

MINUTES
CALISTOGA CITY COUNCIL
REGULAR MEETING
Tuesday, July 9, 2024 - 6:00 PM
1307 Washington Street, Calistoga CA 94515

1. Call to Order/Roll Call/Pledge of Allegiance and Optional Patriotic Activity

Mayor Williams called the regular session to order at 6:01 p.m.

Present: Mayor Williams and Councilmembers Eisenberg, Cooper and Gift
Absent: Vice Mayor Lopez-Ortega

2. REPORT FROM CLOSED SESSIONS

Mayor Williams stated there was a closed session on June 12th, there is no reportable action.

3. ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Public Comment was made by Tim Wilkes and Lucretia Marcus

4. CITY MANAGER'S REPORT

City manager Snideman reported that our emergency preparedness process worked very well during the Toll Fire. She encouraged everyone to sign up for Everbridge to receive City communications during emergencies. She thanked staff for being so prepared. The Community Center served as an evacuation site which was already operating as a cooling center, no overnight accommodations were needed.

5. PROCLAMATIONS/PRESENTATIONS/ AWARDS - NONE

6. CONSENT CALENDAR

Councilmember Eisenberg made a motion to approve the consent calendar as presented, with the exception of items 6.6 and 6.8., seconded by Councilmember Cooper.

AYES: Mayor Williams and Councilmembers Eisenberg, Cooper and Gift

NOES:

ABSTAIN:

ABSENT: Vice Mayor Lopez-Ortega

6.1. **APPROVED** - Adoption of Meeting Minutes for 1/17/23, 2/7/23, 2/21/23, 3/21/23, 3/27/23, 4/4/23, 4/18/23, 5/2/23, 6/11/24 and 6/12/24.

6.2. **Adoption of Resolution No. 2024-43** - Authorizing the Calistoga Police Department to accept a California Cannabis Tax Fund Grant Award in the amount of \$77,606.15.

6.3. **Adoption of Resolution No. 2024-44** - Accepting a Notice of Completion for the 2024 Slurry Seal Project, Phase II.

- 6.4. **Adoption of Resolution No. 2024-45** - Authorizing staff to submit a match commitment letter to the California Governor's Office of Emergency Services (CalOES) for the Hazard Mitigation Grant Program, in the amount of \$2,188,840 to fund the repair of Calistoga's Riverside Ponds and Headworks Improvement Project located at the Dunaweal Wastewater Treatment Plant.
- 6.5. **Adoption of Ordinance 770** - Amending regulations concerning ADU development for consistency of such development within the city's municipal code and with state law, second reading.
- 6.6. **Adoption of Resolution No. 2024-46** - Confirming the Mayor's Appointment to the Housing Advisory Committee to fill an unscheduled vacancy. The Planning Commission appointments were not adopted.

This item was pulled for discussion by Councilmember Gift who stated she was not comfortable with the appointments, they should include someone with experience. Councilmembers Eisenberg and Cooper concurred. Mayor Williams discussed the reasons for his appointments.

A motion was made by Mayor Williams to adopt the resolution with his current appointments, there was no second.

VIA ROLL CALL - Motion did not carry

AYES: Mayor Williams

NOES: Councilmembers Eisenberg, Cooper and Gift

ABSTAIN:

ABSENT: Vice Mayor Lopez-Ortega

Mayor Williams made a motion to adopt the resolution approving only the Housing Advisory Committee appointment, he will bring back the Planning Commission appointments to a future meeting, seconded by Councilmember Cooper.

VIA ROLL CALL

AYES: Mayor Williams and Councilmembers Eisenberg, Cooper and Gift

NOES:

ABSTAIN:

ABSENT: Vice Mayor Lopez-Ortega

- 6.7. **Adoption of Resolution No. 2024-47** - Approving a parking lot Lease Agreement Amendment to an existing 2019 Lease Agreement.

- 6.8. **Adoption of Resolution No. 2024-48** - Approving Fairgrounds Great Lawn Rental Fees.

Deputy City Manager Rachel Stepp presented this item.

This item was pulled for discussion by Mayor Williams. Council asked clarifying questions and discussed.

Mayor Williams made a motion to adopt the resolution, seconded by Councilmember Cooper.

VIA ROLL CALL

AYES: Mayor Williams and Councilmembers Eisenberg, Cooper and Gift

NOES:

ABSTAIN:

ABSENT: Vice Mayor Lopez-Ortega

- 6.9. **APPROVED** - Authorizing the City Clerk to begin revising the City's Conflict of Interest Code to update and possibly add new positions that may be required to file Annual Statements of Economic Interest.
- 6.10. **APPROVED** - Adopting the Presentations, Proclamations and Awards Policy
- 6.11. **Adoption of Resolution No. 2024-49** - Amending the Salary and Benefits Plan - Executive Management.

7. PUBLIC HEARING - NONE

8. GENERAL GOVERNMENT

- 8.1. **APPROVED** - Active Transportation Advisory Committee (ATAC) presentation on the suggested goals for FY 24/25.

This item was presented by ATAC member Melinda Mendoza, the Council discussed and approved the plan.

- 8.2. Roles, Responsibilities, and Rules in the Caltrans Right of Way on Lincoln Avenue

This item was presented by Planning and Building Director Greg Desmond, Public Works Director Reyner and Police Chief Celaya.

Public Comment was made by Rick Kaiser, Mary Hastings and Erik Reichert.

Council asked clarifying questions and discussed.

Council directed staff to work on an ordinance amendment making it more lenient around A-Frame signage. The Council also directed staff to approach State Elected Officials and Cal-Trans Directors in Sacramento so the City can pursue gaining more control over the regulations and enforcement of Lincoln Avenue sidewalks.

8.3. **Adoption of Resolution No. 2024-50** - Approving the Second Amendment to Employment Agreement between The City of Calistoga and Laura Snideman.

Assistant City Attorney Alan Cohen presented the item. There was no public comment.

Mayor Williams made a motion to approve the resolution, seconded by Councilmember Gift.

VIA ROLL CALL

AYES: Mayor Williams and Councilmembers Eisenberg, Cooper and Gift

NOES:

ABSTAIN:

ABSENT: Vice Mayor Lopez-Ortega

9. **COUNCIL REPORTS**

Councilmember Cooper attended an UpValley Waste Association meeting and learned that they offer 2 free bulk item pick-ups per year per customer and encouraged everyone to take advantage of that.

Councilmember Gift met with Calistoga Affordable Housing and was advised that the City may not have passed along Measure D funds to them, she requested staff confirm the distribution of the funds. City Clerk advised she followed up with the Director of Calistoga Affordable Housing and he confirmed he was mistaken and stated he confirmed they are not owed any funds.


Councilmember Eisenberg attended a Climate Action Committee Meeting and learned that they will be coaching a few businesses in the valley into obtaining their Green Lodging designation, amongst the Francis House from Calistoga.

10. ADJOURNMENT


Mayor Williams adjourned the meeting, at 7:58 p.m.

Respectfully Submitted

Prepared by:


Yudiana Galvan, City Clerk

Approved By:


Donald Williams, Mayor

APPROVED: 7/30/24