

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Susan Sneddon, City Clerk
DATE: July 7, 2009
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:


James C. McCann, City Manager

DISCUSSION: Minutes of the June 2, 2009 regular City Council meeting, June 10 and 11, 2009 Special Strategic Planning meetings, and the June 16, 2009 regular City Council meeting.

RECOMMENDATION: Approve Minutes.

ATTACHMENTS: Aforementioned Minutes.

MINUTES
CITY COUNCIL – REGULAR MEETING
TUESDAY, JUNE 2, 2009 - 7:00 P.M.
CALISTOGA COMMUNITY CENTER

1 **CALL TO ORDER**

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3 **Mayor Gingles called the Regular Session to order at 7:07 p.m.**

4
5 In attendance were the following: Councilmember Placido Garcia,
6 Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor
7 Michael Dunsford, and Mayor Jack Gingles.

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9 Also present were, City Manager James McCann, Public Works Director/City
10 Engineer Dan Takasugi, and City Clerk Susan Sneddon.

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12 **ACTION OUT OF CLOSED SESSION**

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14 **Mayor Gingles** announced that there was no Closed Session held this
15 evening.

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17 **ORAL COMMUNICATION**

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19 None provided.

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21 **ADOPTION OF MEETING AGENDA**

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23 It was **MOVED** by **Councilmember Garcia** and **SECONDED** by
24 **Councilmember Kraus** to approve the **revised** Council Meeting Agenda.
25 The Motion was carried unanimously.

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27 **Councilmember Kraus** stated that he will not be partaking in the discussion
28 of **Items No. 4 and 5** as he lives within 500 feet of the two Palisades and
29 Silverado Subdivision and it would be a conflict of interest.

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31 **Councilmember Kraus** abstained from participation of **Items No. 4 and 5** in
32 this item and stepped away from the dias due to conflict of interest.

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34 **CONSENT CALENDAR**

- 35
36 1) **Accounts payable for the period ending Thursday, Friday May 15,**
37 **2009 (\$260,915.87).**

- 38 2) Minutes of the May 19, 2009 regular City Council meeting.
- 39 3) Adoption of Ordinance No. 660 to amend the Calistoga Municipal
40 Code Chapter 19.02 (Environmental Protection – Growth
41 Management System) to clarify, streamline and improve program
42 implementation.
- 43 4) Consideration of a Resolution accepting the Engineer's Report for
44 the Palisades Subdivision Landscape Maintenance Assessment
45 District, declaring the intention of the City Council to levy and collect
46 assessments and setting the date for the public hearing.
- 47 5) Consideration of a Resolution accepting the Engineer's Report for
48 the Silverado Place Subdivision Landscape Maintenance
49 Assessment District, declaring the intention of the City Council to
50 levy and collect assessments and setting the date for the public
51 hearing.

52
53 It was MOVED by Mayor Gingles and SECONDED by Vice Mayor
54 Dunsford to approve Items No. 1, 2, and 3 on the Consent Agenda.
55 The Motion was unanimously carried by the following vote:

56 AYES: Mayor Gingles, Vice Mayor Dunsford, Councilmembers
57 Garcia, Kraus and Slusser

58 NOES: None

59 ABSTAIN: Councilmember Kraus

60 ABSTAIN/ABSENT: None

- 61
62 4) Adoption of Resolution No. 2009-041 accepting the Engineer's
63 Report for the Palisades Subdivision Landscape Maintenance
64 Assessment District, declaring the intention of the City Council to
65 levy and collect assessments and setting the date for the public
66 hearing.
- 67 5) Adoption of Resolution No. 2009-042 accepting the Engineer's
68 Report for the Silverado Place Subdivision Landscape Maintenance
69 Assessment District, declaring the intention of the City Council to
70 levy and collect assessments and setting the date for the public
71 hearing.

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73 It was MOVED by Vice Mayor Gingles and SECONDED by
74 Councilmember Slusser to approve Items No. 4, and 5. The Motion
75 was carried by the following vote:

76 AYES: Vice Mayor Dunsford, Councilmember Slusser,
77 Councilmember Garcia and Mayor Gingles

78 NOES: None

79 ABSTAIN: Councilmember Kraus

80 ABSTAIN/ABSENT: None

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COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Councilmember Kraus asked when the City Attorney will brief the Council on the recent lawsuit regarding City water issues (**City Manager McCann** responded that there will be a closed session meeting regarding this lawsuit in July 2009).

