.

AYES: Mayor Donald Williams, Vice Mayor Irais Lopez-Ortega, Councilmember Lisa Gift, Councilmember Scott Cooper, and Councilmember Kevin Eisenberg

NOES: None

ABSTAIN: None

ABSENT: None

- 8.2. Authorizing the City Manager to Execute and Make Minor Modifications to Amendment No. 2 to Funding Agreement No. 842 with the Napa Valley Transportation Authority (NVTa) for additional construction contingency funding for the St Helena to Calistoga Vine Trail Project in an Amount Not to Exceed \$133,000.

Motion by Councilmember Kevin Eisenberg and seconded by Councilmember Scott Cooper to amend the Funding Agreement and Approving a Budget Adjustment.

Public Works Director Rayner and Grant Bailie from NVTa presented, Council discussed and there was no public comment.

VIA ROLL CALL

AYES: Mayor Donald Williams, Vice Mayor Irais Lopez-Ortega, Councilmember Lisa Gift, Councilmember Scott Cooper, and Councilmember Kevin Eisenberg

NOES: None

ABSTAIN: None

ABSENT: None

- 8.3. **Adoption of Resolution No. 2023-064** confirming the appointment of Vice Mayor Lopez-Ortega as voting delegate and Councilmember Eisenberg as alternate voting delegate to vote at the League of California Cities Annual Business Meeting to be held on Friday, September 20, 2023.

Motion by Councilmember Scott Cooper and seconded by Councilmember Lisa Gift appointing Vice Mayor Lopez-Ortega as voting delegate and Councilmember Eisenberg as alternate.

AYES: Mayor Donald Williams, Vice Mayor Irais Lopez-Ortega, Councilmember Lisa Gift, Councilmember Scott Cooper, and Councilmember Kevin Eisenberg

NOES: None

ABSTAIN: None

ABSENT: None

- 8.4. Provide direction regarding issuing a Letter of Commitment (Attachment 1) to BRIDGE Housing Corporation (and/or its Limited Partner affiliate) with the intent to extend by future resolution the maturity date of a promissory note (Attachment 2) between the City of Calistoga and Calistoga Brannan Housing Associates (and/or the newly formed Limited Partnership, Hunt Pradera II LP) for up to 57 years from the current maturity date of December 10, 2023, extending the maturity date to December 10, 2093.

Motion by Councilmember Kevin Eisenberg and seconded by Councilmember Scott Cooper proving staff direction to extend the maturity date if the loan to December 10, 2093.

VIA ROLL CALL

AYES: Mayor Donald Williams, Vice Mayor Irais Lopez-Ortega, Councilmember Lisa Gift, Councilmember Scott Cooper, and Councilmember Kevin Eisenberg

NOES: None

ABSTAIN: None

ABSENT: None

9. COUNCIL REPORTS

Vice Mayor Lopez Ortega shared that she attended a Water Education for Latino Member workshop, it was very informational and she will keep learning about the water system throughout the state.

Councilmember Gift shared that she attended National Night out after the last meeting, it was incredible and she thanked everyone who participated as it was fun and educational.

Mayor Williams and Councilmember Cooper shared that they met with a subcommittee of the Board of the Directors regarding Fairground negotiations, it was cordial and will be ongoing.

10. ADJOURNMENT

Mayor Williams adjourned the meeting, at 7:16 p.m.

Respectfully Submitted

Prepared by:


Yudiana Galvan, City Clerk

Approved by:


Donald Williams, Mayor

APPROVED: 9/19/23