



MINUTES

CALISTOGA PLANNING COMMISSION

September 27, 2023, at 5:30 p.m. Hybrid

1 **Chair Wilkes** called the meeting to order at 5:30 PM

2 **1. ROLL CALL**

3 COMMISSIONERS PRESENT: **Commissioner Kaiser, Commissioner Vaughn,**
4 **Vice Chair Allan, Chair Wilkes.** Staff present: Planning and Building Director, Jeff
5 Mitchem and Planning Commission Clerk, Lauren Clark

6 ABSENT: **Commissioner Oliver**

7 **2. PLEDGE OF ALLEGIANCE**

8 **3. PUBLIC COMMENTS**

9 **4. ADOPTION OF MEETING AGENDA**

10 The meeting agenda was adopted as presented.

11 **5. COMMUNICATIONS/CORRESPONDENCE**

12 Planning Commission Clerk reports no public comments received.

13 **6. CONSENT CALENDAR**

14 **1. Approval of Draft Minutes from the August 9, 2023, Regular Meeting**

15 The consent calendar was adopted unanimously.

16 **7. NEW BUISNESS**

17 **7.1 Discussion of Housing Element Implementation**

18 **Director Mitchem** reports that HCD has responded to the submittal of the City
19 Council adopted Housing Element with comments that can be made
20 administratively.

21 Discussion ensues about SB35.

22 **7.2 Discussion of Objective Design Standards**

23 **Director Mitchem** reports on progress of the Objective Design Standards that is
24 being drafted by Tom Ford, a consultant from M-Group. He also presents an
25 example from the City of Fairfax.

26 Discussion ensues about the scope of work and the phases of the project.

27

28 **8. PUBLIC HEARING**

29 **9. DIRECTOR'S REPORT**

30 **Director Mitchem** announces that he has submitted his resignation.

31 **10. MATTERS INITIATED BY COMMISSIONERS**

32 **Commissioner Vaugh** requests that self-cleaning public bathrooms be considered.
33 Chair Wilkes advises that the request be made during public comment during a City
34 Council meeting instead.

35 **11. ADJOURNMENT**

36

37 On a motion from **Chair Wilkes** the meeting is adjourned at **6:31 PM**

Lauren Clark

Lauren Clark, Clerk