Councilmember Slusser reminded the community that the Revised Draft Urban Design Plan Workshop will be held on Tuesday, June 9th.

Mayor Gingles reported that he will represent the City Council at the upcoming declaration of the United State Army Week (June 8-14) in celebration of 234 years of service; on June 3rd he will be attending the League of California Cities Budget Action Day at the State Capital and will meet various legislatures to discuss issues regarding the State Budget.

Councilmember Kraus returned to the meeting.

GENERAL GOVERNMENT

- 6) **Consideration of a Resolution awarding a one-year contract for publication of legal advertisements for the period ending June 30, 2010, and authorizing the City Manager to execute the contract.**

City Clerk Sneddon introduced this item and presented the criteria used to review the proposals from Calistoga Tribune and .Napa Valley Publishing (Weekly Calistogan).

Pat Hampton, Calistoga Tribune Publisher, stated that the Tribune does a good job with the limited number of staff. She stated that posting the legal notices on the City's website helps get the word out but it does not meet the State law requirement for legal noticing.

Doug Ernst, Weekly Calistogan Publisher/Editor, stated that the Napa Valley Publishing desires to give the City "the best possible deal" for legal advertising.

Councilmember Kraus asked what the City's savings would be in contracting with the Weekly Calistogan (**City Clerk Sneddon** stated if the City contracted with the Weekly Calistoga there would be approximately \$3,000 in saving as compared to contracting with the Calistoga Tribune).

124 **Vice Mayor Dunsford** stated that Calistoga Tribune is a local serving
125 business and they are doing a good job and he is favor of awarding the
126 contract to the Tribune.

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128 **Councilmember Slusser** suggested splitting the Fiscal Year 2009/2010
129 contract between the Weekly Calistogan and the Calistoga Tribune.

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131 **City Clerk Sneddon** responded that California Public Contract Code states
132 that the contract for legal advertising is for one entire fiscal year.

133
134 **Councilmember Kraus** stated he agrees with Vice Mayor Dunsford in
135 providing business to a local serving business. He states that on the other
136 hand he sees a financial savings in contracting with the Weekly Calistogan.

137
138 **Councilmember Garcia** stated that the Calistoga Tribune has provided good
139 services to the City for the past three years and he agrees with supporting
140 local serving businesses. He stated that the Calistoga Tribune does not have
141 the resources to lower their rate for legal advertising as does the Napa Valley
142 Publishing (Weekly Calistogan).

143
144 **Councilmember Kraus** stated that the difference in the bids from the
145 Calistoga Tribune and the Weekly Calistogan is significant. He asked Weekly
146 Calistogan Publisher Mr. Ernst if the current low bid price would remain
147 consistent in future years.

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149 **Doug Ernst, Weekly Calistogan Publisher/Editor**, stated that the Napa
150 Valley Publishing (Weekly Calistogan) provides an ever increasing coverage
151 of the City, and will continue to maintain a good relationship and commitment
152 to the City.

153
154 **Vice Mayor Dunsford** stated that the Calistoga Tribune is a local serving
155 business that is in good standing in the community and has provided reliable
156 services to the City. He stated that the City should continue to support them.

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158 **It was MOVED by Vice Mayor Dunsford and SECONDED by Mayor**
159 **Gingles to adopt Resolution No. 2009-043 awarding a one-year contract**
160 **for publication of legal advertisements for the period ending June 30,**
161 **2010, and authorizing the City Manager to execute the contract**
162 **(Authorizing Agreement No. 362). Motion was carried unanimously by**
163 **the following vote:**

164 **AYES: Vice Mayor Dunsford, Mayor Gingles, Councilmembers**
165 **Garcia, Kraus and Slusser.**

166 **NOES: None**

167 **ABSTAIN/ABSENT: None**

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- 169 7) **Consideration of a Resolution approving Amendment No. 6 to the**
170 **Funding Agreement with the Napa County Flood Protection and**
171 **Watershed Improvement Authority requesting additional funds.**

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173 **Pubic Works Director/City Engineer Takasugi** introduced this item and
174 stated that this proposed Amendment would provide funding for the Mt.
175 Washington Storage Tank Project and Phase 1 and 2 on the Kimball Water
176 Facilities Improvement Project as water supply reliability projects as outlined
177 in the provisions of the sales tax measure.

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179 **Councilmember Kraus** asked what amount of Measure A funds is the City
180 anticipating over the life of the Measure (**Pubic Works Director/City**
181 **Engineer Takasugi** responded that the amount is between 10 and 12 million
182 dollars depending the sales tax receipts).

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184 **City Manager McCann** stated that the amendments to date amount to
185 approximately \$6.5 million out of the \$11 to 12 million available during the
186 course of the Measure ending in 2018. He stated that the City is eligible to
187 use the funds for the Kimball Water Facility Improvement Project and the Mt.
188 Washington Water Storage Tank Project, and address the City's localized
189 drainage issues.

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191 **Mayor Gingles** requested that Jim Barnes (City's representative on the
192 Napa County Measure A Oversight Committee) be apprised of the City's
193 intended use of the Measure A funds in the proposed Amendment.

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195 It was **MOVED** by Councilmember Garcia and **SECONDED** by Vice
196 Mayor Dunsford to adopt Resolution No. 2009-044 approving
197 Amendment No. 6 to the Funding Agreement with the Napa County
198 Flood Protection and Watershed Improvement Authority requesting
199 additional funds (Authorizing Agreement No. 363). The motion was
200 carried unanimously by the following vote:

201 **AYES:** Councilmember Garcia, Vice Mayor Dunsford, Councilmember
202 Kraus, Councilmember Slusser, and Mayor Gingles

203 **NOES:** None

204 **ABSTAIN/ABSENT:** None

205

- 206 8) **Consideration of a Resolution approving a contract with National Meter**
207 **& Automation, Inc. for installation of the Orion Automated Water Meter**
208 **Reading System for the commercial water meter route.**

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210 **Pubic Works Director/City Engineer Takasugi** introduced this item.

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212 It was **MOVED** by Mayor Gingles and **SECONDED** by Councilmember
213 **Kraus** to adopt Resolution No. 2009-045 approving a contract with
214 **National Meter & Automation, Inc. for installation of the Orion**

215 **Automated Water Meter Reading System for the commercial water**
216 **meter route. The motion was carried unanimously by the following**
217 **vote:**
218 **AYES: Mayor Gingles, Councilmembers Kraus, Garcia, Slusser, and**
219 **Mayor Gingles**
220 **NOES: None**
221 **ABSTAIN/ABSENT: None**

222
223 **UPDATES REGARDING REGIONAL BOARD ACTIVITIES AND**
224 **SUBCOMMITTEE ASSIGNMENTS**

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226 Receive updates regarding regional board activities:

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228 **Mayor Gingles (City's representative on the Napa County Flood**
229 **Control/Water Conservation District)** provided a brief report on the Napa
230 County Flood Control/Water Conservation District. He stated that the State
231 water allocation has been raised from 30% to 40%. He stated that there
232 remains voluntary water rationing throughout the County.

233
234 **Vice Mayor Dunsford (City's Representative on the Napa County**
235 **Transportation and Planning Agency - NCTPA)** stated that the new
236 NCTPA Executive Director, Paul Price, is doing a good job. He stated that in
237 April 2009 NCTPA approved the short range transit plan required by the
238 Metropolitan Transportation Commission. He stated that both Mayor Gingles
239 and he petitioned for a 60-day trial period for Vine Route 11 (St. Helena-
240 Calistoga to Santa Rosa) because NCTPA is proposing to eliminate the
241 service. He stated that starting in 2010 the VINE bus fare will be increased
242 by 10 cents; the VINE fleet is being converted to environmental friendly
243 vehicles; the VINE transmit hub in the City of Napa will be relocated. He also
244 provided an updated on future roundabouts at various locations throughout
245 the County.

246
247 **Councilmember Kraus** requested that staff provide a flyer for the Calistoga
248 Unified School District to distribute to the older students informing them
249 about using the VINE Route 11 during the summer months.

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251 **CITY MANAGER REPORTS**

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253 **City Manager McCann** stated that there will be a Draft Urban Design Plan
254 Workshop will be held on Tuesday, June 9th at the Community Center.

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259 **CITY COUNCIL ADJOURNMENT**

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Mayor Gingles adjourned the meeting at 8:20 PM to the next scheduled strategic Planning meeting to the Calistoga City Council, on June 10, 2009, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

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Respectfully submitted:

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Prepared by: Susan Sneddon, City Clerk

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Approved by: Jack Gingles, Mayor

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